

CAP U

CAPILANO UNIVERSITY
VIEWBOOK 2011-2012

Base camp

Filming the story even if it kills you

Reinventing tourism

Using your power for good by Rick Antonson

The new face of marketing

Grabbing centre stage by Catherine Runnals

PLUS

Cam Sylvester: Social entrepreneur

Marja de Jong Westman: When the zoo simply won't do

Jordan Harbord: Media junkie





Espress Ya' Self,

KID!

MAKE IT
Creamy



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Nabie-Ah Yousuf, Commercial Animation diploma, 2005

Opposite Page:
Illustration by Frazer Adams, Illustration/Design: Elements & Applications (IDEA) diploma, 2009

a perfect fit
for a cynical
pop culture
devouring
media junkie



I'm more likely to be found basking in the glow of a computer/TV/movie theatre screen than nose deep in classic literature. When I was looking into university I had pretty much resigned myself to muddling through general arts courses, even though I was pretty sure I needed a little more direction.

So when I found the CultureNet program at Cap, I applied immediately. It included the arts courses I was interested in, plus the study of culture and technology—a perfect fit for a cynical, pop culture devouring, media junkie like myself.

CultureNet is a kind of think tank program. Each student brings what they are learning in a variety of classes as well as what they've learned on their own time—then applies it to contemporary ideas and issues about the relationship between culture and technology. The program is a

welcoming space for intellectual discussion and debate, as well as creative self-expression. Oh, and they sneak in the traditional educational skills along the way—like writing, science and sigh...even math.

I highly recommend the program to anyone who has an interest in culture and the arts, communication tools and gadgets, writing and literature. As well as those with strong opinions about modern society, a desire for social change, an enthusiasm for social media, “cool hunters” and anyone who has ever questioned the full potential of the Internet.

To participate in CultureNet is to analyze the society we live in—now—a dynamic topic that changes daily as new technologies make others redundant on a seemingly daily basis, while society manoeuvres, shifts and alters within this ever-changing technological landscape.



Cap student, Jordan Harbord, reflects on her experience in the CultureNet program

[READY TO LEAD]



Big changes are coming in the early childhood education sector and graduates of Capilano’s Early Childhood Care and Education programs will be at the front lines of this shift.

Recognizing the importance of early learning, the Government of British Columbia is phasing in full-day kindergarten over the next two years. In addition, the government’s February 2010 throne speech stated that “new partnerships with the private sector and parents will enable the establishment of neighbourhood preschools for four-year-olds and three-year-olds within communities over the next five years.”

To expand these programs, the Ministry of Education anticipates a need for 1,000 new kindergarten teachers and 4,000 early childhood

educators. How does Capilano University fit into all this? In 2009, Cap launched a Bachelor of Early Childhood Care and Education (ECCE) degree, the first degree of its kind in Western Canada and only the second in the nation. The program builds on Cap’s highly respected ECCE diploma and certificates.

The four-year degree prepares graduates to assume leadership roles as early childhood educators, advocates, policy specialists, administrators, researchers and teacher educators. “Grads will direct organizations, influence policy for young children and families and chart a course for others to follow,” says Jean Bennett, dean of the Faculty of Health and Education. “It’s an opportune time to get started in the field.”

[HIGH STANDARDS AT CAP RECOGNIZED]



With so many post-secondary institutions in the province, it’s always been a challenge to figure out which ones are reputable. Until now, that is. In 2010, the Government of British Columbia introduced the Education Quality Assurance designation to help prospective students make informed decisions about where they study. Capilano University was granted this designation.

The first seal of quality in education in Canada, the EQA trademark is used globally to differentiate high-quality B.C. post-secondary institutions. Eligibility is based on an institution having met government-recognized quality assurance standards, and on being in good

standing with both the Ministry of Advanced Education and Labour Market Development and the applicable quality assurance bodies. The EQA designation is unique in Canada in having a government endorse the reputation and quality of post-secondary institutions.

Because Canada does not have an accreditation process to assure quality in post-secondary institutions at a nationwide level, Capilano is also working towards accreditation with the American-based Northwest Commission on Colleges and Universities. This lengthy and in-depth process has been taking place over several years. In January 2008, Cap was granted candidacy for accreditation and membership.

[ENTREPRENEURSHIP 101]



Aspiring and current entrepreneurs now have a new way to make the most of their businesses. This year, Capilano’s Continuing Education department introduces a series of entrepreneurship-focused courses targeted at three distinct groups. The Boss Works series is for current and aspiring entrepreneurs. The Art Works series is for artist entrepreneurs. And, the Canada Works series is for new immigrants interested in starting businesses in Canada. Courses range from Introductory Accounting and Purposeful Social Media to Self-Promotion for Visual Artists and How Canadian Business Works.

“I consider myself an artist and an entrepreneur,” says visual artist Ben Tour, who teaches

in Cap’s IDEA program as well as in the new Art Works series. “As a freelance artist, you have to take on all the business aspects — from the creative to marketing and client relations. Working for yourself can be a risk, but it’s gratifying once you get started. Being an entrepreneur is about taking control of your dreams and making them profitable.”

More than 8,000 people took courses through Cap’s Continuing Education department last year — to take their skills to another level, to develop personally, and to learn for the sheer joy of it.

For more information about Continuing Education courses, visit: www.capilano.ca/ce

**IT'S A BIG
WORLD
IN HERE**

CREATE YOUR OWN ADVENTURE

If you want to go places in this world, you have to go places in this world. It goes without saying that in today's interconnected world, an understanding of different cultures is essential — for work and personal growth. And if you get to enjoy a once-in-a-lifetime adventure while you're at it, well that's called hitting the jackpot. Capilano offers countless opportunities to gain international experience while studying and living outside of Canada. And to top it off, you don't have to pay international student fees. For details, visit: www.capilano.ca/studyabroad

IMMERSE YOURSELF FOR A SEMESTER

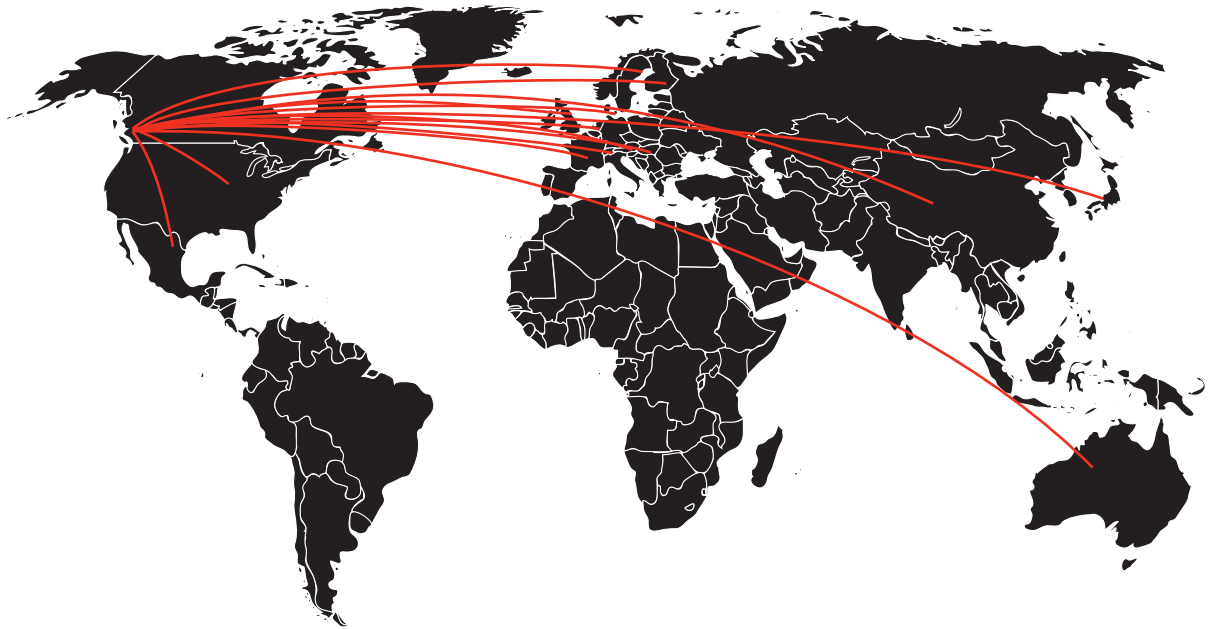
Tourists visit countries. Cap students experience worlds. That's the advantage of participating in Capilano's international student exchange programs. You get to spend the entire semester studying and living in another country. Cap students participate in student exchange programs in Australia, Austria, Denmark, Finland, France, Hungary, Japan, Mexico, the Netherlands, Sweden, Switzerland, the United Kingdom and the United States.

BREAK AWAY FOR A FEW WEEKS

Imagine spending three weeks in China studying business, visiting the Great Wall and exploring Beijing. Or how about studying Canadian history at Vimy Ridge and Juno Beach while soaking up the culture, language and sights of France? Cap's three- to five-week field schools are perfect for those who want to have an international experience in a short time period.

LET THE WORLD COME TO YOU

You don't have to board a plane to get a taste of international culture. With 617 international students from 49 countries enrolled at Cap, the world is literally at our doorstep. International students bring a unique perspective to the campus, making classroom discussions, group assignments and student life at Cap so much more interesting.





LIVE EVENTS

HOW DO BUSINESSES STAND OUT IN A MEDIA-SATURATED WORLD? FOR CATHERINE RUNNALS, PARTNER AND PRESIDENT OF BRAND.LIVE MANAGEMENT GROUP INC., BOOSTING THE BOTTOM LINE MEANS TAKING HER CLIENT'S BRAND TO CENTRE STAGE.





Marketing, in general, has been thrown a curve ball in the last several years. As time marches on and more daily papers flop, and more TV channels fracture fewer viewers, companies will do anything to get their products in the hands and hearts of potential consumers. And that's why it's a good time to enter the field of event marketing. Now that the effectiveness of traditional marketing is being questioned, live experiences are seen as better places for companies to spend their marketing dollars.

A live event is like nothing else. It's unifying and electric. Just ask anyone who's ever been to a music festival and seen a band they love. Something unprecedented happens when people share a live event together. All their synapses are firing; all five senses are jacked. Suddenly, our brains, bodies and souls become willing sponges for whatever comes our way. As marketers we recognize that it's an excellent time to send out targeted messages. At a time when people are taking it all in, we create a connection between the live experience and a brand, product or cause.

Further, the world of live events has changed dramatically in its connection with businesses and its reliance on corporate sponsorship. In fact, it's a nicely symbiotic relationship: events get an

infusion of cash to create a more dynamic event, and brands get to share the stage and the audience's attention to ultimately boost their profile. This connection has opened up a whole new world for live experiences.

From my own experience, I can say that there is nothing like the feeling of presenting a killer strategy to a client who is looking to elevate their brand. When the ROI meets an OMG experience, you really know you've hit it out of the park. Breaking the league record for fastest sell out of Grey Cup 2009 in Calgary, engaging a worldwide audience and a crowd of 20,000 nightly at the medals ceremony for the 2010 Olympic Winter Games or surpassing fundraising goals for the Sarah McLachlan Foundation with a sold out concert and private gala in her backyard...these are all examples of event marketing at its coolest!

Marketing agencies need passionate ideas people who aren't shy to talk to CEOs and senior leaders. They need people who seek to understand their corporate personality, their consumer profile and their product, and can think of big, bold ways to highlight their brand in profitable ways. And above all, they need to see and experience all the authenticity and enthusiasm you can bring in order to excite and increase their legions of loyal fans.

Not business as usual

How is the Capilano School of Business different from other business schools? Two words: applied smarts. Take Carolyn Stern's second-year event marketing course for example. She runs the class like a business from day one and everybody wants in. Students apply for positions in project management, marketing, advertising, human resources, finance, sponsorship and more. Once they secure their role, they assemble in small teams with one student from each position. Each group creates an event concept plan for a real event with real clients and then ultimately presents it to a panel of industry judges.

The winning idea is then implemented by the entire class. Last year's challenge: Plan the grand opening of Canada's first Seattle's Best Coffee Café in a Mac's Convenience Store. Pitch it to the client group, including vice-presidents and presidents from Starbucks, Seattle's Best Coffee and Mac's. And execute the strategy for \$25,000 or less. "It was an awesome experience," says business student, Elissa Nielsen. "Instead of just learning the theory behind event marketing, we got to apply it."

HISTORIAN MIRIAM BEARD WROTE "TRAVEL IS MORE THAN THE SEEING OF SIGHTS; IT IS A CHANGE THAT GOES ON, DEEP AND PERMANENT, IN THE IDEAS OF LIVING." SOME 80 YEARS LATER RICK ANTONSON, PRESIDENT AND CEO OF TOURISM VANCOUVER, REFLECTS ON THE RELEVANCE OF ONE OF HIS FAVOURITE QUOTES.

Reinventing Tourism





The notions of travel—and its adjunct “tourism”—have changed remarkably over time as the ease of getting around this world of ours became more accessible and affordable. Now, there seems to be no end in sight—but only if we handle the growth of tourism properly. Tourism has become one of the largest industries, and not always a mature or welcome one. To ensure the sustainable, long-term good that can come with tourism, the industry needs well-educated leaders and practitioners.

Many observers would say that with hosting the 2010 Olympic and Paralympic Winter Games, the expansion of Vancouver’s convention centre and all the attendant infrastructure enhancements of recent times, we have peaked—that we have seen the best that a career in tourism can offer us locally. That is simply not true. The most important work is ahead of us as we forge British Columbia’s next decade of tourism. And to do that exciting and challenging task, the

tourism industry must attract the most entrepreneurial spirits and secure the career commitments of dedicated, intelligent and creative individuals.

Tourism is evolving in ways that never could have been imagined. It can be about meaningfully influencing “tourism + climate change” or “tourism + social media” or “tourism + responsible business practices.” The industry is actively seeking out talented people to ensure that tourism is properly recognized for its sophisticated marketing requirements, international competitiveness, and endless need for adaptation at every level—from recreational pursuits through to helping developing nations.

As historian Miriam Beard suggested in 1930, you can “ensure that travel is more than the seeing of sights, and that it takes down the barriers to understanding, that it brings people together to share ideas, to learn from one another, and to celebrate our differences.”

Field report

How can tourism benefit the developing world? In 2003, Cap began helping the ethnic hill tribes in the Sapa region of Vietnam to improve their quality of life by developing and managing tourism in their communities. Since then, faculty and students from Cap’s Tourism Management programs have visited Vietnam many times to deliver practical tourism training in areas such as entrepreneurship, tourism product development, tour guiding, homestay accommodation, first aid, food safety and sanitation.

“It was a time of unforgettable experiences and personal growth,” says Tourism Management diploma grad, Chris Carnovale. “We learn all this stuff in class, but it doesn’t really make sense until you’re out in the field doing it. These people have to make money and tourism is a tool that can help them move beyond subsistence.”

BASE CAMP

SHORTNESS OF BREATH.

SLEEP DEPRIVATION.

EXTREME COLD

AND WEATHER.

LACK OF FOOD.



The average person sees Mount Everest as a symbol of achievement, of pushing human limits. But, you can't imagine what it's like until you're there.





"At 17,600 feet, your body is actually dying," says Capilano Documentary grad, Dianne Whelan. "The atmosphere has only 50 per cent of the oxygen we enjoy at sea level. This makes hiking around with a camera a lot harder as you constantly feel out of breath. Base camp is at the bottom of the Khumbu glacier, so you are sleeping on ice, hiking on ice. For 40 days, my feet never stood on solid ground."

Whelan recently spent 40 days at Mount Everest's base camp making a documentary about the inspired souls attempting to climb the world's highest peak. The story centres around several characters who make up this rag tag community, from the hard core mountaineers to the recreational hikers with the \$45,000 to \$90,000 it takes to fulfil their dream.

"Base Camp is about the human soul," says the award-winning documentary filmmaker. "The camp is a mini-society, a beehive without a queen. Initially everyone tries to get along, but then the mind games start. The extreme conditions bring out the selfish side of people. The dark side of the mountain is the dark side of us all."

People perish on Everest every year because they push too hard to get to the top and don't have enough

energy to get down. Sometimes they are abandoned by their climbing partners and those who are passing by on their way to the summit.

But, for every story of someone left behind, there is a story to inspire. "One of my characters, Meghan, a major in the air force, risked her life to save a Nepali woman who everyone else walked by. She stopped, shared her oxygen and waited until help came. She saved the woman's life."

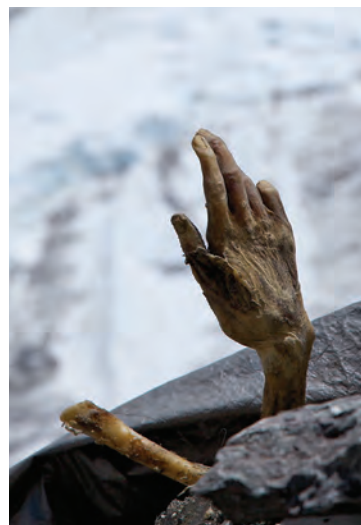
Great storytelling is one of the skills Dianne honed during her time in Capilano's Documentary program. "The Documentary program gave me the confidence to become a filmmaker," says the former journalist. "It's one thing to have a good idea for a documentary. It's another to have the confidence to pursue it. Knowledge takes down barriers and opens up opportunities."

"Canada is recognized for having some of the best documentary filmmakers in the world. Cap instructors are professionals in the industry. They're all about real world relevance and are able to guide you. The Documentary program taught me not only how to make a film, but also how to finance and sell it. At the end of the day, filmmaking is a blend of creativity and business."

Arjun, one of the characters featured in Base Camp. At 16 years old, he is the youngest Indian and Hindu to climb Everest.

200-300

It's estimated that the bodies of between 200 and 300 people are still on Mount Everest. Sadly, it's too risky to recover them. Taking the photo below posed a different kind of risk for Whelan, who was threatened with censorship by the Nepali government. She chose to sleep with her hard drives, fearing they would be confiscated.





UNDER CONSTRUCTION

The state-of-the-art Nat and Flora Bosa Centre for Film and Animation is currently under construction at Cap's North Vancouver campus. The new facility, scheduled to open in the fall of 2011, will house the university's highly acclaimed motion picture arts and animation programs.

"Students will have everything they need in all areas of production and post-production. Conceivably, they could make a feature film without leaving the premises," says Bill Thumm, director of the Capilano Film Centre. "We want to make the whole building usable as a location. That may involve thematic design, such as hallways that look like a hospital or courthouse. The outside of the building will have a 3-D city streetscape façade."

Here's a sneak peak at some of the building's features:

- 01** A 200-seat high definition, 3-D capable theatre for screenings
- 02** An 8,000 square foot studio (sound stage) with retractable sound-proof dividing walls allowing for three productions to be filmed at once
- 03** A sound recording studio, two sound mixing stages and individual sound and picture editing suites
- 04** A highly cooled machine room with sufficient computing power for the creation, compositing and rendering of data-intensive visual effects
- 05** Carpentry and paint shops, and hair and makeup rooms
- 06** Motion picture, costuming and animation studios and classrooms





GLOBAL STEW

SOCIAL ENTREPRENEUR:

CAM SYLVESTER

Capilano's Global Stewardship program convenor talks about global citizenship, social entrepreneurship and education.

Some people say students are our customers. I don't think that. I think our customer is society and both students and instructors are in this together creating social value. And that brings responsibilities, rights and opportunities. I think society needs universities, but we're not just creating worker bees. We're creating people who are going to go out and make their communities stronger, more resilient.

We created the Global Stewardship program because there was this whole group of people in high school who were already engaged in social entrepreneurship, but had nowhere to further this pursuit after high school. At university, if they were lucky, they tapped into an organization or club that was doing similar work. But usually they became dispersed. The Global Stewardship program offers these students a way to connect with like-minded people who are interested in merging a liberal education with social activism.

I want students to see themselves as global citizens who have the capacity to make change, and not as passive, cynical individuals who think the whole political process is flawed and pull up stakes from it. I'd also like them to be problem solvers, not people who sit back and wait for someone else to solve the problem, but are willing to get their hands

dirty, make mistakes and have a sense of humour about it. And I would like them to value other people, so they recognize that we're all different and that to solve our problems we're going to have to listen to the solutions of others.

Solutions are not going to come from an ideological perspective. Too much of our society now is based on ideology. You find yourself in one camp or another and you can't talk based on ideology. You need to be bigger than that.

We bring young social entrepreneurs from the developing world here and the reason for that is to show our students that the solutions to the social problems we're having in our own city are already being solved in Guatemala, in Vietnam—the same problems. I want my students to see that we don't have all the answers, that it's found within our community, and our community is global now.

I'm not an activist, I'm a networker. If a problem has to be solved, none of us alone can do that, whether it's an individual or an organization. We have to somehow find ways to pool our resources to achieve a common good. We hope Global Stews come out of the program with an appreciation for and capacity to build networks.

Ready to change the world? One of the strengths of the Global Stewardship program is its personal and purposeful approach to learning. Learn more at www.capilanou.ca/globalstewardship

When The Zoo Simply Won't Do

Capilano biology instructor, Marja de Jong Westman shares highlights of her remarkable pilgrimage to the world's biological hot spots. It's like having a front row seat in her classroom.



1 The first part of my journey took me to the island of Borneo. The purpose was to touch on Alfred Wallace's adventures in Malaysia, which mimicked Charles Darwin's travels in the Galapagos. Island communities serve as laboratories for evolution, and Wallace generated his thoughts about evolution through natural selection while traipsing through the Malaysian archipelago.



2 Some of the best wildlife moments occurred along the Kinabatangan River in Borneo. A local population of elephants was active nearby and we spent a couple of evenings in their company. This species was thought to be the same as that found in other parts of Asia, but a few years back DNA research indicated that it is its own subspecies and thus somewhat unique to the island of Borneo. At no time did the grand beasts appear irritated by our company as we watched young acting up and the splendid tusked male ride herd on his brood.



3 From Borneo I headed further south to New Zealand where I spent a few days hiking about Stewart and Ulva Islands. Ulva boasts healthy populations of native birds and has been the site of eradication of non-native animals. Much of the work done on Ulva was copied on B.C.'s Langara Island, as biologists work to remove invasive non-native species that trigger the decline of ground-nesting birds.



4 The next stop was South America, which is for the most part off the grid of the North American psyche. I don't think it should be. North America and South America have travelled through geological time together and the continents share much in regards to their natural history. DNA evidence shows genetic links between the peoples of the Americas and also indicates that there have been several migrations of humans into the Americas. One wonders who the first peoples really are?



5 After several days visiting Inca ruins in Cuzco and Machu Picchu, I crossed the border into Bolivia to Lake Titicaca which at some 4,000 metres is one of the highest bodies of fresh water in the world. It was once salt water and I discovered hints of its marine past on several rocks—fossilized remains of solitary corals, bryozoans, tube worms and brachiopods. It was like seeing old friends since these same organisms find homes in B.C.'s waters, but here they were on the air-dried rocks of a freshwater lake.



6 Within weeks of returning, I found spots for many of my pictures and stories in my lectures. There will be more to come as I continue to share my biological meanderings with my students.

The study of biology lends itself to being hands-on, and Capilano's labs and field trips promote full-body engagement. The field trips to Bamfield Marine Station and the Okanagan Valley have been life changing for many students. We spend days (and nights) in search of owls, hiking after bighorn sheep, identifying native plants upon which all animals depend, and standing in tidepools with the Pacific Ocean crashing over our feet observing the marine invertebrate life for which B.C. is world renowned. These applied practical activities solidify the classroom knowledge and give students ideas of where their studies can lead them.

You don't have to go halfway around the world to experience passionate professorship like this. From zoology and genetics to environmental biology and biochemistry, Capilano University offers a wide range of biology courses with plenty of opportunities to get your hands dirty.

Oct 10, 2007 (Borneo)

New Guinea: another environment except - no sign of volcanic action; Malay Peninsula also non volcanic

Pranigatan (Wallace's) "Hrus"

Sumatra + Borneo (rare)

- low swampy forests; in lofty virgin forests (attracted by plantations of fruit trees)
- disappeared in areas occupied by the Nipa palm

fruits allow roaming as they pass from tree top to tree top
small into rise like islands and serve as garden/ plantations in midst of swamps

(quote para. 2 pg 45)

- night nests ~ no more than 20' to 50' above ground
- when wet, Mias add large fern leaves
- does not rise early; allows sun to dry leaves before their day starts
- rarely use same nest

pg 45

- full grown animals seldom seen together
- ♀ + ♂ may be seen in young
- a few young seen together

Food prefer fruit; w occasional leaves; seeds + shoots; seem to prefer unripe fruit eg. *avocado*; (fleshy, red)

Duman also ferried (Linnell's comment pg. 57)

Posture, arms to 7' plus; rest on them on knuckles
walk along branches holding the same
cross from one to another
on ground only for water or succulent shoots of river plants

Predators? none; rarely attacked
kills caracole & python

In the interior

pg 53 slept w ~ smoke dried human skulls suspended above my head.

pg 60 vorey bees of Borneo; hang combs under branches of Lappan tree

Dec. 7, 2009 Salt Flats Bolivia

Salar de Uyuni - a sense of the infinite - 12,106 sq km @ 3653m ... covers nearly the entire province of Daniel Campos.

The drive appeared to be taking us to the ends of the earth - islands floated in the heat waves
 - the horizon disappeared
 - all sense of scale was lost

We had lunch atop salt tables and stones before

hiking on Isla Incahuasi -

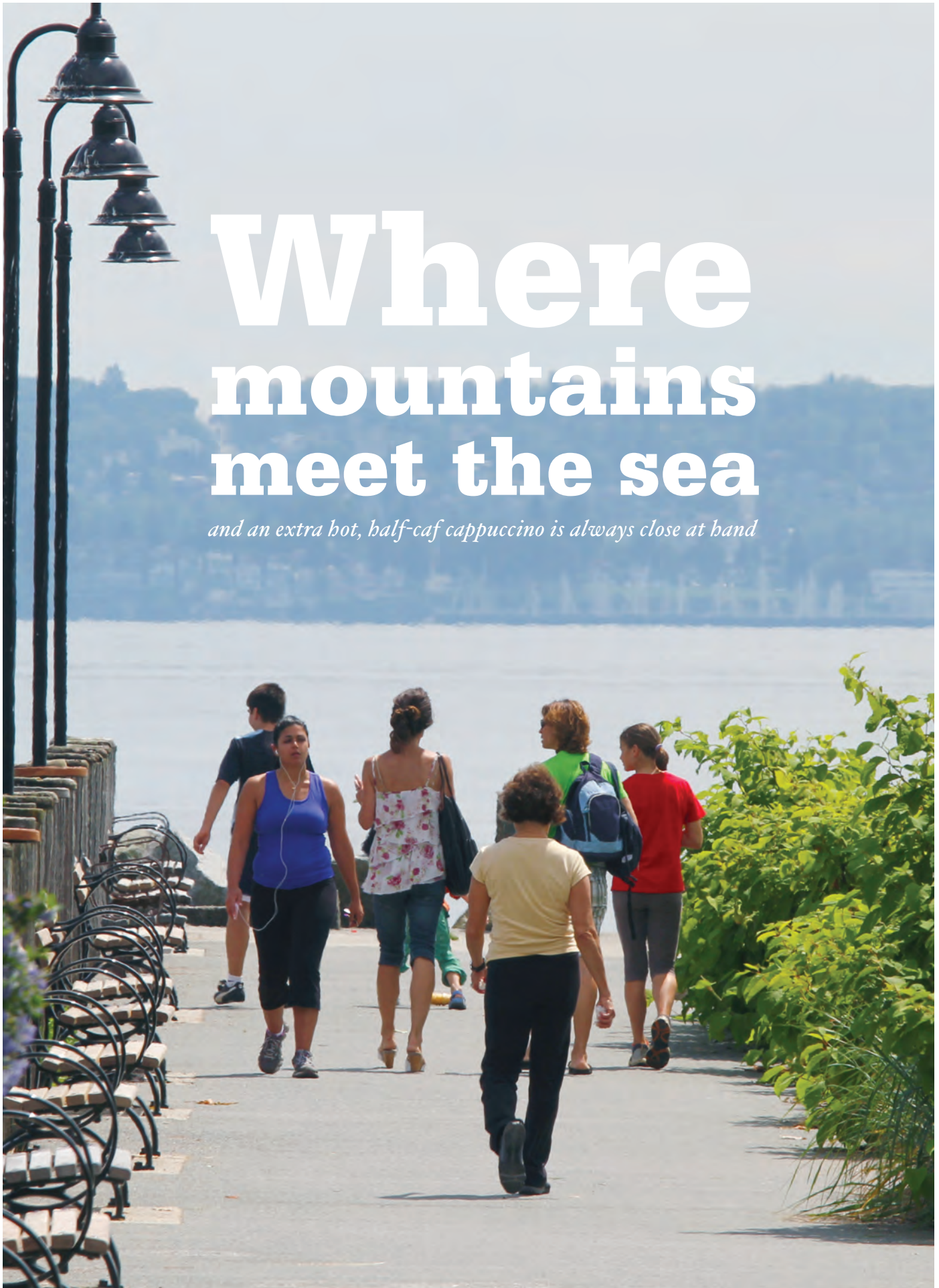
the island was covered in cactus & sage ... saw the world's largest hummingbird feeding on the cactus flowers in and a colorful finch species (ID?)

Drive for 1/2 hr across the salt flats - not an experience that will be forgotten -

Arrived @ a nicely planned hostel tucked in an old town - entire building made of salt blocks - chairs, tables, bed + walls!

Where mountains meet the sea

and an extra hot, half-caf cappuccino is always close at hand

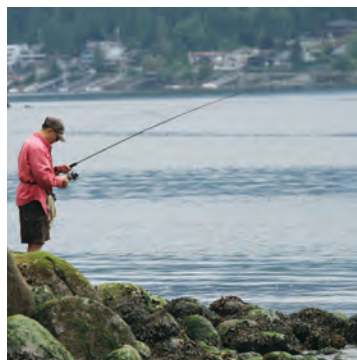




"Vancouver is Manhattan with mountains. It's a liquid city, a tomorrow city, equal parts India, China, England, France and the Pacific Northwest. It's the cool North American sibling."
—*The New York Times*

Much of what makes Vancouver such an interesting and vibrant city can be found on Vancouver's North Shore, where you'll find Capilano University's main campus. Just a short SeaBus ride to downtown, the North Shore is part world away, part hub of everything. It has a distinct vibe and unique neighbourhoods, from the quaint village of Deep Cove to the trendy shops and eateries of LoLo (Lower Lonsdale).

Not to mention its close proximity to world-class mountain resorts, mountain biking trails and stunning beaches. Where else can you go to class, take an afternoon hike in a lush forest and snowboard all in the same day? And that's just one of our campuses. Cap also has campuses in Squamish and Sechelt—smaller, more intimate West Coast communities with spectacular outdoor recreation opportunities.



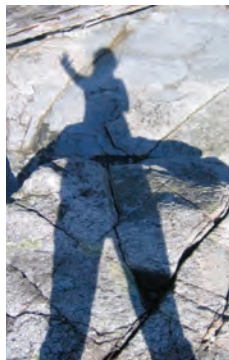






Take a load off

As a student, what you do between classes is almost as important as what you do in class. There's no shortage of things to do at Cap—from art exhibitions and live performances to film screenings and intramural sports. Cap has an exceptional athletics program, with varsity teams in soccer, basketball, volleyball, golf and badminton. Try out for a team or cheer on the Capilano Blues as they go for gold. And of course, the Capilano Students' Union offers tons of ways to connect with like-minded people. Join groups such as the cinephile collective, comic book makers, hip-hop breaking and anthropology clubs. Or contribute your ideas in committees ranging from Environmental Issues to Social Justice.





**WHAT LIES BEHIND US,
AND WHAT LIES BEFORE US,
ARE TINY MATTERS COMPARED TO**

WHAT LIES

WITHIN

US

— RALPH WALDO EMERSON



Areas of Study

ARTS & SCIENCES

Humanities

Applied Ethics
 Art History
 Chinese (Mandarin)
 Creative Writing
 CultureNet
 English
 French
 German
 Japanese
 Linguistics
 Philosophy
 Spanish

Social Sciences

Anthropology
 Applied Behaviour Analysis (Autism)
 B.C. Studies
 Commerce
 Criminology
 Economics
 Geography
 Global Stewardship
 History
 Latin American Studies
 Political Studies
 Psychology
 Sociology
 Women's Studies

Pure & Applied Sciences

Astronomy
 Biology
 Chemistry
 Computing Science
 Engineering
 Geology
 Kinesiology
 Mathematics & Statistics
 Physics

BUSINESS

Applied Business Technology

Accounting Assistant
 Accounting Support
 Applied Business Technology Online
 Business Fundamentals
 Ch'nook Foundation
 Medical Assistant

School of Business

Business Administration
 Ch'nook
 Retail Marketing

Communications

Communication Studies
 Magazine Publishing
 Professional Communications

Legal Studies

Legal Administrative Assistant
 Legal Studies
 Paralegal

Public Administration

Local Government Administration

TOURISM & OUTDOOR RECREATION

Tourism Management

Business Tourism
 Destination Resort Management
 Tourism Management
 Tourism Management for International Students
 Tourism Marketing
 Tourism Operations

Outdoor Recreation

Mountain Bike Operations
 Outdoor Recreation Management
 Professional Scuba Dive Instructor
 Wilderness Leadership

HEALTH & EDUCATION

Health

Guided Imagery and Music
 Health Care Assistant
 Human Kinetics
 Music Therapy
 Rehabilitation Assistant

Education

Early Childhood Care and Education
 Special Education Assistant

FINE & APPLIED ARTS

Media Arts

Animation Fundamentals
 Animation Institute
 Commercial Animation
 Computer Animation and Visual Effects
 Digital Animation
 Illustration/Design: Elements & Applications
 Foundations in Illustration and Design
 Interactive Design

Motion Picture Arts

Cinematography for Film and Video
 Costuming for Stage and Screen
 Documentary
 Grip Work for Digital Imaging and Film
 Indigenous Independent Digital Filmmaking
 Lighting for Digital Imaging and Film
 Motion Picture Arts

Visual & Performing Arts

Acting for Stage and Screen
 Art Institute
 Arts and Entertainment Management
 Conducting in Music
 Jazz Studies
 Music
 Musical Theatre
 Studio Art
 Technical Theatre
 Theatre Institute
 Textile Arts

PREPARATORY STUDIES

Access Work Experience

Access to Work
 Discover Employability

Adult Basic Education

Adult Basic Education
 College and University Preparation
 Gateways: Personal Management and Planning
 Speech Assisted Reading, Writing and Math
 Vision

Community Development & Outreach

Community Capacity Building

English as a Second Language

English as a Second Language

TRADES

Construction

Residential Building Maintenance Worker



ARTS & SCIENCES

Questions are the answer

It is a small world after all, but it's filled with big questions. Questions that prick continually at curious souls, driving them to seek a deeper understanding of the world. An Arts & Sciences education imposes discipline on boundless curiosity, and helps develop communication and critical thinking skills that are essential for work and life.

How is an Arts & Sciences education different at Capilano University? Our faculty members aim to be the 'guide by your side'—advisor, confidant, expert and generous supporter. They're fixed on the ultimate prize: sparking your imagination and helping you connect with what matters to you.



I was seriously intimidated at the thought of starting a program in Creative Writing at the post-secondary level. Two years, countless mind-opening classes and several wonderful professors later, I am not only a better writer, I am a more confident person.

Chloe Lai, Associate of Arts degree in Creative Writing

Arts & Sciences Courses

Capilano University offers more than 750 first- and second-year university transferable courses in the disciplines listed below. Most courses transfer to other universities in B.C. Students can take courses on a part-time or full-time basis in the fall, spring and summer. For complete details about courses and admission requirements, see our current online calendar at www.capilanou.ca/calendar

Humanities

Art History

The study of art and its relationship to society.

Chinese (Mandarin)

Explore the Mandarin Chinese language, culture and literature.

English

Study academic writing strategies, literature and creative writing.

French

Explore the French language, culture and literature.

German

Discover the German language, culture and literature.

Japanese

Explore the Japanese language, culture and literature.

Linguistics

Explore the nature, structure and evolution of language.

Philosophy

Examine the fundamental assumptions or beliefs about knowledge, reality and values.

Spanish

Explore the Spanish language, culture and literature.

Social Sciences

Anthropology

Explores the origin, culture and development of humankind.

Criminology

Examines crime, its causes, society's response to it, and the efficacy of punishment.

Economics

Analyzes the allocation of scarce resources and the production, distribution and consumption of goods and services.

Geography

Explores the relationship between human and environmental systems.

History*

Explores how and why change occurs in human societies, and helps us understand the distinctive forces shaping our world.

Political Studies

The study of the politics of power – what it is and who gets it, how it is used and how it is abused.

Psychology

Analyzes all aspects of the human condition – from behaviour and thought processes to emotions and relationships.

Sociology

The study of human relationships and social institutions.

Women's Studies

Examines how gender relates to human behaviour, culture and social institutions.

Pure & Applied Sciences

Astronomy

The branch of physics that studies celestial bodies and the universe as a whole.

Biology

The study of life itself, including the chemicals and cells of which organisms are composed.

Chemistry

The study of molecules and their interactions in the physical and biological world.

Computing Science

The science of problem solving in the "information age."

Geology

The study of the earth and all of its non-biological resources.

Kinesiology

A multidisciplinary study of human structure and function and how it relates to movement, health and efficiency in the environment.

Mathematics & Statistics

Mathematics is the study of patterns of structure, change and space. Statistics involves the collection, presentation, analysis and interpretation of data.

Physics

The study of matter, energy, space and time over a range of scales from sub-atomic to astronomical.

** For the purposes of the associate degree, History is categorized as a Humanities course.*



70%

Estimates suggest that more than 70% of all new jobs created in Canada require some form of post-secondary education.

Bachelor Degrees

Additional bachelor degrees are in development. A Bachelor of Arts degree in General Studies is awaiting provincial government approval.

PROGRAM DETAILS

Bachelor of Arts Degree in Applied Behaviour Analysis (Autism)

2 years, full-time
Starts in September

DESCRIPTION

This degree program trains graduates to work with people with autism. The program combines rigorous academic training with supervised professional experience. Graduates will meet the requirements to become assistant behaviour analysts and work in partnership with board certified behaviour analysts.

ADMISSION REQUIREMENTS

Associate of Arts Degree - Psychology concentration or equivalent; interview.

Autism more common than you think

An estimated 1 in 150 children meet the criteria for Autism Spectrum Disorder, a complex disorder resulting in difficulty with social interaction and communication. That's more than 5,000 children and youth in B.C. alone. There is tremendous potential for graduates of Capilano's Bachelor of Applied Behaviour Analysis (Autism) degree program to improve the lives of families who are struggling with this condition. Applied behaviour analysis is the only scientifically validated treatment that has been shown to be effective.



Trash or treasure?

What would early settlers think if they knew their trash was seen as valuable pieces of history? Every summer, students in Capilano University's Archaeology Field School excavate heritage sites in North Vancouver's Lower Seymour Valley, including the remains of Japanese logging camps and settler homesteads from the early 1900s.

Discoveries include everything from Japanese tea pots and medicine bottles to tobacco tins and part of a Japanese bath house. "These finds help reconstruct early 20th century logging camp life, including how the Japanese were living and adapting in the valley," says Capilano archaeology instructor and project director, Bob Muckle.

Students learn how to excavate, identify, record and recover archaeological remains. "It's very unusual for first- and second-year university students to get the opportunity to work on a primary research project like this," says Muckle.

Associate of Arts Degrees

The Associate of Arts degree is a formal credential that recognizes the successful completion of 60 credits in the Arts & Sciences program and guarantees 60 credits upon transfer to other B.C. universities. Students may choose a general program of study or specialize in one of the following areas: applied ethics, art history, B.C. studies, creative writing, culture and technology (CultureNet), English, global stewardship, Latin American studies or psychology. For details about programs, courses and admission requirements, see our current online calendar at www.capilanou.ca/calendar

PROGRAM DETAILS

General

Transfer to year 3 university
Starts in September, January, May

DESCRIPTION

Offers a combination of first- and second-year Arts & Sciences courses (60 credits). Students complete a broad range of arts courses, along with some science courses.

ADMISSION REQUIREMENTS

See Admission to Arts & Sciences, p. 62.

Applied Ethics

Transfer to year 3 university
Starts in September, January, May

Includes courses in introductory ethics and critical thinking, as well as biomedical ethics, environmental ethics and business ethics.

See Admission to Arts & Sciences, p. 62.

Art History

Transfer to year 3 university
Starts in September, January, May

Emphasizes a broad knowledge of art history and cultivates a critical visual awareness with which to view the art and visual culture of both past and present.

See Admission to Arts & Sciences, p. 62.

B.C. Studies

Transfer to year 3 university
Starts in September, January, May

Examines B.C. from the perspectives of art history, cultures and society, environment and geography, history and politics, linguistics and literature, and First Nations.

See Admission to Arts & Sciences, p. 62.

Creative Writing

2 years, full-time or part-time
Transfer to year 3 university
Starts in September or January

Combines instruction and practice in creative and critical writing in a variety of genres, including poetry, fiction, drama, screenwriting, mixed-genre and new media.

See Admission to Arts & Sciences, p. 62.

CultureNet

2 years, full-time or part-time
Transfer to year 3 university
Starts in September and January

A multidisciplinary program that explores the relationship between culture and technology in a contemporary context.

See Admission to Arts & Sciences, p. 62. Letter of intent, brief description of career goals.

English

Transfer to year 3 university
Starts in September, January, May

Offers the opportunity to think critically about traditional and experimental English literature in a wide variety of genres and in the context of contemporary issues.

See Admission to Arts & Sciences, p. 62.

Global Stewardship

2 years, full-time
Part-time available with permission
Transfer to year 3 university
Starts in September

Courses focus on global issues, seminars by leaders in the not-for-profit sector and service learning experiences locally and abroad. Graduates pursue careers in international development, as well as law, teaching, social work, nursing and journalism.

See Admission to Arts & Sciences, p. 62. Letter of intent; letter of recommendation; Global Stewardship Program Entry Form (on web site); interview with coordinator.

Latin American Studies

Transfer to year 3 university
Starts in September, January, May

Students will examine the Latin American region from the perspectives of art history, culture, geography, history, politics, linguistics and literature.

See Admission to Arts & Sciences, p. 62.

Psychology

Transfer to year 3 university
Starts in September, January, May

Provides students with fundamental knowledge and a critical understanding of the discipline of psychology.

See Admission to Arts & Sciences, p. 62.

Associate of Science Degrees //////////////////////////////////////

The Associate of Science degree is a formal credential that recognizes the successful completion of 60 credits in the Arts & Sciences program and guarantees 60 credits upon transfer to other B.C. universities. Students may choose a general program of study or specialize in one of the following areas: biology, chemistry or mathematics. For complete details about programs, courses and admission requirements, see our current online calendar at www.capilanou.ca/calendar

PROGRAM DETAILS

DESCRIPTION

ADMISSION REQUIREMENTS

General

Transfer to year 3 university
Starts in September, January, May

Offers a combination of first- and second-year Arts & Sciences courses (60 credits). Students complete a broad range of science courses, along with some arts courses.

See Admission to Arts & Sciences, p. 62.

Biology

Transfer to year 3 university
Starts in September, January, May

Students choosing to specialize in biology will acquire a background preparing them particularly well to follow a majors program in biology at university.

See Admission to Arts & Sciences, p. 62.

Chemistry

Transfer to year 3 university
Starts in September, January, May

Students choosing to specialize in chemistry will receive a thorough grounding in chemistry, which will prepare them particularly well for a majors program in chemistry at university.

See Admission to Arts & Sciences, p. 62.

Mathematics

Transfer to year 3 university
Starts in September, January, May

Students choosing to specialize in mathematics will acquire the necessary background to continue in a majors program in mathematics at university.

See Admission to Arts & Sciences, p. 62.

Arts & Sciences Transfer Programs //////////////////////////////////////

Commerce

1 year (after 1 year of Arts & Sciences)
Transfer to year 3 UBC

Prepares students for careers in corporate finance, international business, labour negotiation, chartered accountancy and real estate development.

One year of university-level pre-Commerce study (30 credits), which must include MATH 108, ECON 111/112, ENGL 100 with a minimum C grade and six university transfer electives (see current online calendar under English and Mathematics for prerequisites). Must submit University Application and Commerce Program Entry Form.

Engineering - First year

1 year, full-time
Transfer to year 2 university
Starts in September

Upon successful completion, students will be considered for admission to second-year engineering at UBC, SFU and UVic. An engineering education leads to careers such as electrical engineer, civil engineer, mechanical engineer, bio-medical researcher, environmental engineer, aerospace engineer, structural engineer and astronaut.

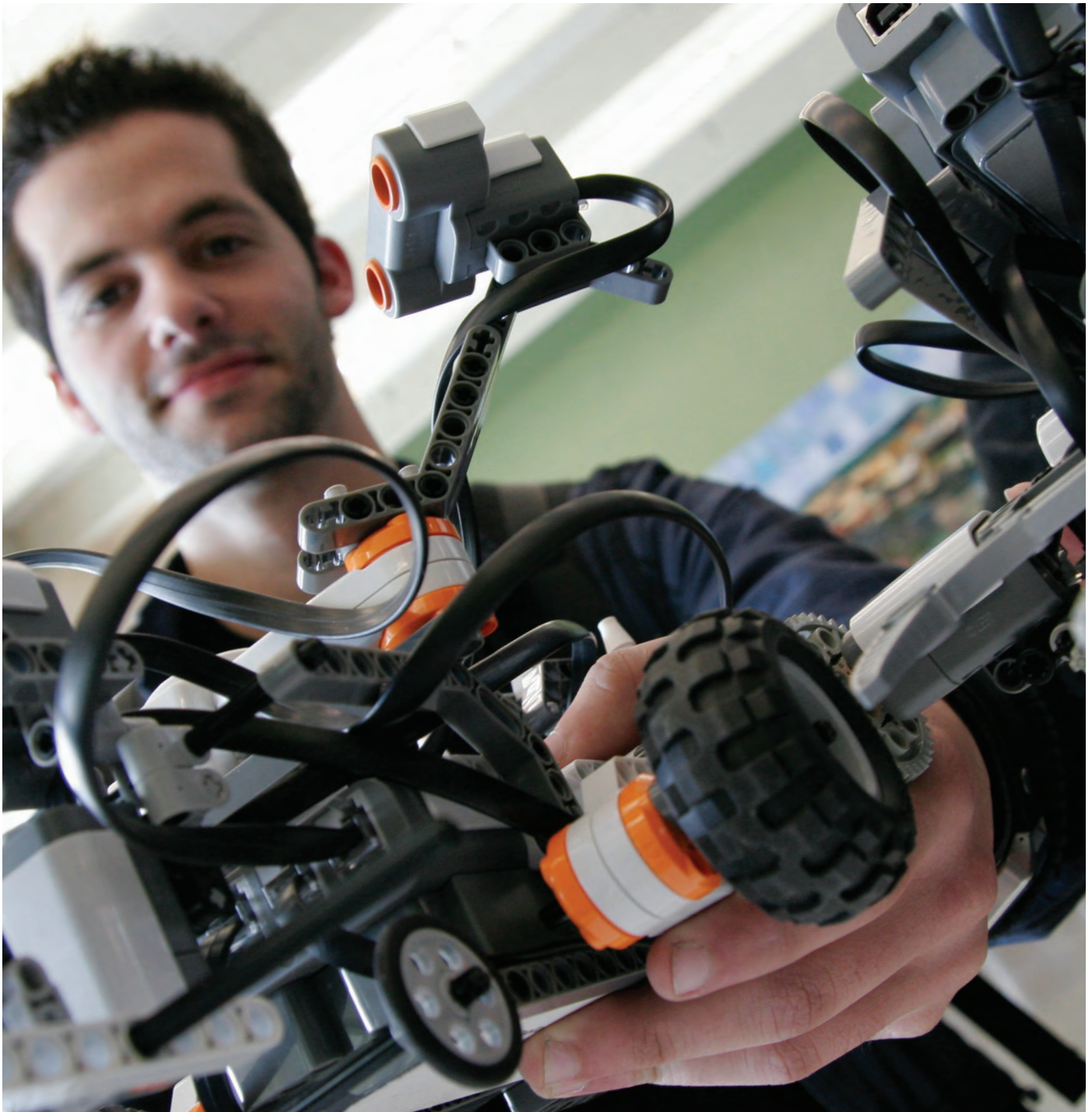
High school graduation or equivalent or mature student status. At least a C- grade in English 12 or English 12 First Peoples and at least a B grade in Principles of Math 12, Chemistry 12 and Physics 12, or completion of first-year science courses at an acceptable level.

Engineering Transition Diploma

2 years, full-time
Transfer to year 2 university
Starts in September

Designed for those who are interested in the one-year Engineering transfer program, but lack the prerequisites for entry. Upon successful completion, students will be considered for admission to second-year engineering at UBC, SFU and UVic.

See Admission to Arts & Sciences, p. 62, including: Principles of Math 12 with a minimum C grade, English 12 or English 12 First Peoples, Chemistry 11.



My robot is bigger (and smarter) than yours

What comes to mind when you think of engineering? Bridges. Tunnels. Skyscrapers. Probably not sumo wrestling robots. Every year, students in Capilano's Engineering program develop robots in their computing science course. But, not just any run of the mill robot.

Each week, student teams are challenged to make their robot do

something specific—perform a sequence of actions, make decisions, do two or more things at once and communicate with another robot. Students write the programs, upload it to the robot and then the robot “thinks” for itself. The final project is a sumo wrestling robot. Students have free reign on how to build their robots and how to program them to push the others out of the ring. Stakes are high as the robots compete for the top spot.

So beyond the fun, what's the learning? Students cover not only basic computer programming skills, but also the advanced skills required to get their program into an external device. This skill applies directly to the real world, which is full of embedded chips that contain computer programs. Think refrigerator, car, clock radio, printer—you name it, there's probably a chip in it!



BUSINESS

So many paths to choose

Most people think of business as accounting, marketing and management, but there are many more facets to it at Capilano University. While our Faculty of Business does include traditional business streams, it also offers programs in magazine publishing, legal studies, communications, public administration and more. Whether you want to be a manager, paralegal, communications specialist, office support worker or the CEO, you'll find your fit here.

Cap instructors are entrepreneurs, lawyers, business leaders and experts in their fields who bring years of professional experience to the classroom. They recognize that textbook wisdom and street smarts need to stroll in step. So from day one, our courses focus on the practical skills you'll need to hit the job market running and compete head to head with any business graduate out there.



The BBA degree has made me confident about my professional life. I have no trouble approaching new situations with the knowledge I have amassed. I know that every problem thrown my way can be solved in a timely and creative fashion.

Raymond Silva, Bachelor of Business Administration program

Applied Business Technology //////////////////////////////////////

PROGRAM DETAILS

DESCRIPTION

ADMISSION REQUIREMENTS

Accounting Assistant Diploma

2 years, full-time
Part-time available
Starts in September

Provides students with practical accounting and basic management skills that have value in a wide variety of accounting jobs. Students will learn how to apply manual and computerized accounting systems in business situations, and gain skills in management, quantitative methods, business law, finance, economics and communications.

High school graduation or equivalent or mature student status or completion of Accounting Assistant certificate with an overall GPA of 3.0, EDT score of 100, a minimum B- grade in BTEC 115 or a minimum C grade in Principles of Math 11; information meeting or appointment with program convenor.

Accounting Assistant Certificate

10 months, full-time
Starts in September

Provides the skills required for entry-level accounting positions such as accounting assistant and bookkeeper. Fifteen credits may transfer to the Business Administration diploma or degree.

High school graduation or equivalent or mature student status; information meeting or interview; SLEP test for ESL students. Math 11 Essentials and Communications 12 are acceptable.

Accounting Support Certificate

6 months, full-time
Starts in January

Provides the skills required for entry-level accounting positions such as accounting assistant and bookkeeper. Ladders into the Business Administration diploma or degree.

High school graduation or equivalent or mature student status; information meeting or interview; SLEP test for ESL students. Math 11 Essentials and Communications 12 are acceptable.

Applied Business Technology Online Certificate

Full-time or part-time
Varying start dates for courses

Prepares students for entry-level office support positions. Leads to an online certificate in accounting fundamentals, administrative fundamentals, applied business technology or computer fundamentals.

High school graduation or equivalent or mature student status.

Business Fundamentals Certificate

4 months, full-time
Part-time available
Starts in September and January

Opens the door to other programs. Ladders into the Accounting Assistant, Accounting Support and other Applied Business Technology programs, as well as Business Administration programs.

High school graduation or equivalent or mature student status; information meeting or appointment with faculty member, SLEP test for ESL students. Math 11 Essentials and Communications 12 are acceptable.

Ch'nook Foundation Certificate

8 months, full-time
Starts in September

Prepares students of aboriginal ancestry for the Ch'nook diploma offered by the Capilano School of Business.

High school graduation or equivalent or mature student status; interview; aboriginal ancestry. Math 11 Essentials and Communications 12 are acceptable.

Medical Assistant Certificate

8 months, full-time
Starts in September

Leads to a career as a medical assistant in a variety of settings such as hospitals, physician offices, clinics and alternative medicine providers.

High school graduation or equivalent or mature student status; MOA English Diagnostic Test; SLEP test for ESL students; resumé; keyboarding skills (25 wpm); information meeting; interview.

Medical Office Assistant Online Certificate

Up to 2 years to complete
Full-time or part-time
Starts in September, January, May

Leads to a career as a medical assistant in a variety of settings such as hospitals, physician offices, clinics and alternative medicine providers.

High school graduation or equivalent or mature student status; online interview; SLEP test for ESL students; keyboarding skills (25 wpm).

School of Business //////////////////////////////////////

PROGRAM DETAILS

DESCRIPTION

ADMISSION REQUIREMENTS

Bachelor of Business Administration (BBA) Degree

4 years (120 credits)
Full-time or part-time
Starts in September, January, May

Equips students with the advanced business and management skills necessary to become effective leaders, innovators and entrepreneurs. Students develop expertise in a chosen area of specialization: accounting/finance, general management, international business studies, marketing or strategic HR management.

High school graduation or equivalent or mature student status (with successful completion of testing and/or upgrading in English and Math); English 12 or English 12 First Peoples (C+) or EDT = 100 or LPI essay score = 24, essay level = 4, Principles of Math 11 (C) or Applications of Math 12 (B).

Business Administration Diploma

2 years (60 credits)
Full-time or part-time
Starts in September, January, May

Provides the skills and knowledge required to be an effective manager or business professional. Ladders into the Business Administration advanced diploma and degree.

High school graduation or equivalent or mature student status (with successful completion of testing and/or upgrading in English and Math); English 12 or English 12 First Peoples (C+) or EDT = 100 or LPI essay score = 24, essay level = 4, Principles of Math 11 (C) or Applications of Math 12 (B) or BTEC 115 (B-).

Business Administration Advanced Diploma

3 years (90 credits)
Full-time or part-time
Starts in September, January, May

Provides the skills and knowledge required to be an effective manager or business professional. Students may specialize in accounting/finance, general management, international business studies, marketing or strategic HR management. Ladders into the Business Administration degree.

Successful completion of the Business Administration diploma or equivalent.

Business Administration Certificate

18 credits, full-time or part-time
Starts in September, January, May

Provides the basic skills to get started in a business career or launch a business. Ladders into the Business Administration advanced certificate, diploma and degree.

High school graduation or equivalent or mature student status.

Business Administration Advanced Certificate

1 year (30 credits)
Full-time or part-time
Starts in September, January, May

Provides the basic skills to get started in a business career or launch a business. Builds on knowledge acquired in the Business Administration certificate. Ladders into the Business Administration diploma and degree.

High school graduation or equivalent or mature student status; English 12 (C+) or English 12 First Peoples (C+) or EDT = 100 or LPI essay score = 24, essay level = 4, Principles of Math 11 (C) or Applications of Math 12 (B).

Retail Marketing Certificate

8 months, full-time
Part-time available
Starts in September and January

Graduates find employment as retail buyers, retail managers, sales representatives and event coordinators. Ladders into the Business Administration diploma and degree from the School of Business.

High school graduation or equivalent or mature student status; English 12 (C+) and Principles of Math 11 (C) are recommended; interview may be required.

Ch'nook Diploma

2 years, part-time or full-time
Starts in September, January, May

Prepares students of aboriginal ancestry for careers in business, band management and entrepreneurship. Ladders into Business Administration and UBC Bachelor of Commerce (Ch'nook option).

High school graduation or equivalent or mature student status; English 11 (C+) or EDT = 100 and Principles of Math 11 (C) or MPT = Math 107. Non-high school grads must be 18. Aboriginal ancestry.

Ch'nook Intensive Transfer

2 years, full-time
Starts in September

Prepares students of aboriginal ancestry for careers in business, band management and entrepreneurship. Ladders into Business Administration and UBC Bachelor of Commerce (Ch'nook option).

High school graduation or equivalent or mature student status; Principles of Math 12 (B+) and English 12 or English 12 First Peoples (C+); aboriginal ancestry.

The evolution of the magazine

Undeniably, big changes are happening in the publishing industry. Social media like Facebook and Twitter and emerging technologies like iPad and mobile phones are transforming the way content is consumed. Communication is no longer one-way from the writer to the reader. Interactive content is king.

The magazine industry needs talented, tech-savvy writers and editors to create digital content and find ways to make it financially viable. That's where Capilano University's Magazine Publishing program comes in.

"Our students are extremely well-prepared," says Sue Dritmanis, coordinator of Capilano's Magazine Publishing program. "They know how to fact-check stories, find images, conduct interviews, write articles, proofread text, repurpose it for online use and much more. We also help students find internships at e-zines, online publications and traditional magazines."



The program was exactly what I needed to get my foot in the door. I received a working knowledge of magazine production, writing, editing and creative—skills which I use almost daily.

Charlotte Ellan, Magazine Publishing program

Communications //////////////////////////////////////

PROGRAM DETAILS

Communication Studies Diploma
60 credits, full-time or part-time
Starts in September and January

Professional Communications Certificate
15 credits, full-time or part-time
Starts in September and January

Advanced Professional Communications Certificate
30 credits, full-time or part-time
Starts in September and January

Magazine Publishing Certificate
4 months, full-time
Starts in May

DESCRIPTION

An academic university transfer program designed to prepare students for careers that demand a critical understanding of media, broad knowledge of social and cultural issues and writing and speaking skills.

Students develop general communication skills for work in business, communications industries and the applied arts.

Students learn applied communications and critical approaches to communication theory.

Students learn editorial and layout skills from editors, writers and art directors; includes a directed internship.

ADMISSION REQUIREMENTS

High school graduation or equivalent or mature student status with completion of interview; English 12 or English 12 First Peoples with a minimum B grade or EDT=100.

High school graduation or equivalent with English 12 or English 12 First Peoples or mature student status; ENGL 100 or CMNS 120 as a prerequisite or co-requisite; letter of interest; interview.

High school graduation or equivalent or mature student status with completion of a departmental interview; English 12 or English 12 First Peoples with a minimum B grade; EDT=100.

Undergraduate degree, associate degree, or diploma or equivalent; interview and letter of intent.

Legal Studies //////////////////////////////////////

PROGRAM DETAILS

DESCRIPTION

ADMISSION REQUIREMENTS

Bachelor of Legal Studies (Paralegal) Degree

4 years, full-time (followed by a 3-month paid practicum)
Part-time option available
Starts in September

Designed primarily for high school graduates looking for a challenging career in the legal field. Graduates perform substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

High school graduation with an 80% average or equivalent or mature student status; two letters of reference; resumé; interview.

Paralegal Diploma

20 months, full-time (followed by a 6-month paid practicum)
Starts in September

Geared towards those who are interested in establishing a new career in the legal field. Graduates perform substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

High school graduation or equivalent or mature student status; two years of full-time post-secondary education (with an academic focus) or other relevant life/work experience at the discretion of the department; ENGL 100 (B- or higher) or LPI exam (level 5 or higher); two letters of reference; resumé; essay; interview.

Paralegal Certificate

30 credits, part-time evenings
Starts in September, January, May

Designed for legal administrative assistants who are interested in increasing their responsibilities and becoming a paralegal. Graduates perform substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

High school graduation or equivalent or mature student status; two years of legal administrative assistant work experience; graduation from a Legal Administrative Assistant program with a B+ or higher or other relevant life/work experience at the discretion of the department; ENGL 100 (B- or higher) or LPI exam (level 5 or higher); resumé; current legal employment and letter from employer.

Paralegal Certificate (Online)

30 credits, part-time online
Starts in September, January, May

Designed for legal administrative assistants who are interested in increasing their responsibilities and becoming a paralegal. Graduates perform substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

High school graduation or equivalent or mature student status; two years of legal administrative assistant work experience; graduation from a Legal Administrative Assistant program with a B+ or higher or other relevant life/work experience at the discretion of the department; ENGL 100 (B- or higher) or LPI exam (level 5 or higher) however online students may seek advice from the department on alternative ways of establishing their English competency; resumé; current legal employment and letter from employer.

Legal Administrative Assistant Certificate

8 months, full-time
Starts in September and January

Graduates find employment in law offices, government offices and corporate legal departments.

High school graduation or equivalent or mature student status; keyboarding at 45 wpm (touch typing); interview; resumé and reference letter; SLEP test for ESL students; LGST English Diagnostic Test.

Legal Administrative Assistant Online Certificate

Full-time or part-time
Varying start dates

Leads to an online certificate that prepares graduates for work in law offices, government offices and corporate legal departments.

High school graduation or equivalent or mature student status; keyboarding at 45 wpm (touch typing); interview.

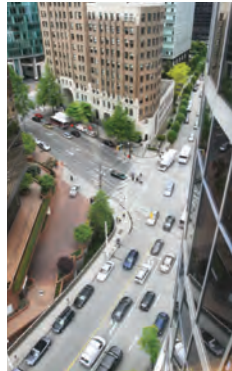
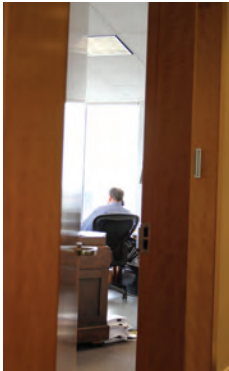
Public Administration //////////////////////////////////////

Local Government Administration Certificate

15 credits, part-time
Starts in September or January

Trains local government employees to be effective managers, leaders and agents of change.

High school graduation or equivalent or mature student status or permission of program coordinator; current employment in a local or regional government or supporting agency.



RELATED PROGRAMS

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Bachelor of Tourism Management Degree
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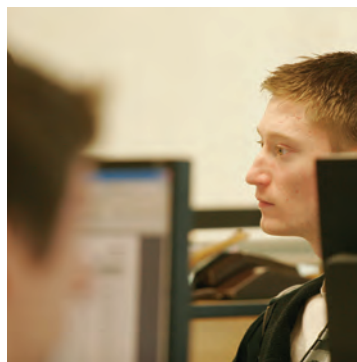
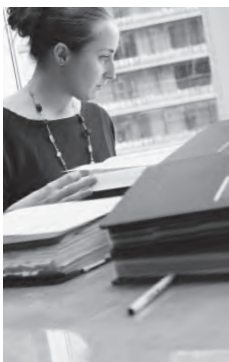
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Diploma [PAGE 46](#)

Tourism Management Co-op Diploma [PAGE 45](#)

Tourism Management for International
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A matter of degrees

Continuing its tradition of leading edge legal education, Capilano University is the first university in Canada to offer a unique Bachelor of Legal Studies (Paralegal) degree. The full-time program includes a six-month work practicum in a legal setting. Cap was the first post-secondary institution in B.C. to offer paralegal training, developing the Paralegal certificate and diploma programs in 1976.

“To enter our certificate and diploma programs, students need to have some previous post-secondary education and work experience,” says John Fairlie, chair of the Legal Studies department. “But for the first time, students can apply to the four-year degree program directly from high school.”

Paralegals are an important member of the legal team. Working under the supervision of a lawyer, they interview clients, draft legal documents, conduct legal research, manage files and assist with trial preparation.

Graduates of Capilano’s Paralegal programs are highly sought after by law firms, government offices, and corporate and non-profit legal departments.

“Our firm has employed many graduates of the Capilano Paralegal program,” says Mark Virgin, principal of the Stevens Virgin law firm. “We regularly recommend graduates from the program to others practising civil litigation.”



TOURISM & OUTDOOR RECREATION

Into the wilds or the world of business

Do you take tourism and outdoor recreation courses for the outdoor offerings like scuba diving, mountain biking and wilderness leadership? Or do you head for the business world armed with tourism management courses? Either way, you'll be part of a dynamic and constantly evolving industry that lets you make a living living. An education in tourism and outdoor recreation equips you with a broad, portable skill set that can take you anywhere in the world.

Recognized nationwide as a leader in tourism and outdoor recreation education, Cap programs emphasize leadership, sustainability, entrepreneurship and business management skills, along with industry-specific skills such as tourism policy and planning, risk management, environmental stewardship and a diverse range of outdoor recreation pursuits.



The Tourism Management degree program encourages each student to pave their own path to success through reliance on critical thinking, innovative problem solving, and the responsibility to become an agent of positive change in our evolving industry. Expect a transformational experience from this incredible program.

Jackie Challis, Bachelor of Tourism Management degree

Tourism Management //////////////////////////////////////

PROGRAM DETAILS

Bachelor of Tourism Management Degree

4 years
Part-time or full-time
Starts in September, January, May

DESCRIPTION

Prepares students for senior-level positions in the tourism industry. The program emphasizes leadership, strategic and business management expertise, as well as industry specific skills in areas such as marketing research, promotion, product development, tourism policy and planning, and risk management.

ADMISSION REQUIREMENTS

High school graduation or equivalent or mature student status; a minimum C grade in English 12 or English 12 First Peoples; a minimum C grade in Principles of Math 11 or a minimum B grade in Applications of Math 12 OR successful completion of equivalent or higher courses at a recognized post-secondary institution; resumé; letter of interest/intent; two letters of reference.

Tourism Management Co-op Diploma

16 months, full-time (co-op)
Part-time option available
Starts in September and January

Provides the foundation to develop rewarding careers as leaders in the tourism industry. Offers a practical business approach and paid co-op workterm that allows students to grow their management skills while deepening their understanding of effective tourism practices. Ladders into the Bachelor of Tourism Management degree.

High school graduation or equivalent or mature student status; English 12 or English 12 First Peoples (C), and Principles of Math 11 (C) or Applications of Math 12 (B); letter of interest.

Tourism Management for International Students Diploma

2 years, full-time
Starts in September

International students develop the leading edge management and leadership skills necessary for career advancement in the tourism industry. Includes a mandatory Canadian work practicum. Ladders into the Bachelor of Tourism Management degree.

High school graduation or equivalent or mature student status; English language requirement; resumé; two letters of reference; personal statement.

Tourism Marketing Citation

1 - 2 years, full-time or part-time
Ongoing intake

Studies focus on the various aspects of marketing and communications. Ladders into the Destination Resort Management Co-op diploma.

High school graduation or equivalent or mature student status; English 11 (C+) and Principles of Math 11 (C) or Applications of Math 12 (B); resumé.

Tourism Operations Certificate

1 - 2 years, full-time or part-time
Ongoing intake

Studies focus on the knowledge and skills required to operate a small tourism business. Ladders into the Destination Resort Management Co-op diploma.

High school graduation or equivalent or mature student status; English 11 (C+) and Principles of Math 11 (C) or Applications of Math 12 (B); resumé.

Destination Resort Management Co-op Diploma

16 months, full-time (co-op)
Starts in September
Squamish campus only

Focuses on the business, environmental, human resources and management aspects of a tourism destination. Students develop managerial and leadership skills for advancement in the industry. Ladders into the Bachelor of Tourism Management degree.

High school graduation or equivalent or mature student status; English 11 (C+) and Principles of Math 11 (C) or Applications of Math 12 (B).

Business Tourism Certificate

1 year, part-time
Starts in September and January
Sunshine Coast campus only

Provides graduates with the knowledge and skills for entry-level positions in the tourism industry.

High school graduation or equivalent or mature student status.



Look out for Mayan rain gods

Sharks, sea turtles, giant moray eels, sacred caves inhabited by Mayan rain gods—students in the Professional Scuba Dive Instructor program see it all. This year, a group of students explored the cenotes during their three-week dive practicum in Mexico's Mayan Riviera. Cenotes are subterranean water bodies that run for 200 kilometres under the Yucatan Peninsula. Ancient Mayans believed the cenotes were gateways to the afterlife.

During their placements with Scuba Caribe, Club Med and other licensed dive centres,

students gain experience in all levels of dive operations, including pool demonstrations, gear maintenance, scuba dive instruction and leading ocean dives. By the end of the one-year program, they have completed at least 100 dives on the Sunshine Coast and elsewhere, and earned a variety of industry credentials, making them some of the most sought after dive instructors in the world.

17,000

British Columbia boasts 17,000 miles of coastline and is consistently rated as one of the world's best dive destinations.

Outdoor Recreation //////////////////////////////////////

PROGRAM DETAILS

Outdoor Recreation Management Diploma

16 months, full-time (practicum)
Starts in August

DESCRIPTION

Graduates pursue professions in guiding, instruction, community recreation, park management and conservation. Ladders into the Bachelor of Tourism Management degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent or mature student status; a minimum C grade in English 12 or English 12 First Peoples and a minimum C+ in Math 11 or Accounting 11; information meeting; interview; two letters of reference; resumé; letter of interest.

Mountain Bike Operations Certificate

8 months, full-time
Starts in September
Sunshine Coast campus only

Prepares students for career opportunities with mountain resorts, non-profit organizations, government or private businesses. Teaches risk management, event management and mountain bike guiding, plus design and construction of sustainable trails and parks.

High school graduation or equivalent or mature student status; a minimum GPA of 2.0 (60%); interview; basic mountain bike riding skills; own mountain bike with suspension, safety gear and repair kit.

Professional Scuba Dive Instructor Certificate

1 year, full-time or part-time
Starts in September
Sunshine Coast campus only

Leads to careers in diving instruction, scuba tour operations, retail store management, aquatics, recreation, tourism and outdoor leadership.

High school graduation or equivalent or mature student status. The dive training requires that students are 18 years of age by November 1 of the program year. Contact the program for other details.

Wilderness Leadership Certificate

20 weeks, full-time
Starts in August
Squamish campus only

Graduates pursue opportunities in guiding, park management, nature interpretation, camp leadership, community recreation and adventure tourism.

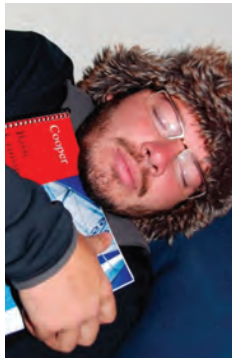
High school graduation or equivalent or mature student status or permission of coordinator; English 12 or English 12 First Peoples (C); 18 years of age or over; interview; references; resumé; medical certificate of health.

Advanced Wilderness Leadership Certificate

17 weeks, full-time
Starts in January
Squamish campus only

Graduates pursue opportunities in guiding, park management, nature interpretation, camp leadership, community recreation and adventure tourism.

High school graduation or equivalent or mature student status or permission of coordinator; English 12 or English 12 First Peoples (C); Wilderness Leadership certificate or equivalent; medical certificate of health.





HEALTH & EDUCATION

If nurture is in
your nature

Of all the areas to study at university, few are as personally rewarding as the health and education field where you have the opportunity to make a meaningful impact on someone's life every single day. Whether you're helping an athlete get back in the game, setting the stage for a child to flourish at school or daycare, or using the transformative power of music to improve another person's well-being, the rewards go well beyond a paycheck.

Cap offers a wide range of health and education programs leading to degrees, diplomas and certificates. Courses are taught by highly experienced professionals with a passionate calling. Programs emphasize personal growth, professional skills development and above all, hands-on work experience.



The Rehabilitation Assistant program gave me the tools and courage to further my education and provided me with a rewarding career. With the support of my instructors, who were passionate about teaching and sharing their knowledge, I've developed the skills I now use daily as a rehabilitation assistant at a hospital.

Cathy Laderas, Rehabilitation Assistant diploma

Health

PROGRAM DETAILS

Bachelor of Music Therapy Degree
4 years, full-time
Starts in September

Guided Imagery and Music Post-Baccalaureate Certificate
3 years, part-time
Starts in the summer

Health Care Assistant Certificate
23 weeks, full-time
Starts in September and January

Human Kinetics Diploma
2 years, full-time
Transfer to year 3 UBC
Starts in September

Rehabilitation Assistant Diploma
16 months, full-time
Starts in September

DESCRIPTION

Leads to music therapy practice in hospitals, clinics, schools, community centres, group homes and private practice.

Develops knowledge, skills and abilities in the theory and practice of the Bonny Method of Guided Imagery and Music.

Graduates are qualified to work in any level of continuing care including home support, adult daycare, assisted living and complex care (including special care units).

Offers two streams: Exercise Science and Physical Education. Graduates work in physiotherapy, exercise therapy, physical education, recreation management and coaching.

Graduates assist occupational therapists, physiotherapists and speech-language pathologists in hospitals, clinics and extended care facilities.

ADMISSION REQUIREMENTS

Two years (45 credits) of university level study in music theory, ear training, sight singing, English, music history, psychology, biology; portfolio; audition.

Bachelor's degree; two years experience in creative arts therapies, counselling, or other field as approved by the primary trainer.

High school graduation, or at least 18 years of age with Grade 10 or equivalent; group interview; two written references; current resumé; criminal record check; standard first aid; CPR (level C); Food Safe Level 1; medical clearance; TB test; 40 hours volunteer work at a complex care unit recommended. May require English assessment.

Admission as per Arts & Sciences, p. 62; letter of interest and two reference letters. Students entering the Exercise Science stream must have the high school prerequisites for their first-year science electives.

High school graduation or equivalent or mature student status; English 12 or English 12 First Peoples and at least one science (e.g. biology, chemistry and/or physics) at the Grade 12 level; information meeting; minimum 50 hours of volunteer or paid experience in an appropriate setting; letters of reference; criminal record check; resumé; letter of interest; TB test; First Aid and CPR certificates; medical letter from doctor; basic computer skills.



Research shows that music with a strong beat stimulates brainwaves, with faster beats improving concentration and alertness, and slower beats promoting a calm, meditative state.

RELATED PROGRAMS

Medical Assistant Certificate [PAGE 37](#)

Medical Office Assistant Online Certificate [PAGE 37](#)

Education

PROGRAM DETAILS

Bachelor of Early Childhood Care and Education Degree

4 years, full-time
Part-time option available
Starts in September

DESCRIPTION

Prepares graduates for leadership roles as advocates, policy specialists, administrators, researchers and teacher educators. As new leaders, graduates will direct organizations, influence policy for young children and families, and articulate and apply ethical principles.

ADMISSION REQUIREMENTS

High school graduation including English 12 or English 12 First Peoples; 40 hours of work experience as an employee or volunteer in a licensed early childhood setting in B.C. within the last two years; resumé; three references; letter of interest/intent; interview; TB test; criminal record check; English assessment test; medical report and First Aid. One year of previous college or university study recommended.

Early Childhood Care and Education Post-Baccalaureate Diploma

1 year, full-time
Starts in September

Allows students to gain new skills and broaden their knowledge in order to advance their career, change career direction and deepen their understanding of early childhood politics and pedagogy.

Completion of a recognized bachelor's degree from a B.C. university or equivalent with a minimum GPA of 2.0; English language requirement; letter of intent.

Early Childhood Care and Education Diploma

2 years, full-time
Part-time option available
Starts in September

Provides students with the basic competencies and knowledge required to work with children in licensed preschools and daycare centres. As child care professionals, students will be provided with advanced skills and knowledge to work with children under the age of three.

High school graduation including English 12 or English 12 First Peoples; 40 hours of work experience as an employee or volunteer in a licensed early childhood setting in B.C. within the last two years; resumé; three references; letter of interest/intent; interview; TB test; criminal record check; English assessment test; medical report and First Aid. One year of previous college or university study recommended.

Early Childhood Care and Education Certificates

10 months, full-time
Part-time option available
Starts in September
(Sunshine Coast and Squamish campuses only)

Provides the basic competencies and knowledge required to work with children in licensed preschools and daycare centres. ECCE diploma or degree students at the North Vancouver campus can choose to do the Basic, Infant/Toddler and/or Special Needs certificates.

High school graduation including English 12 or English 12 First Peoples; 40 hours of work experience as an employee or volunteer in a licensed early childhood setting in B.C. within the last two years; resumé; references; letter of intent; interview; TB test; criminal record check; English assessment test; medical report and First Aid. One year of previous college or university study recommended.

Special Education Assistant Certificate

20 months, part-time
Starts in August

Prepares students to work with children or adolescents with special needs under the supervision of teachers in elementary and secondary schools.

High school graduation or equivalent or mature student status; experience working with children/adolescents; information session; effective spoken and written English language skills; interview; references; resumé; letter of intent; First Aid/CPR certificates; criminal record check; TB test.



BC Stats projects that the number of children under the age of 4 in B.C. will rise by almost 17% between 2010 and 2020.





FINE & APPLIED ARTS

Yours is a creative soul

Creative in the good way. The never-been-done-before, knock-your-socks-off, wish-I-had-thought-of-it way. The way that gets you a top-flight job, not to mention reputation, in the film, design, music or theatre worlds. You know what we mean. Welcome to our world.

Capilano is home to a remarkably talented creative community with students from diverse backgrounds enrolled in film, animation, theatre, music and visual arts programs. This eclectic environment pushes you to master the essentials of your discipline while you explore and refine your unique style and vision.

Instructors are acclaimed artists, performers and industry professionals who are committed to seeing you graduate with the portfolio, demo reel, performance experience and business knowledge you need to create and compete. We can't wait to see what you'll do.



I really value the time I had at Capilano University. I had the opportunity to study and perform with some of Canada's best jazz musicians and educators, an experience that helped shape my whole approach to music. I definitely recommend Cap to any student interested in pursuing a life in jazz!

Amanda Tosoff, Bachelor of Music in Jazz Studies degree

Motion Picture Arts //////////////////////////////////////

PROGRAM DETAILS

DESCRIPTION

ADMISSION REQUIREMENTS

Bachelor of Motion Picture Arts Degree

2 years, full-time
Starts in September

Emphasizes practical, creative, technical, professional and entrepreneurial skills. Graduates will have a fully developed project ready to go into pre-production, will have screened a showcase project to industry and have had a practicum in their area of concentration: cinematography, screen writing, producing, directing or post-production.

Successful completion of the Motion Picture Arts diploma or equivalent. Competitive admission based on GPA.

Motion Picture Arts Diploma

8 months, full-time
Starts in September

Graduates pursue entry-level positions in film and video production or continue their education in advanced programs. Ladders into the Motion Picture Arts degree.

Successful completion of the Motion Picture Arts certificate; interview. Competitive admission based on GPA.

Motion Picture Arts Certificate

8 months, full-time
Starts in September

Entry-level training for the film industry. Ladders into the Motion Picture Arts diploma.

High school graduation or equivalent or mature student status; interview.

Cinematography for Film and Video Certificate

8 months, full-time
Starts in September

Prepares students for cinematography work, such as camera crew, video editing and lighting.

High school graduation or equivalent or mature student status; interview; cinematography experience.

Documentary Certificate

8 months, full-time
Starts in September

Graduates gain the skills needed to produce, direct, write and edit documentary or specialized productions.

High school graduation or equivalent or mature student status; interview; letter of interest.

Indigenous Independent Digital Filmmaking Diploma

2 years, full-time
Starts in September

Graduates work as production assistants, camera operators/assistants, editing assistants, editors, writers, production managers, directors, broadcast journalists, and run their own production companies.

High school graduation or equivalent; interview.

Indigenous Independent Digital Filmmaking Certificate

8 months, full-time
Starts in September

Designed for professionals to upgrade and advance their skill level in the film industry. Offers training in all aspects of independent production.

High school graduation or equivalent; interview.

Indigenous Independent Digital Filmmaking Advanced Certificate

1 year, full-time
Starts in September

Designed for professionals to upgrade and advance their skill level in the film industry. Offers advanced training in all aspects of independent production.

High school graduation or equivalent; interview; 30 100-level post-secondary credits or professional equivalent.

Costuming for Stage and Screen Diploma

2 years (1 year after certificate)
Full-time
Starts in September

For those interested in a costuming career. Offers advanced training in costume construction, textiles for costumers, and the fundamentals of costume design.

Completion of the Costuming for Stage and Screen certificate; interview.

Costuming for Stage and Screen Certificate

8 months, full-time
Starts in September

Graduates are qualified for entry-level positions in motion picture and theatre costuming departments.

High school graduation or equivalent or mature student status; interview; portfolio.



The Costuming program allowed me to discover my potential as a costumer. I love being part of the magic that goes on when a production takes place, and seeing an audience enjoy themselves because of my hard work!

Karlee Adamarczuk, Costuming for Stage and Screen certificate

RELATED PROGRAMS

Bachelor of Music Therapy Degree [PAGE 49](#)

Guided Imagery and Music Post-Baccalaureate Certificate [PAGE 49](#)

Magazine Publishing Certificate [PAGE 39](#)



PROGRAM DETAILS

Advanced Costuming for Stage and Screen Certificate

8 months, full-time
Starts in September

Grip Work for Digital Imaging and Film

1 month intensive, full-time
Starts in the summer

Lighting for Digital Imaging and Film

1 month intensive, full-time
Starts in the summer

DESCRIPTION

For professionals wishing to upgrade and acquire new skills. Offers advanced training in costume construction, textiles for costumers and the fundamentals of costume design.

Courses fast track successful graduates into the video and film industries in the grip department.

Courses fast track successful graduates into the video and film industries in the lighting department.

ADMISSION REQUIREMENTS

Two years of post-secondary education in related area of study, or departmental approval; interview.

High school graduation or equivalent.

High school graduation or equivalent.

Visual & Performing Arts //////////////////////////////////////

PROGRAM DETAILS

DESCRIPTION

ADMISSION REQUIREMENTS

Bachelor of Music in Jazz Studies Degree

4 years (2 years after diploma)
Full-time and part-time
Starts in September

Graduates work as performers, teachers and composers, or continue their musical development at the graduate level or as part of an Arts & Sciences education.

Successful completion of the Capilano University Jazz Studies diploma or its equivalent; theory placement test and audition for transfer students only.

Jazz Studies Diploma

2 years, full-time
Starts in September

Graduates work as performers, teachers and composers, or continue their musical education. Ladders into the Jazz Studies degree.

Admission as per Arts & Sciences, p. 62; audition; theory entrance examination.

Diploma in Music

2 years, full-time and part-time
(Transfer to year 3 university)
Starts in September

Leads to careers in elementary and post-secondary education, private music instruction, conducting, composition, musicology, performance, music therapy, music criticism and music publishing.

Admission as per Arts & Sciences, p. 62; audition; theory test; ear test; interview.

Conducting in Music Certificate

8 months, full-time
Part-time available
Classes start in September

Graduates will be able to conduct choral and instrumental ensembles effectively and confidently.

Successful completion of a Music diploma, Bachelor of Music degree or Bachelor of Education degree; interview.

Arts and Entertainment Management Diploma

2 years, full-time
Starts in September

Graduates work in marketing, event planning, promotions, and tour and artist management for arts and entertainment organizations.

High school graduation or equivalent or mature student status; interview.

Advanced Arts and Entertainment Management Certificate

12 months, full-time
Starts in May

Graduates work in marketing, event planning, promotions and tour and artist management for arts and entertainment organizations.

Two years of post-secondary education; interview.

Acting for Stage and Screen Diploma

3 years, full-time
Starts in September

For those interested in a professional acting career. Offers specialized training in acting for stage and screen; voice and movement; private vocal training; directing, and film and stage projects.

High school graduation or equivalent or mature student status; interview; audition.

Acting for Stage and Screen Certificate

1 year, full-time
Starts in September

Offers training in acting for stage and screen, voice and movement, production for stage and screen, theatre history, the screen actor's process and screen projects. Some students may be invited to audition for the three-year diploma.

High school graduation or equivalent or mature student status; interview; audition.

Acting for Stage and Screen — Acting Fundamentals Citation

4 months, full-time
Starts in September

A fundamentals program offering training in acting for stage and screen, voice and movement, production and theatre history. Some students may be invited to audition for the one-year certificate.

High school graduation or equivalent or mature student status; interview; audition.

Musical Theatre Diploma

3 years, full-time
Starts in September

For those interested in a professional theatre career. Offers specialized training in acting, singing, dancing, film acting and music theory.

High school graduation or equivalent or mature student status; audition; interview.

Technical Theatre Diploma

2 years, full-time
Part-time available
Starts in September

Prepares graduates for careers in lighting, painting, props, sound, set construction and stage management.

High school graduation or equivalent or mature student status; interview.



PROGRAM DETAILS

Theatre Institute Certificate
1 year, full-time
Starts in September

Studio Art Diploma
2 years, full-time
Part-time available
Starts in September

Art Institute Certificate
1 year, full-time
Starts in September and January

Textile Arts Diploma
2 years, full-time
Starts in September

Advanced Textile Arts Certificate
1 year, full-time
Part-time available
Starts in September

DESCRIPTION

Offers the opportunity to develop advanced skills in directing, costume design, stage management and technical production.

Introduces the fundamentals of art making and visual analysis. Graduates often continue their studies at universities, art schools or in college art programs.

Advanced studies in sculpture, printmaking, ceramics and media art.

A foundations program encouraging exploration and experimentation. Graduates work as professional artists, craftspeople and designers.

Graduates work as professional artists, craftspeople and designers. Some work in film and theatre productions or for arts organizations.

ADMISSION REQUIREMENTS

Two years of post-secondary education or equivalent; interview; audition and/or portfolio.

High school graduation or equivalent or mature student status; portfolio; information session.

Post-secondary degree or equivalent experience; resumé; portfolio; proposal.

High school graduation or equivalent or mature student status; portfolio; faculty interview.

Two-year diploma in the visual arts or equivalent; portfolio; faculty interview.





The magic behind the curtain

When the house lights go down and the curtain rises, it's the actors who take centre stage and command our attention. It's easy to forget the legions of people who contribute to the magic of a theatre production.

When Cap's resident theatre company, Exit 22 Productions, stages a show, students from a wide range of programs put their creative talents to work.

The cast is drawn from Cap's Acting for Stage and Screen program and Musical Theatre program. Students in the Technical Theatre program build the sets, find the props, operate the lights and sound, and act as stage manager. Costuming for Stage and Screen students construct the costumes, including everything from elaborate period gowns to fantastical creatures. The posters to promote the show are designed by students in the Illustration/Design: Elements & Applications (IDEA) program. And Arts and Entertainment Management students manage the front-of-house activities, such as seating, concession, ticket pickup and the opening night reception.

With supervision and guidance from faculty members and guest artists with extensive professional experience, it's creative collaboration at its best.



PREPARATORY STUDIES

Excellence is for everyone

Capilano University believes in helping people up, not filtering them out. Excellence can be the aspiration of all who walk through our doors with a desire to raise themselves up. Whether you want to earn Grade 12 equivalency, improve your English, or upgrade your skills for post-secondary education or employment, Cap's preparatory programs help you acquire the skills, knowledge and confidence to continue your education and prepare you for the working world.



The Adult Basic Education program was a good fit because the classes were self paced. It was a wonderful way to get back to a formal education without becoming overwhelmed.

Antonietta Gesualdi, ABE program

Access Work Experience //

PROGRAM DETAILS

Access to Work Certificate

21 weeks, full-time
Starts in October

Discover Employability Certificate

8 months, full-time
Starts in September

DESCRIPTION

Helps students with physical and learning disabilities or other employment barriers to acquire job skills. Emphasizes customer service skills.

Builds self-awareness and basic entry-level job skills for students with disabilities.

ADMISSION REQUIREMENTS

Interview to determine job-readiness.

Referral; interview.

Adult Basic Education //

PROGRAM DETAILS	DESCRIPTION	ADMISSION REQUIREMENTS
<p>Adult Basic Education (ABE) Diploma Self-paced Starts in September, January, May and July</p>	<p>Offers opportunities to work toward Grade 12 equivalency (B.C. Adult Graduation diploma) or upgrade skills in preparation for post-secondary education or employment.</p>	<p>At least 18 years of age and out of public school for at least one year. Department approval required for exceptions.</p>
<p>College and University Preparation Citation 4 months, full-time Starts in September and January</p>	<p>Helps students gain confidence by developing post-secondary skills while upgrading academic qualifications in preparation for further post-secondary education or employment.</p>	<p>Grade 10 or equivalent or permission of department; assessment and interview with coordinator; 18 years or older, and out of high school for one year.</p>
<p>Gateways: Personal Management and Planning Citation 4 months, full-time Sunshine Coast campus only</p>	<p>Offers academic upgrading, career and lifestyle planning, as well as workplace skills and experience.</p>	<p>Interview.</p>
<p>Speech Assisted Reading, Writing and Math (under review) 15 weeks Starts in September and January</p>	<p>Offers literacy and numeracy upgrading to students with a range of disabilities.</p>	<p>Interview; writing sample.</p>
<p>Vision Citation Self-paced, part-time Start anytime September - April Squamish campus only</p>	<p>Provides students with strategies and skills to learn more effectively by developing their thinking abilities. Helps students reach educational, career or personal goals.</p>	<p>Interview.</p>

Community Development and Outreach //

<p>Community Capacity Building Citation 8 months, part-time Starts in October</p>	<p>Prepares grads for entry-level positions in community outreach, activity coordination and support group facilitation.</p>	<p>High school graduation or equivalent; interview; active involvement as a community volunteer.</p>
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English as a Second Language (ESL) //

<p>English as a Second Language (ESL) Certificates and Citations Full-time or part-time Starts in September, January, May</p>	<p>Courses improve competency in English for work, daily life and post-secondary study.</p>	<p>High school graduation or equivalent and one of: English Language Assessment (ELA) Test or Capilano ESL Placement Test.</p>
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TRADES

Construction //

PROGRAM DETAILS	DESCRIPTION	ADMISSION REQUIREMENTS
<p>Residential Building Maintenance Worker Certificate Three 8-week, full-time courses Varying start dates Sunshine Coast campus only</p>	<p>Prepares grads for the maintenance and repair of residential buildings, including minor carpentry, drywall, electrical, flooring, painting, plumbing, refrigeration, ventilation and roofing repairs.</p>	<p>Grade 10 or equivalent; English 10 and Math 10; interview with coordinator.</p>

ADMISSION

ADMISSION TO ARTS & SCIENCES

- Successful completion of B.C. secondary school (Grade 12) or equivalent with a minimum 2.0 (60%) grade point average (GPA) calculated on English 12 and three academic Grade 12 courses or English 12 First Peoples and three academic Grade 12 courses. These courses are to be selected from:

Accounting
Applications of Mathematics
Applications of Physics
Biology*
Calculus*
Chemistry*
Comparative Civilization
Economics
English Literature*
First Nations
French* or Français-Langue Seconde
Geography*
Geology
German*
History*
Information Technology or one of:
ICTC12, ICTM12, ICTP12, ICTS12, ICTX12
Japanese*
Korean
Law
Mandarin*
Marketing
Philosophy
Principles of Mathematics*
Principles of Physics*
Psychology
Punjabi
Social Justice
Spanish
Writing

* Please note: Students who have successfully completed an Advanced Placement (AP) or International Baccalaureate (IB) course in one of the above subjects named with an asterisk may use the AP or IB course, for the purpose of admission, in place of the equivalent B.C. Grade 12 course.

OR

- successful completion of the B.C. Adult Dogwood Graduation Diploma OR
- successful completion of the General Education Diploma (GED); OR
- mature student status

CONCURRENT ADMISSION

Students with superior academic records may apply for limited admission to take one or two Arts & Sciences courses while still attending secondary school. Applications must be co-signed by a parent/guardian and accompanied by: (1) a letter of recommendation from the school principal or designate, and (2) an official copy of the academic record. Inquiries should be directed to the Registrar's Office.

MATURE STUDENT AND DISCRETIONARY ADMISSION

Applicants who are 20 years of age or older and lack the minimum admission requirements may apply as mature students. Written requests for admission as a mature student will be considered by the Admissions Office in consultation with either the program coordinator or for Arts and Sciences programs, with an Admissions and Academic Advising Officer. Applicants should provide written details of other qualifications or experiences and an academic transcript of education completed. An interview may be required.

ADMISSION TO CAREER PROGRAMS

Secondary school graduation is the usual prerequisite for admission to career programs. However, some applicants may enter programs without graduation because of other qualifications and experience. Some programs may also request an interview, testing, audition, portfolio, or specific academic courses. For details, see pages 31 to 61 or refer to our current online calendar at www.capilanou.ca/calendar

Admission for most programs generally takes place four months prior to the program start date. Thereafter, applicants will be considered only if seats are available in the program.

ENGLISH LANGUAGE PROFICIENCY

If English is not your first language or you have received your education in another language, you will be required to provide proof of English language proficiency in one of the following ways:

English Language Assessment Tests

All programs except ESL:

- TOEFL 560 (paper-based score)
83 (Internet-based)
220 (computer-based) OR
- ELA 145 OR
- Academic IELTS 6.5 overall, and no one score less than 6 OR
- CAEL 70

Other Ways to Meet English Language

Requirement

- Six credits of post-secondary English that transfers to Capilano University OR
- English 12 with a final mark (including provincial exam) of C+ or higher and two years of high school in Canada OR
- Advanced Placement English Language/Composition or English Literature/Composition with a minimum mark of 4 OR
- International Baccalaureate English Language A Higher Level with a minimum mark of 5 OR
- Language Proficiency Index Level 4 with an essay score of 26 OR
- Four years of full-time study in Canada at a high school or post-secondary institution

English as a Second Language Program:

- ESL Department Placement Test OR
- ELA test score (minimum of 60)

OTHER REQUIREMENTS

English Diagnostic Test

Students who plan to enrol in any first-year English course must submit the results of the Language Proficiency Index (LPI) Test or take the Capilano English Diagnostic Test (EDT) prior to registration, unless they have achieved one of the following:

- a final grade of A or higher in English 12, English 12 First Peoples or English Literature 12
- a final grade of 4 or higher in an Advanced Placement course in English Composition or English Literature
- a final grade of 6 or higher in the International Baccalaureate English A standard level, or 5 or higher in English A higher level
- a final grade of A- in BENG 052
- a final grade of C- or higher in an English transfer course from another college or university
- a degree from an English-speaking university

Please note: Successful completion of any ESL course does not qualify a student for direct entry into English 010 or English 100.

For a schedule of upcoming EDT dates, visit:

www.capilanou.ca/programs/english/diagnostic

Math Placement Test

Students who wish to enrol in Algebra, Precalculus, Statistics or Calculus courses may be required to take the Math Placement Test (MPT) before registration to ensure appropriate placement.

For a schedule of upcoming MPT dates, visit:

www.capilanou.ca/programs/math/tests

FEES

Budgeting

Cost is an important consideration in deciding which institution to attend. Capilano University offers education of the highest quality, yet our fees are significantly lower than those of traditional universities.

Tuition fees are calculated at \$111.18 per credit hour (international tuition fees: \$425 per credit hour). Most courses are three credits; therefore, the average tuition cost per three-credit course is \$333.54 (\$1,275 for international students).

The following is an example of tuition fees for a student who enrolls in 15 credits in a term:

Fee	New Student	International Student
Tuition	\$1,668.00	\$6,375.00
Students' Union Charges		
Students' Union Membership	45.00	45.00
Student Newspaper*	16.00	16.00
Building Levy	10.00	10.00
Term Enrolment	24.50	24.50
U-Pass**	124.00	124.00
Total	\$1,887.50	\$6,594.50

*There is no student newspaper fee in the summer.

**U-Pass: Translink transit pass program

Please note: Some specialized programs and courses have exceptional fees in addition to the standard domestic tuition fee. For details, visit www.capilano.ca/admission/fees

FINANCIAL AID

Investing in your post-secondary education is one of the most important decisions you can make. Capilano University's Financial Aid and Awards office can help you formulate a plan to finance your education. Information on a range of options such as scholarships, bursaries, awards, student loans, government-funded programs and student lines of credit, as well as budgeting techniques, is available. For more information, visit: www.capilano.ca/financial-aid or contact the Financial Aid and Awards office directly at 604.984.4966 or finaid@capilano.ca

HOUSING

The Capilano Students' Union maintains a list of available housing in the Lower Mainland (primarily in North, West and East Vancouver). See: www.capilano.ca/services/personal/housing



APPLICATION DEADLINES

Applications for admission may be submitted at any time. However, there are early application deadlines for specific programs and terms. International applicants should allow time to secure their student authorization.

Applications with all required documentation and the application fee must be submitted by the deadline in order to be considered complete.

Arts & Sciences and Business Administration programs:

Term	Early Application Deadline	Document Deadline
Fall	March 31*	May 31
Spring	September 15	October 15
Summer	January 31	February 15

*Please note: Human Kinetics is part of the Faculty of Health and Education. The application deadline is March 15.

Complete applications submitted by the application deadline will be assigned Registration Time Tickets based on admission/readmission grade point averages. Complete applications submitted after the document deadline will be assigned Registration Time Tickets, but they may not be assigned according to admission/readmission grade point averages.

Career programs:

Applications with all required documentation and the application fee must be submitted by the program deadline in order to be considered complete. Generally, applications for admission to programs starting in the fall term should be received before March 1 as admission decisions are often completed by June.

Please refer to the current online calendar at www.capilano.ca/calendar for complete details.

Adult Basic Education and English as a Second Language programs:

Applications to the ABE and ESL programs should be submitted three months prior to the start of term.

HOW TO APPLY

Apply online at www.capilano.ca/apply

Alternatively, Application for Admission forms can be downloaded from the above website. Completed applications must be accompanied by the appropriate application fee, official transcripts and other pertinent documents.

Complete and submit the application form, together with:

- official transcripts from secondary school and all post-secondary institutions attended;
- a \$40 non-refundable application fee for Canadians and permanent residents or a \$125 non-refundable application fee for international students.

Submit your application to:

Registrar's Office
Capilano University
Birch building, room 230
2055 Purcell Way
North Vancouver, B.C. V7J 3H5
Canada

QUESTIONS ABOUT ADMISSION?

Send an e-mail to admissions@capilano.ca

Next steps

Okay, so you've flipped through the pages of this Viewbook. Now what? The next step is to check Cap out for yourself.

Campus tours

Get an insider's take on Capilano University with a campus tour led by a student just like yourself. Tours are offered at our North Vancouver campus throughout the fall and spring terms.

Information sessions

Don't know which program to choose? Find out about all of them and ask some questions at *Explore Capilano*, our regularly scheduled general information night. Or, if you're zeroing in, attend one of our program-specific information meetings offered throughout the year.

Talk to us

Make an appointment with an admissions and academic advising officer. They're knowledgeable about our full range of programs and want to help you find the right one for you.

Join our Facebook group

Find out what it's really like to be a student at Cap by joining our Facebook group. Connect with current students, alumni and employees. Chat, post questions, maybe even make some new friends.

Subscribe to our e-newsletter

Signup for one of our e-newsletters for news and events related to the area of study that interests you most. Don't worry. We won't send you tons of e-mails and you can easily unsubscribe at any time.

You'll find all this and more at:

www.capilanou.ca/info







North Vancouver Campus

2055 Purcell Way
North Vancouver, B.C.
Canada V7J 3H5
Tel: 604.986.1911

Squamish Campus

1150 Carson Place
Squamish, B.C.
Canada V8B 0B1
Tel: 604.892.5322
Toll-free from the Vancouver area:
604.986.1911, ext. 5800

Sunshine Coast Campus

5627 Inlet Avenue
Sechelt, B.C.
Canada V0N 3A0
Tel: 604.885.9310
Toll-free from the Vancouver area:
604.986.1911, ext.5900

www.capilanou.ca

