



CAPILANO UNIVERSITY

PROGRAM GUIDE 2018-2019



WELCOME TO CAPILANO

Located in North Vancouver, B.C., just a 20-minute drive from downtown Vancouver, Capilano University is an inspiring learning environment to be intellectually stimulated and creatively adventurous, to explore new opportunities and to focus on a career.

With almost 100 programs, Capilano University offers thousands of courses in areas ranging from arts, science and business to specialized degrees in film, jazz, design, tourism and more. You can even build your own bachelor's degree in Liberal Studies based on your individual interests and aspirations.

We invite you to explore the University. Visit our website. Take a campus tour. Talk to one of our educational advisors about the program you're interested in. Or attend Explore Capilano, our general information night held throughout the year.

We can't wait to meet you!



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CREDENTIALS

Bachelor Degrees

- Bachelor of Arts – Applied Behaviour Analysis (Autism)
- Bachelor of Arts with a major in Liberal Studies
- Bachelor of Business Administration
- Bachelor of Communication Studies
- Bachelor of Design in Visual Communication
- Bachelor of Early Childhood Care and Education
- Bachelor of Legal Studies (Paralegal)
- Bachelor of Motion Picture Arts
- Bachelor of Music in Jazz Studies
- Bachelor of Music Therapy
- Bachelor of Tourism Management

Associate Degrees

- Associate of Arts
- Associate of Arts – Creative Writing
- Associate of Arts – English
- Associate of Arts – Global Stewardship
- Associate of Arts – Psychology
- Associate of Science
- Associate of Science – Biology

Diplomas

- 2D Animation and Visual Development
- 3D Animation for Film and Games
- Academic Studies
- Accounting Assistant
- Acting for Stage and Screen
- Arts and Entertainment Management
- Business Administration
- Communication Studies
- Community Leadership and Social Change
- Costuming for Stage and Screen
- Digital Visual Effects
- Early Childhood Care and Education
- Engineering Transition
- Human Kinetics – Exercise Science
- Human Kinetics – Physical Education
- Indigenous Independent Digital Filmmaking
- Jazz Studies
- Local Government Administration
- Motion Picture Arts
- Music
- Musical Theatre
- Outdoor Recreation Management
- Paralegal

- Rehabilitation Assistant
- Technical Theatre
- Tourism Management Co-op Education
- Tourism Management for International Students

- Retail Business Fundamentals
- Sechelt Nation Language and Culture
- Squamish Nation Language and Culture
- University One for Aboriginal Learners

Certificates

- Accounting Assistant
- Advanced Arts and Entertainment Management
- Applied Science: Engineering
- Business Administration
- Conducting in Music
- Documentary
- Early Childhood Care and Education
- Education Assistant
- Education and Employment Access
- Health Care Assistant
- Indigenous Independent Digital Filmmaking
- Legal Administrative Assistant
- Lil'wat Nation Language and Culture
- Local Government Administration
- Local Government Administration (Advanced)
- Local Government Leadership Development
- Motion Picture Arts
- Paralegal

Citations

- Animation Fundamentals
- College and University Preparation
- Community Capacity Building
- Tourism Marketing
- English for Academic Purposes

Post-Graduate Credentials

- Applied Behaviour Analysis (Autism)
- Early Childhood Care and Education
- Hotel and Resort Management
- North American Business Management
- North American Business Management Applied
- International Management (and MSc International Business – U of Hertfordshire)
- North American and International Management
- Tourism Marketing and Development

Lifelong Learning

CONTINUING STUDIES

Continuing Studies offers a diverse portfolio of non-credit courses, from professional upgrading and vocational development to creative and leisure pursuits. Designed for a wide range of learners, from youth to adults, courses typically cover subject areas such as careers and vocational, computers and technology, arts, languages, writing and more. We also offer custom programs for domestic and international groups and organizations.

capilanou.ca/continuingstudies

EXECUTIVE EDUCATION

CapU Exec Ed offers non-credit courses, workshops and programs in fundamental management and business topic areas such as project management, financial management, leadership, strategic communications, marketing, human resources, business operations and more. We offer open-enrolment courses for individuals and custom solutions for domestic and international organizations.

capilanou.ca/executive-education



ARTS & SCIENCES

Arts (School of Humanities & School of Social Sciences)

Bachelor of Arts Degree – Applied Behaviour Analysis (Autism)

4 years (120 credits)
Full-time or part-time
Starts in September

DESCRIPTION

This degree program combines rigorous academic training with BCBA supervised practicum experience. Graduates will meet the requirements to sit for the Board Certified Assistant Behavior Analyst (BCaBA) exam.

ADMISSION REQUIREMENTS

See Admission to Arts General, p. 16.

Applied Behaviour Analysis (Autism) Post-Baccalaureate Diploma

2 years (45 credits)
Full-time or part-time
Starts in September

DESCRIPTION

Designed for those with an existing Bachelor's degree, this program provides the course work and BCBA supervised intensive practicum to meet the requirements to sit for the Board Certified Assistant Behavior Analyst (BCaBA) exam.

ADMISSION REQUIREMENTS

Completion of a recognized bachelor degree in Arts or Sciences; letter of interest; letter of reference; interview; documentation of a minimum of 300 hours of experience as a Behaviour Interventionist prior to the start of the program in September (contact the ABA-A program coordinator for assistance in obtaining work/volunteer experience).

Bachelor of Arts Degree with a major in Liberal Studies

4 years (120 credits)
Full-time or part-time
Starts in September, January, May

DESCRIPTION

An individualized majors program in the Liberal Arts. Guided by their educational and professional goals, students build their degrees from a wide range of courses in the Humanities, Social Sciences, Sciences and beyond. Alumni work as educators, lawyers, social workers, library and information science professionals, journalists, change agents, entrepreneurs and more.

ADMISSION REQUIREMENTS

See Admission to Arts General, p. 16.

Associate of Arts Degree

2 years (60 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September, January, May

DESCRIPTION

Offers a combination of first- and second-year Arts & Sciences courses (60 credits). Students complete a broad range of arts courses, along with some science courses.

ADMISSION REQUIREMENTS

See Admission to Arts General, p. 16.

Associate of Arts Degree – Creative Writing

2 years (60 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September, January, May

DESCRIPTION

Combines instruction and practice in creative and critical writing in a variety of genres, including poetry, fiction, drama, screenwriting, mixed-genre and new media.

ADMISSION REQUIREMENTS

See Admission to Arts General, p. 16.

Associate of Arts Degree – English

2 years (60 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September, January, May

DESCRIPTION

Offers the opportunity to think critically about traditional and experimental English literature in a wide variety of genres and in the context of contemporary issues.

ADMISSION REQUIREMENTS

See Admission to Arts General, p. 16.

Associate of Arts Degree – Psychology

2 years (60 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September, January, May

DESCRIPTION

Provides students with fundamental knowledge and a critical understanding of the discipline of Psychology. Students gain valuable in-demand skills in research, writing, critical thinking and problem-solving all while learning about the human experience.

ADMISSION REQUIREMENTS

See Admission to Arts General, p. 16.

Academic Studies Diploma

Full-time or part-time (60 credits)

DESCRIPTION

Recognizes a student's education across a wide variety of disciplines.

ADMISSION REQUIREMENTS

This program does not accept applications; however, CapU students can work towards earning this credential.

Lil'wat Nation Language and Culture Certificate

Part-time (30 credits)
Starts in September, January

DESCRIPTION

Designed to give current and future Lil'wat language teachers training in the Lil'wat language and a deeper understanding of the Lil'wat culture (from a Lil'wat perspective).

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
Interview with Lil'wat education officials.

Sechelt Nation Language and Culture Certificate

Part-time (30 credits)
Starts in September, January

DESCRIPTION

Designed to give current and future Sechelt language teachers training in the Sechelt language and a deeper understanding of the Sechelt culture (from a Sechelt perspective).

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
Interview with Sechelt education officials.

Squamish Nation Language and Culture Certificate

Part-time (30 credits)
Starts in September, January

DESCRIPTION

Designed to give current and future Squamish language teachers training in the Squamish language and a deeper understanding of the Squamish culture (from a Squamish perspective).

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
Interview with Squamish education officials.



School of Science, Technology, Engineering & Mathematics (STEM)

Associate of Science Degree

2 years (60 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September, January, May

DESCRIPTION

Offers a combination of first- and second-year Arts & Sciences courses (60 credits). Students complete a broad range of science courses, along with some arts courses.

ADMISSION REQUIREMENTS

See Admission to Science General, p. 16.

Associate of Science Degree – Biology

2 years (64 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September, January, May

DESCRIPTION

Students choosing to specialize in biology will acquire a background preparing them particularly well to follow a majors program in biology.

ADMISSION REQUIREMENTS

See Admission to Science General, p. 16.

Applied Science: Engineering Certificate

1 year, full-time (43 credits)
Transfers to second-year studies
Starts in September

DESCRIPTION

Provides students with a comprehensive first-year university transfer program in engineering and is aimed at strong academic high school graduates and highly motivated post-secondary students. Successful completion of this program ensures that students who transfer to an engineering degree program at another institution in B.C. typically require only three additional years of study to complete their degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Pre-calculus 12 (A), or both Calculus 12 (B) and Pre-calculus 12 (B) or MATH 105 (C-), or BMTH 054 (B), or Math Placement Test (Calculus); and Physics 12 (B) or PHYS 104 (C) or BPHY 054 (B); and Chemistry 12 (B), or CHEM 101 (pass), or BCHM 054 (pass); and English 12 (C-) or English 12 First Peoples (C-).

Engineering Transition Diploma

2 years (61 credits)
Full-time
Transfers to second-year studies
Starts in September

DESCRIPTION

Upon completion, students are eligible for second-year engineering at UBC, SFU and UVic with extra second-year credits transferred. Leads to careers in electrical, civil, mechanical or environmental engineering.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Pre-calculus 12 (C+), or Pre-calculus 11 (A), or MATH 097 (C-), or BMTH 044 (B), or Math Placement Test (Pre-calculus or Calculus); and successful completion of Chemistry 11, or BCHM 044 and English 12 or English 12 First Peoples.

**For high school graduation, English and Math equivalencies, as well as English language proficiency requirements (e.g., TOEFL, ELA, IELTS, CAEL, PTE), see pages 16-18.*

BUSINESS & PROFESSIONAL STUDIES

School of Business

Bachelor of Business Administration Degree

4 years (120 credits)
Full-time or part-time
Starts in September, January, May

DESCRIPTION

Equips students with the advanced business and management skills necessary to become effective leaders, innovators and entrepreneurs. Students may develop expertise through a chosen concentration: Accounting, Financial Planning, Human Resources Management, International Business and Logistics or Marketing.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 (C+) or English 12 First Peoples (C+) or EDT=ENGL 100 or LPI essay score=24, essay level=4; and Math 11 equivalent.*

Business Administration Diploma

2 years (60 credits)
Full-time or part-time
Starts in September, January, May

DESCRIPTION

Provides the skills and knowledge required to be an effective manager or business professional. Ladders into the Business Administration degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Same English and Math requirements as Bachelor of Business Administration degree above.

Business Administration Certificate

1 year (18 credits)
Full-time or part-time
Starts in September, January, May

DESCRIPTION

Provides the basic skills to get started in a business career or launch a business. Ladders into the Business Administration diploma.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*

International Management Graduate Diploma (and MSc International Business - U of Hertfordshire)

1 year (36 credits)
Full-time
Starts in September

DESCRIPTION

For undergraduate business students. Includes a study abroad term in England, term 2. Students also complete an integrated international report or business plan. Two credentials awarded: an International Management graduate diploma from Capilano University and a Master of Science degree in International Business from the University of Hertfordshire in England.

ADMISSION REQUIREMENTS

Completion of a BBA degree or NA Business post-baccalaureate diploma at Capilano with a CGPA of 3.0 or higher; or completion of a four-year undergraduate business degree, economics degree or equivalent from a recognized institution with a CGPA of 3.0 or higher; or a degree equivalent professional qualification with a CGPA of 3.0 or higher approved by the Program Chair. IELTS 6.5 overall and no one score less than 6 or equivalent. Interview. Two-page letter of intent; resumé or experience summary recommended.

North American Business Management Post-Baccalaureate Diploma

1 year (36 credits)
Full-time or part-time
Starts in September and January

DESCRIPTION

Designed for international students and new immigrants who have a bachelor degree from their home country and wish to gain in-depth knowledge of the North American business management culture within a short period of time. Students may develop expertise through a chosen concentration: Marketing, Human Resources or International Strategy & Entrepreneurship. This program provides international students with the opportunity to apply for a one-year post-graduate work permit.

ADMISSION REQUIREMENTS

Completion of an undergraduate degree from a recognized institution with a cumulative GPA (CPGA) of 2.0 or higher with preference given to students with a 2.5 or higher in the final two years of study. Students with backgrounds other than business degrees, economics degrees or the equivalent will be required to complete a Business Essentials course. Students must produce evidence of their English language proficiency (see page 17). Two-page letter of intent written by the applicant; resumé or experience summary.

North American Business Management Applied Post-Baccalaureate Diploma

16 months (45 credits)
Full-time or part-time
Starts in September and January

DESCRIPTION

For international students and new immigrants with a degree from their home country who are interested in an accelerated opportunity to study North American business practices and apply their new skills and learning in a Canadian context. Students may develop expertise through a chosen concentration: Marketing, Human Resources or International Strategy & Entrepreneurship. Students complete this two-year accelerated program in 16 months, including an extended six-month unpaid work practicum with a local organization. This program provides international students with the opportunity to apply for a three-year post-graduate work permit.

ADMISSION REQUIREMENTS

Same as North American Business Management Post-Baccalaureate Diploma.

*For high school graduation, English and Math equivalencies, as well as English language proficiency requirements (e.g., TOEFL, ELA, IELTS, CAEL, PTE), see pages 16-18.



North American and International Management Graduate Diploma

2 years (72 credits)
Full-time or part-time
Starts in September and January

DESCRIPTION

For international students. First year focuses on Canadian-specific business issues and trends. During the second year, students expand their international learning experience and complete a final term abroad at the University of Hertfordshire in England. Students may develop expertise through a chosen concentration: Marketing, Human Resources or International Strategy & Entrepreneurship.

ADMISSION REQUIREMENTS

Completion of an undergraduate degree from a recognized institution with a cumulative GPA (CPGA) of 2.0 or higher with preference given to students with a 2.5 or higher in the final two years of study. Students with backgrounds other than business degrees, economics degrees or the equivalent will be required to complete a Business Essentials course. Students must produce evidence of their English language proficiency (see page 17). Two-page letter of intent written by the applicant; resumé or experience summary.

Retail Business Fundamentals Certificate

8 months (30 credits) full-time
Part-time available
Starts in September and January

DESCRIPTION

Graduates find employment in entry-level positions in various areas of business including retail. Ladders into the Business Administration diploma and degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Preference given to students with English 12 (C+) or English 12 First Peoples (C+) and Math 11 (C); interview may be required.

Business Administration Pathway

8 months (33 credits) full-time
Starts in September

DESCRIPTION

Offers international students intensive English for Academic Purposes (EAP) language training bridged with Business Administration courses. Ladders into the Business Administration diploma and/or degree. Some academic credits may be used towards other Capilano programs.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Students must produce evidence of their English language proficiency (see page 17). Principles of Math 11 (C) or Foundations of Math 11 (C) or Applications of Math 12 (B) or Apprenticeship & Workplace Math 12 (B) or BTEC 115 (B-).

Accounting Assistant Diploma

2 years (60 credits) full-time
Part-time available in 2nd year
Starts in September and January

DESCRIPTION

Provides students with practical accounting and basic management skills that have value in a wide variety of accounting jobs. Students will learn how to apply manual and computerized accounting systems in business situations, and gain skills in management, quantitative methods, business law, finance, economics and communications.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 (C+) or English 12 First Peoples (C+) or EDT=ENGL 100 or LPI essay score=24, essay level=4, and Math 11 or equivalent.* See page 16 for Business Math equivalencies. Information meeting or appointment with a faculty member or program convener.

Accounting Assistant Certificate

8 months (30 credits) full-time
Starts in September

DESCRIPTION

Provides the skills required for entry-level accounting positions such as accounting assistant and bookkeeper. Twelve credits may be used towards the Business Administration diploma or degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Information meeting or appointment with a faculty member or program convener; Secondary Level English Proficiency (SLEP) test for EAP students.

School of Communication

Bachelor of Communication Studies Degree

4 years (120 credits)
Full-time or part-time
Starts in September and January

DESCRIPTION

Combines critical analysis of communication, media and culture with applied communication skills directed towards scholarly investigation and practical experience in public and media relations; publishing, editing and writing; journalism; communication research and policy analysis; and communication coordination and management.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 (B) or English 12 First Peoples (B). For students with previous post-secondary experience, a minimum cumulative GPA of 2.5 (on a scale of 4.33) or equivalent. A letter of intent and resumé must be submitted by all students with previous post-secondary experience, and may be requested of other applicants.

Communication Studies Diploma

2 years (60 credits)
Full-time or part-time
Starts in September and January

DESCRIPTION

An academic program designed to prepare students for careers that demand a critical understanding of media, broad knowledge of social and cultural issues, and writing and speaking skills.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 (B) or English 12 First Peoples (B). For students with previous post-secondary experience, a minimum cumulative GPA of 2.5 (on a scale of 4.33) or equivalent. A letter of intent and resumé must be submitted by all students with previous post-secondary experience, and may be requested of other applicants.

School of Legal Studies

Bachelor of Legal Studies (Paralegal) Degree

4 years (123 credits)
Full-time (followed by a six-month paid practicum)
Part-time option available to Paralegal diploma or certificate graduates in September, January, May
Full-time option starts in September

DESCRIPTION

Designed primarily for high school graduates looking for a challenging career in the legal field. Graduates perform procedural and substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

ADMISSION REQUIREMENTS

High school graduation with an 80% or higher average through Grades 11 and 12 (including in English 12 or English 12 First Peoples, and at least four other academic courses) or equivalent, or mature student status; resumé; essay; two letters of reference; applicant may be called for an interview.

Paralegal Diploma

2 years (69 credits)
Full-time (followed by a six-month paid practicum)
Starts in September

DESCRIPTION

Geared towards those who are interested in establishing a new career in the legal field. Graduates perform procedural and substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Two years of full-time post-secondary education with an academic focus (or one year of full-time post-secondary education with an academic focus plus relevant life/work experience, or relevant life/work learning experience at discretion of the department); English 100 level or higher course (B-), CMNS 159 (B+) or LPI exam (level 5); resumé; essay; two letters of reference; work experience in an office setting and a good working knowledge of computers are highly recommended; applicant may be called for an interview.

Paralegal Certificate

8 months (30 credits)
Part-time evenings (summer legal research course is daytime Saturdays) or part-time online
Starts in September, January, May

DESCRIPTION

Designed for those working in the legal field such as legal administrative assistants who are interested in increasing their responsibilities and becoming paralegals. Graduates perform procedural and substantive legal work under the supervision of lawyers in law offices, government agencies and corporate legal departments.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 100 level or higher course (B- or higher), CMNS 159 (B+ or higher) or LPI exam (level 5 or higher); resumé; letter from employer confirming current legal employment; and one of the following: 1) two years legal administrative work experience; 2) graduation from CapU's Legal Administrative Assistant (LAA) program with B+ or higher (other LAA programs may be considered); 3) graduation from CapU's online LAA program with B+ or higher (other online LAA programs may be considered) plus one year legal administrative work; or 4) relevant life/work experience with or without legal administrative work experience (some limitations).

Legal Administrative Assistant Certificate

8 months (31.5 credits) full-time
Starts in September, January

DESCRIPTION

Provides the skills and knowledge for employment as a legal administrative assistant performing valuable administrative and clerical support. Graduates find employment in law offices, government agencies and corporate legal departments.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Keyboarding at 45 wpm (touch typing); resumé; letter of reference; interview; Secondary Level English Proficiency (SLEP) test for EAP students (post-secondary level required); and LGST English Diagnostic Test (31/50 required).

*For high school graduation, English and Math equivalencies, as well as English language proficiency requirements (e.g., TOEFL, ELA, IELTS, CAEL, PTE), see pages 16-18.

EDUCATION, HEALTH & HUMAN DEVELOPMENT

School of Education & Childhood Studies

Bachelor of Early Childhood Care and Education Degree

4 years (121.5 credits)
Full-time and part-time
Starts in September

DESCRIPTION

Offers advanced perspectives on Early Childhood Care and Education practice, encouraging graduates to continue to develop their abilities as outstanding educators and partners in children's lives.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
A minimum grade point average of 2.0 (60%) calculated on English 12 or English 12 First Peoples and three academic Grade 12 courses. Admission preference may be given to students with English Lit 12 as one of the three academic Grade 12 courses.

Early Childhood Care and Education Post-Baccalaureate Diploma

1 year (30 credits)
Full-time and part-time
Starts in September

DESCRIPTION

Allows students with undergraduate degrees to gain new skills and broaden their knowledge in order to advance their career, change career direction, and deepen their understanding of early childhood politics and pedagogy. This program is most relevant to those holding a Professional Certificate with the B.C. Ministry of Education.

ADMISSION REQUIREMENTS

Completion of a recognized bachelor's degree (or equivalent) with a minimum graduation grade point average of 2.0. Applicants may be required to attend an interview; letter of interest/intent.

Early Childhood Care and Education Diploma

2 years (62.5 credits)
Full-time and part-time
Starts in September

DESCRIPTION

Provides students with the competencies and knowledge required to work with children under the age of five in licensed preschools and daycare centres. Offers students an opportunity to examine historical and contemporary understandings of child care, education,

families and childhood. As part of the diploma, students may complete the following credentials: Early Childhood Care and Education certificate and Infant and Toddler certificate or Special Needs certificate.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 or English 12 First Peoples. Recommended: A minimum grade point average of 2.0 (60%) calculated on English 12 or English 12 First Peoples and three academic Grade 12 courses. Admission preference may be given to students with English Lit 12 as one of the three academic Grade 12 courses.

Early Childhood Care and Education Pathway

8 months (30 credits) full-time
Starts in September

DESCRIPTION

Offers international students intensive English for Academic Purposes (EAP) language training along with Early Childhood Care and Education (ECCE) courses. Ladders into an ECCE diploma or degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
Students must produce evidence of their English language proficiency (see page 17).

Education Assistant Certificate

20 months (30 credits)
Part-time
Starts in August

DESCRIPTION

Prepares students to work with children or adolescents who present with a wide range of abilities, under the supervision of teachers in elementary and secondary schools.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 or English 12 First Peoples; Foundations of Math 11 or Pre-calculus 11 or Apprenticeship and Workplace Math 11; information session; assessed based on an interview and relevant experience working with children and adolescents; covering letter; resumé; three reference letters; clear criminal records search; Standard First Aid and CPR certificates; TB test.

School of Allied Health

Bachelor of Music Therapy Degree

4.5 years (124 credits) full-time
Starts in September

DESCRIPTION

Leads to music therapy practice in hospitals, clinics, schools, community centres, group homes and private practice.

ADMISSION REQUIREMENTS

45 credits of specific university level study in music theory, ear training, sight singing, English, music history, psychology, math/science, humanities/social sciences/music; portfolio; audition.

Health Care Assistant Certificate

8 months (30 credits) full-time
Offered 2-3 times each year
North Vancouver and Sunshine Coast campuses

DESCRIPTION

Graduates provide personal care to clients in continuing care including home support, adult daycare, assisted living and complex care (including special care units). Additional opportunities in acute care.

ADMISSION REQUIREMENTS

High school graduation or equivalent or be at least 18 years of age with a minimum of Grade 10 English. English language competency requirements as specified by the B.C. Care Aide and Community Health Worker Registry. Covering letter; resumé; three written reference letters; criminal record check; interview may be required. Once accepted, students must submit additional documentation required by relevant health authorities. Details on website.

Rehabilitation Assistant Diploma

18 months (63 credits) full-time
Starts in September

DESCRIPTION

Graduates assist occupational therapists, physiotherapists, speech-language pathologists and audiologists in hospitals, clinics and extended care facilities.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 or English 12 First Peoples and at least one science (Biology 12, Physics 12 or Chemistry 12); program English placement test; basic computer skills; information session; interview; resumé; letter of interest; three letters of reference; current criminal record check; minimum 50 hours of volunteer or paid work experience in an appropriate setting; good physical health and letter from physician, Standard First Aid & CPR level "C" certificates and TB test to qualify for fieldwork placements.

School of Access & Academic Preparation

Adult Basic Education (ABE)

Self-paced or paced
Starts in September, January, May and July

DESCRIPTION

Offers opportunities to work towards Grade 12 equivalency (B.C. Adult Dogwood Graduation diploma), complete missing prerequisite courses and upgrade skills in preparation for post-secondary education or employment.

ADMISSION REQUIREMENTS

At least 18 years of age and preferably out of public school for at least one year. Department approval required for exceptions.

College and University Preparation Citation

4 months (6 credits) full-time
Starts in September and January

DESCRIPTION

Helps students gain confidence by developing post-secondary skills while upgrading academic qualifications in preparation for further post-secondary education.

ADMISSION REQUIREMENTS

Grade 10 or permission of the department; English, math and computer assessment and interview; 18 years or older and out of high school for one year; must have completed some EAP course work (if required). Level and grade requirement to be determined by department.

Community Capacity Building Citation

8 months (6 credits)
Part-time
Starts in October

DESCRIPTION

Prepares grads for community leadership roles and entry-level positions in community outreach, activity coordination and support group facilitation. Students should have active involvement as a community volunteer. The citation ladders into the Community Leadership and Social Change diploma program.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
Interview.

Community Leadership and Social Change Diploma

2 years (60 credits)
Full-time or part-time
Starts in September and January

DESCRIPTION

Prepares students for careers in the community sector emphasizing community development, social change and social justice. Successful grads find employment in a broad range of jobs in the non-profit sector, and pursue further post-secondary education in community related fields.

ADMISSION REQUIREMENTS

High school graduation or equivalent* or completion of the Community Capacity Building citation; active as a volunteer in the community; interview.

Education and Employment Access Certificate

8 months (25.5 credits) full-time
Starts in September

DESCRIPTION

Students with learning difficulties or other barriers to reaching their goals will be offered specific support in their transition to post-secondary education and employment.

ADMISSION REQUIREMENTS

Interview to determine appropriate employment or education goals.

English for Academic Purposes (EAP)

Full-time
Starts in September, January, May

DESCRIPTION

Courses focus on improving English for academic post-secondary study.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
Learn more about EAP levels, programs and English language proficiency requirements on page 17.

Business Administration Pathway

8 months (33 credits) full-time
Starts in September

DESCRIPTION

Offers international students intensive English for Academic Purposes (EAP) language training bridged with Business Administration courses. Ladders into the Business Administration diploma and/or degree. Some academic credits may be used towards other Capilano programs.

ADMISSION REQUIREMENTS

High school graduation (Grade 12) or equivalent.*
Students must produce evidence of their English language proficiency. See page 17 for methods of demonstrating proficiency. Principles of Math 11 (C) or Foundations of Math 11 (C) or Applications of Math 12 (B) or Apprenticeship & Workplace Math 12 (B) or BTEC 115 (B-).

Early Childhood Care and Education Pathway

8 months (30 credits) full-time
Starts in September

DESCRIPTION

Offers international students intensive English for Academic Purposes (EAP) language training along with Early Childhood Care and Education (ECCE) courses. Ladders into an ECCE diploma or degree.

ADMISSION REQUIREMENTS

High school graduation (Grade 12) or equivalent.*
Students must produce evidence of their English language proficiency. See page 17 for methods of demonstrating proficiency.

University One for Aboriginal Learners Certificate

8 months (18 credits) full-time
Starts in September

DESCRIPTION

This program gives Aboriginal students the critical reading, thinking, writing, quantitative and problem-solving skills necessary for university success.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 11 or English 12 or English 12 First Peoples (C); interview; writing assessment. Students must produce evidence of their English language proficiency (see page 17).

*For high school graduation, English and Math equivalencies, as well as English language proficiency requirements (e.g., TOEFL, ELA, IELTS, CAEL, PTE), see pages 16-18.

School of Motion Picture Arts

Bachelor of Motion Picture Arts Degree

4 years (123 credits) full-time
Starts in September

DESCRIPTION

Emphasizes practical, creative, technical, professional and entrepreneurial skills. The first two years focus on application and technical proficiency. The third and fourth years emphasize content creation and mastery. Students may choose to exit with a certificate after completing first year or a diploma after completing the first two years.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 or English 12 First Peoples or equivalent. Minimum average of 72% on all Grade 12 high school subjects. Interview; letter of intent.

Costuming for Stage and Screen Diploma

2 years (64.5 credits) full-time or part-time
Starts in September

DESCRIPTION

For those interested in a costuming career. Offers hands-on training in costume construction, textiles for costumers and the fundamentals of costume design for stage and film projects.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Interview. Portfolio. Students with sufficient work experience in film or theatre industries may be admitted on a case-by-case basis to the second year of the program.

Documentary Certificate

8 months (33 credits) full-time
Starts in September

DESCRIPTION

Graduates gain the skills needed to produce, direct, write and edit documentary or specialized productions.

ADMISSION REQUIREMENTS

High school graduation or equivalent or mature student status with successful completion of testing and/or upgrading in English or Math skills; interview; letter of interest.

Indigenous Independent Digital Filmmaking Diploma

2 years (60 credits) full-time
Starts in September

DESCRIPTION

Graduates pursue work as production assistants, camera operators/assistants, editing assistants, editors, writers, production managers, directors, broadcast journalists, or run their own production companies. Students may choose to exit with a certificate after completing one year of the program. Ladders into the Bachelor of Motion Picture Arts degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Interview. Portfolio. Applicants with sufficient work experience in the television, film or independent production industries may be admitted on a case-by-case basis to the second year of the program.

Lighting for Digital Imaging and Film

1 month intensive (3 credits)
Full-time
Summer program

DESCRIPTION

Courses fast track successful graduates into the video and film industries in the lighting department.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*

Grip Work for Digital Imaging and Film

1 month intensive (3 credits)
Full-time
Summer program

DESCRIPTION

Courses fast track successful graduates into the video and film industries in the grip department.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*

2D Animation and Visual Development Diploma

2 years (62.25 credits) full-time
Starts in September

DESCRIPTION

Graduates work in the animation industry, locally and internationally, as 2D animators, character designers, storyboard artists, background artists, layout designers, concept artists and in other related creative roles.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Portfolio; interview; applicants may be required to complete a drawing exercise.

3D Animation for Film and Games Diploma

2 years (64.5 credits) full-time
Starts in September

DESCRIPTION

Offers artistically- and technically-minded students with drive and ambition the opportunity to become successful 3D artists and animators in feature film, animation and video games worldwide.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Letter of intent; portfolio and/or demo reel of relevant work; interview.

Animation Fundamentals Citation

2 months (7.5 credits) full-time
Starts in July

DESCRIPTION

Develops drawing, design and animation skills for possible entry into the 2D or 3D Animation programs.

ADMISSION REQUIREMENTS

High school graduation or equivalent or mature student status. Applicants who have not graduated must be at least 18 and have completed Grade 11 or equivalent. Interview; portfolio.

Digital Visual Effects Diploma

2 years (60 credits) full-time
Starts in September

DESCRIPTION

Graduates work as visual effects artists and compositors in film and television studios.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Letter of intent; portfolio and/or demo reel of relevant work; interview.

School of Performing Arts

Bachelor of Music in Jazz Studies Degree

4 years (2 years after diploma)
127 or 131.5 credits, full-time, part-time
Starts in September

DESCRIPTION

Graduates work as performers, teachers and composers, or continue their musical development at the graduate level. Students may choose to study one of the following areas: Performance/Composition or Education.

ADMISSION REQUIREMENTS

Cumulative GPA of 3.0 in the Capilano University Jazz Studies diploma or equivalent transfer; interview; theory, keyboard and aural skills placement tests and audition for transfer students only.

Jazz Studies Diploma

2 years (66 credits) full-time
Starts in September

DESCRIPTION

Graduates work as performers, teachers and composers, or continue their musical education. Ladders into the Jazz Studies degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* A minimum grade point average of 2.0 (60%) calculated on English 12 or English 12 First Peoples and two academic Grade 12 courses. Interview; audition (includes performance, aural skills and sight-reading assessment and theory entrance exam).

Music Diploma

2 years (62 credits)
Full-time and part-time
Starts in September

DESCRIPTION

Leads to careers in elementary and post-secondary education, private music instruction, conducting, composition, musicology, performance, music therapy, music criticism and music publishing. Some grads go on to complete the Bachelor of Music Therapy or Jazz Studies degrees.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* A minimum grade point average of 2.0 (60%) calculated on English 12 or English 12 First Peoples and three academic Grade 12 courses. Audition; theory test; ear test; interview.

Conducting in Music Certificate

8 months (20 credits) full-time
Part-time available
Classes start in September

DESCRIPTION

Graduates will be able to conduct choral and instrumental ensembles effectively and confidently.

ADMISSION REQUIREMENTS

A two-year Music diploma, Bachelor of Music or Education degree, Performance or Teacher's ARCT from Royal Conservatory of Music or equivalent. Students who have completed the first year of the Music diploma may be considered for admission based upon an interview. Interview.

Arts and Entertainment Management Diploma

2 years (60 credits)
Full-time or part-time
Starts in September

DESCRIPTION

Offers a broad range of topics in arts and entertainment including a survey of the industry, production and design, record label and festival management, marketing, fundraising, tour and artist management in both the commercial and non-profit cultural sectors.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Interview.

Advanced Arts and Entertainment Management Certificate

12 months (34 credits) full-time
Starts in May

DESCRIPTION

Offers a broad range of topics in arts and entertainment including marketing, financial management, fundraising, tour and artist management in both the commercial and non-profit cultural sectors.

ADMISSION REQUIREMENTS

Two years of post-secondary education including three credit hours of English or Communications courses; interview.

Acting for Stage and Screen Diploma

3 years (101 credits) full-time
Starts in September

DESCRIPTION

For those interested in a professional acting career. Offers specialized training in acting for stage and screen; voice and movement; private vocal training; directing, and film and stage projects.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Interview. Audition.

Musical Theatre Diploma

3 years (97 credits) full-time
Starts in September

DESCRIPTION

For those interested in a professional theatre career. Offers specialized training in acting, singing, dancing, voice production, film acting, choreography and music theory.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Audition. Interview.

Technical Theatre Diploma

2 years (63 credits) full-time
Part-time available
Starts in September

DESCRIPTION

Prepares graduates for professional careers in lighting, painting, props, sound, set construction and stage management.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Interview.

**For high school graduation, English and Math equivalencies, as well as English language proficiency requirements (e.g., TOEFL, ELA, IELTS, CAEL, PTE), see pages 16-18.*

IDEA School of Design

Bachelor of Design in Visual Communication Degree

4 years (124 credits) full-time
Starts in September

DESCRIPTION

Graduates pursue careers in the visual communication field, in graphic design or in their area of specialization: branding, interactive design or illustration. An industry practicum precedes graduation.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 or English 12 First Peoples with a minimum C grade; Visual Communication program package (two letters of reference, written submission and portfolio). Applicants whose portfolios meet the program standards must submit a sketchbook, attend an interview, and complete drawing, written communication, and creative thinking tests.



GLOBAL & COMMUNITY STUDIES

School of Tourism Management

Bachelor of Tourism Management Degree

4 years (120 credits) full-time
Part-time option available
Starts in September, January, May

DESCRIPTION

Designed for students working towards senior-level tourism positions and includes an accredited co-op work term. The BTM emphasizes leadership, and strategic and business management expertise. As part of the degree, students may choose to do a Hotel and Resort or Adventure concentration. Leads to careers in management, event planning, sales, travel activity design and more.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 (C) or English 12 First Peoples (C) and Tourism math requirement.*

Hotel and Resort Management Post-Baccalaureate Diploma

2 years (45 credits), full-time
Starts in September and May

DESCRIPTION

Designed to provide international students and new Canadians with the skills and knowledge to work toward senior level tourism positions. Focusing on global perspectives in hotel operations, revenue management, financial management, conference management and a two-month practicum in this dynamic industry. Leads to careers in management, conference services and hotel operations.

ADMISSION REQUIREMENTS

Completion of an undergraduate degree in any discipline with a cumulative GPA of 2.5 or higher. Students must produce evidence of their English language proficiency (see page 17); resumé.

Tourism Marketing and Development Post-Baccalaureate Diploma

2 years (45 credits), full-time
Starts in September and May

DESCRIPTION

Designed to provide international students and new Canadians with the skills and knowledge to work in the field of marketing and destination development. Focusing on global perspectives in destination marketing, consumer motivations, storytelling, marketing communications and a two-month work practicum in this creative industry. Leads to careers in social media, marketing and destination marketing.

ADMISSION REQUIREMENTS

Same as Hotel and Resort Management Post-Baccalaureate diploma.

Tourism Management Co-op Education Diploma

2 years (60 credits) full-time
Part-time option available
Starts in September and January

DESCRIPTION

Provides the theoretical and practical skills for a career in the tourism industry, while enhancing academic abilities and performance. The program emphasizes career-entry skills and real-world experience through a paid co-op work term. Ladders into the Bachelor of Tourism Management degree. Leads to employment as guest service representatives, sales agents, tour guides and more.

ADMISSION REQUIREMENTS

Same as Bachelor of Tourism Management.

Tourism Management for International Students Diploma

2 years (60 credits) full-time
Starts in September and January

DESCRIPTION

International students develop the leading edge management and leadership skills necessary for career advancement in the tourism industry. Includes a mandatory Canadian work practicum. Ladders into the Bachelor of Tourism Management degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* Students must produce evidence of their English language proficiency (see page 17); resumé.

Tourism Marketing Citation

18 credits, part-time
Starts in September and January

DESCRIPTION

Provides an introduction to the basic skills for those who wish to pursue a career in the tourism industry or who already work in this field and require further development. Leads to employment as sales or marketing assistants and tourism visitor information counsellors.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*

School of Outdoor Recreation Management

Outdoor Recreation Management Diploma

16 months (62 credits)
Full-time (practicum)
Starts in September

DESCRIPTION

Graduates pursue professions in adventure tourism management, guiding, instruction, community recreation, park management and conservation. Ladders into the Bachelor of Tourism Management degree.

ADMISSION REQUIREMENTS

High school graduation or equivalent.* English 12 (C) or English 12 First Peoples (C); and Math 11 (C) or equivalent; resumé explaining outdoor experience, professionally and personally.

*For high school graduation, English and Math equivalencies, as well as English language proficiency requirements (e.g., TOEFL, ELA, IELTS, CAEL, PTE), see pages 16-18.

School of Global Stewardship

Associate of Arts Degree – Global Stewardship

2 years (67 credits)
Full-time or part-time
Ladders to third-year studies
Starts in September

DESCRIPTION

Each year 35 Global Stewardship students are selected to join a class of changemakers. Alumni work around the world as aid workers, journalists, lawyers, social workers, nurses and teachers, among other careers.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
A minimum grade point average of 2.0 (60%) calculated on English 12 or English 12 First Peoples and two academic Grade 12 courses. Letter of intent; letters of recommendation; Global Stewardship supplemental application found on website; interview.

School of Human Kinetics

Human Kinetics Diploma

2 years (60 credits) full-time
Transfer to year 3 UBC
Starts in September
Offers two streams: Exercise Science and Physical Education

DESCRIPTION

Graduates pursue careers in personal training, life coaching, fitness and recreation leadership. With further education they move into careers such as physiotherapy, medicine, kinesiology, teaching and other health-related fields.

ADMISSION REQUIREMENTS

High school graduation or equivalent.*
A minimum grade point average of 2.0 (60%) calculated on English 12 or English 12 First Peoples and two academic Grade 12 courses. Letter of interest and two reference names. Exercise Science students must have the high school prerequisites for their first-year science electives.



School of Public Administration

Local Government Administration Certificate

15 credits, part-time
Starts in September, January, May

DESCRIPTION

Designed for working professionals to improve their local government knowledge, understanding and skills.

ADMISSION REQUIREMENTS

High school graduation or equivalent* or permission of program coordinator; current employment in a municipality, regional district, First Nations government, Improvement District or supporting agency.

Local Government Administration Advanced Certificate

45 credits, part-time
Starts in September, January, May

DESCRIPTION

Builds on the Local Government Administration certificate and allows working professionals to advance their career by enhancing their knowledge and skills.

ADMISSION REQUIREMENTS

High school graduation or equivalent* or permission of program coordinator; current employment in a municipality, regional district, First Nations government, Improvement District or supporting agency.

Local Government Administration Diploma

60 credits, part-time
Starts in September, January, May

DESCRIPTION

Builds on the Local Government Administration advanced certificate, assisting working professionals to become more effective leaders, managers and change agents in their organizations.

ADMISSION REQUIREMENTS

High school graduation or equivalent* or permission of program coordinator; current employment in a municipality, regional district, First Nations government, Improvement District or supporting agency.

Local Government Leadership Development Certificate

18 credits, part-time
Starts in September, January, May

DESCRIPTION

Designed for local government professionals in a management or supervisory role to build their leadership skills and knowledge.

ADMISSION REQUIREMENTS

High school graduation or equivalent* or permission of the program coordinator; current employment in a municipality, regional district, First Nations government, Improvement District or supporting agency, or permission of program chair; at least two years in a management or supervisory role.

ADMISSION REQUIREMENTS & FEES

Admission Requirements

ADMISSION TO ARTS GENERAL OR SCIENCES GENERAL

Successful completion of B.C. secondary school (Grade 12) or equivalent with a minimum 2.0 (60%) grade point average (GPA) calculated on English 12 and two academic Grade 12 courses or English 12 First Peoples and two academic Grade 12 courses. These courses are to be selected from:

| | |
|-----------------------------------|--|
| Accounting/Financial Accounting | History |
| Applications of Mathematics | Information Technology or one of: ICTC12, ICTM12, ICTP12, ICTS12, ICTX12 |
| Applications of Physics | Japanese |
| B.C. First Nations Language | Korean |
| B.C. First Nations Studies | Law |
| Biology | Mandarin |
| Calculus | Marketing |
| Chemistry | Philosophy |
| Communications | Philosophy & Religion |
| Comparative Civilization | Physics |
| Economics | Pre-calculus |
| English Literature | Principles of Mathematics |
| Foundations of Mathematics | Principles of Physics |
| French or Français-Langue Seconde | Psychology |
| Geography | Punjabi |
| Geology | Social Justice |
| German | Spanish |
| | Sustainable Resources |
| | Writing |

OR

successful completion of the B.C. Adult Dogwood Graduation Diploma

OR

successful completion of the General Education Diploma (GED);

OR

mature student status

INTERNATIONAL BACCALAUREATE AND ADVANCED PLACEMENT

Students who have completed the International Baccalaureate or Advanced Placement program and/or courses should consult the online calendar at capilano.ca/calendar for details on admission. Transfer credit for first year courses is also available.

Please note: Students from other provinces should refer to our online calendar at capilano.ca/calendar

CONCURRENT ADMISSION

Students with superior academic records may apply for limited admission to take one or two Arts & Sciences courses while still attending secondary school. Students applying under the concurrent admission category must submit a Concurrent Studies Consent form signed by a parent/guardian and the high school principal or designate, a completed and signed Application for Admission/Readmission form, and an official secondary school interim transcript. Inquiries should be directed to the Registrar's Office.

MATURE STUDENT AND DISCRETIONARY ADMISSION

Applicants who are 20 years of age or older and lack the minimum admission requirements may apply as mature students. Written requests for admission as a mature student will be considered by the Registrar's Office in consultation with either the program coordinator or, for Arts and Sciences programs, an Admissions and Academic Advising Officer. Applicants should provide written details of other qualifications or experiences and an academic transcript of education completed. An interview may be required. Language requirements must still be met.

ADMISSION TO CAREER PROGRAMS

Secondary school graduation is the usual prerequisite for admission to career programs. However, some applicants may enter programs without graduation because of other qualifications and experience. Some programs may also request an interview, testing, audition, portfolio, or specific academic courses. For details, see pages 4-15 or refer to our current online calendar at capilano.ca/calendar

Admission for most programs generally takes place four months prior to the program start date. Thereafter, applicants will be considered only if seats are available in the program.

INTERNATIONAL STUDENTS: STUDY PERMITS

Study Permit: To study in Canada, international students are required to obtain a Study Permit from Immigration Refugees and Citizenship Canada (IRCC). Full-time academic status is required by IRCC, which is equivalent to nine academic credits at Capilano University. A Co-op Work Permit is required for all programs where a practicum is a graduation requirement. Visit: cic.gc.ca/english/study

Exchange or Visiting International Students: Students do not need a Study Permit if they plan to take a course or program in Canada that lasts six months or less. Citizens from certain countries will be required to have a Temporary Resident Visa. Students studying in Canada for more than six months are required to have a Study Permit.

Online Programs: International students may apply for admission to online programs to study from their home countries. International students enrolled in online programs will not be eligible for a Study Permit.

Equivalencies

HIGH SCHOOL EQUIVALENCIES

- High school graduation or
- Mature Student Status (see above) or
- Successful completion of the B.C. Adult Dogwood Graduation Diploma or
- Successful completion of the General Education Diploma (GED)

Please note: International students can review international high school equivalencies at capilano.ca/admission-requirements

ENGLISH 12 EQUIVALENCIES

- English 12 or
- English 12 First Peoples

See page 17-18 for more information.

TOURISM/OUTDOOR RECREATION MATH EQUIVALENT

Principles of Math 11 (C) or Pre-calculus 11 (pass) or Foundations of Math 11 (C) or BMTH 044 (C) or BMTH 048 (C), MATH 096 (C) or MATH 097 (C) or Applications of Math 12 (pass) or Foundations of Math 12 (pass) or Principles of Math 12 (pass) or Pre-calculus 12 (pass) or BMTH 054 (pass) or BTEC 115 (B-).

BUSINESS MATH EQUIVALENCIES

Principles of Math 11 (C) or Pre-calculus 11 or Foundations of Math 11 (C) or BMTH 044 (C) or BMTH 048 (C) or MATH 096 (C) or MATH 097 (C) or Applications of Math 12 or Apprenticeship & Workplace Mathematics 12 (B) or Foundations of Math 12 or Principles of Math 12 or Pre-calculus 12 or BMTH 054 or BTEC 115 (B-)

ENGLISH LANGUAGE PROFICIENCY REQUIREMENTS

| DEGREE, DIPLOMA & CERTIFICATE PROGRAMS | ENGLISH LANGUAGE PROFICIENCY REQUIREMENTS | | | | | | | |
|---|--|-------------------|-----------------------|-------|------|------|----------------|-----|
| | CAPILANO U ENGLISH FOR ACADEMIC PURPOSES (EAP) LEVEL | ACADEMIC IELTS | | TOEFL | | ELA | CAEL | PTE |
| | | OVERALL SCORE | NO BAND BELOW | IBT | PPT | | | |
| ACADEMIC PROGRAMS | | | | | | | | |
| Most Capilano University Programs Choose from 99 Capilano U programs. See capilanou.ca/programs | EAP 100 & EAP 101 (minimum B+ grade) | 6.5 | 6.0 | 83 | 560 | 145 | 70 | 56 |
| Hotel and Resort Management Post-Baccalaureate Diploma 2 years accelerated to 16 months; includes a 2-month work practicum | EAP 090* (minimum B+ grade) | 6.0* | 5.5 (6.0 in writing)* | 75* | 540* | 128* | 60* | 50* |
| Tourism Marketing and Development Post-Baccalaureate Diploma 2 years accelerated to 16 months; includes a 2-month work practicum | EAP 090* (minimum B+ grade) | 6.0* | 5.5 (6.0 in writing)* | 75* | 540* | 128* | 60* | 50* |
| North American Business Management Post-Baccalaureate Diploma 1 year; includes a 2-month work practicum | EAP 090 (minimum B+ grade) | 6.0 | 5.5 (6.0 in writing) | 75 | | | 60 | 50 |
| North American Business Management Applied Post-Baccalaureate Diploma 2 years accelerated to 16 months; includes a 6-month work practicum | EAP 090 (minimum B+ grade) | 6.0 | 5.5 (6.0 in writing) | 75 | | | 60 | 50 |
| North American & International Management Graduate Diploma 2 years (September intake) / 2.5 years (January intake); includes a 2-month work practicum | EAP 090 (minimum B+ grade) | 6.0 | 5.5 (6.0 in writing) | 75 | | | 60 | 50 |
| Tourism Management for International Students Diploma 2 years; includes a 2-month work practicum | EAP 080 (minimum B grade) | 5.5 | 5.0 | 67 | 520 | 114 | 40 | 47 |
| ACADEMIC PATHWAY PROGRAMS | | | | | | | | |
| Early Childhood Care and Education Pathway 2-term bridge; includes 12 credits that may be used towards your Early Childhood Care and Education (ECCE) diploma or degree | EAP 080 (minimum B grade) | 5.5 | 5.0 | 67 | 520 | 114 | 40 | 47 |
| Business Administration Pathway 2-term bridge; includes 18 credits that may be used towards your business administration diploma or degree | EAP 080 (minimum B grade) | 5.5 | 5.0 | 67 | 520 | 114 | 40 | 47 |
| ENGLISH FOR ACADEMIC PURPOSES (EAP) COMBINED PROGRAMS | | | | | | | | |
| EAP 100 & EAP 101 PLUS 1 term; transition; 6 credits; 8 hours/week PLUS 1 or 2 academic courses from the Arts, Sciences or Business programs (3-6 credits) | EAP 090 (minimum B grade) | 6.0 | 5.5 | 71 | 530 | 128 | 60 | 53 |
| EAP 100 & EAP 101 PLUS ENGL 100 1 term; transition; 6 credits; 8 hours/week PLUS ENGL 100 to set you up for academic success (3 credits) | EAP 090 (minimum B grade) | 6.0 | 5.5 | 71 | 530 | 128 | 60 | 53 |
| EAP 090 PLUS 1 term; transition; 12 credits; 16 hours/week PLUS choose 1 academic course from the Arts, Sciences or Business programs (3 credits) | EAP 080 (minimum B grade) | 5.5 | 5.0 | 67 | 520 | 114 | 50 | 50 |
| ENGLISH FOR ACADEMIC PURPOSES (EAP) LEVELS | | | | | | | | |
| EAP 080 1 term; advanced; 15 credits; 20 hours/week | EAP 070 (minimum B grade) | 5.0 | 4.5 | 45 | 480 | 96 | 40 | 47 |
| EAP 070 1 term; advanced; 15 credits; 20 hours/week | EAP 060 (minimum B grade) | 4.5 | 4.0 | 32 | 440 | 77 | 30 | 44 |
| EAP 060 1 term; intermediate; 15 credits; 20 hours/week | EAP 050 (minimum B grade) | Not applicable | | | | 57 | Not applicable | |
| EAP 050 1 term; intermediate; 15 credits; 20 hours/week | Placement based on Capilano U's EAP Placement Test results | | | | | 32 | | |

* Pending approval

About CapU

Capilano University is a public university that is fully accredited by the Government of British Columbia and the Northwest Commission on Colleges and Universities (USA). CapU celebrates its 50 year anniversary in 2018.

8,231
Students enrolled in credit programs

1,369
International students

366
Aboriginal students

72
Countries represented

102
Students studying abroad

99
Programs to choose from

12
Bachelor degrees

29
Average class size

93%
Alumni satisfied with their education*

*B.C. STUDENT OUTCOMES SURVEY (2014-2016), PROVINCE OF BRITISH COLUMBIA

ADMISSION REQUIREMENTS & FEES CONTINUED

Other Ways to Meet English Language Requirements for Most Capilano University Programs

- Six credits of post-secondary English that transfers to Capilano University OR
- English 12 or English 12 First Peoples with a final mark (including provincial exam) of C+ or higher and two years of high school in Canada OR
- Advanced Placement English Language/Composition or English Literature/Composition with a minimum mark of 4 OR
- International Baccalaureate English Language A Higher Level with a minimum mark of 5 OR
- Language Proficiency Index Level 4 with an essay score of 26 OR
- Capilano University EAP 100 and EAP 101 with minimum grade of B+ (77%) in each course OR
- Four or more consecutive years of full-time education in English in Canada, or in a country other than Canada where English is the principal language OR
- Four or more years at an eligible international high school that uses English as the language of instruction but operates in a country where the primary language is not English OR
- Graduation from a recognized degree program at an accredited university at which English is the primary language of instruction in a country where English is the principal language.

Students who do not qualify under one of the above measures may submit a request for a Waiver of the English Language Requirement form to the attention of Admissions in the Registrar's Office.

OTHER REQUIREMENTS

English Diagnostic Test: Students who plan to enrol in any first-year English course must submit the results of the Language Proficiency Index (LPI) Test or take the Capilano English Diagnostic Test (EDT) prior to registration, unless they have achieved one of the following:

- a final grade of 73% or higher in English 12, English 12 First Peoples, or English Literature 12
- an LPI score of 24 or higher
- a final grade of 4 or higher in an Advanced Placement course in English Composition or English Literature
- a final grade of 4 or higher in the International Baccalaureate Language A: Literature, Language A: Language and Literature, or Language A: Literature and Performance – Higher Level and Standard Level
- a final grade of B+ or higher in BENG 052 or BENG 053 and BENG 054
- a final grade of C- or higher in an English transfer course from another university or college
- a degree from an English-speaking university
- a C grade or higher in FAL X99 from Simon Fraser University
- IELTS (academic): score of 6.5 or higher with a minimum band of level 6.0
- TOEFL (IBT): score of 88 or higher with no section below 20

Please note: Successful completion of any EAP course does not qualify a student for direct entry into English 010 or English 100; however, the EAP and English departments do offer a bridge that combines EAP 100, EAP 101 and ENGL 100 for qualified students. For a schedule of upcoming EDT dates, visit: capilano.ca/edt

Math Placement Test: Students who wish to enrol in Algebra, Pre-calculus, Statistics or Calculus courses may be required to take the Math Placement Test (MPT) before registration to ensure appropriate placement. For a schedule of upcoming MPT dates, visit: capilano.ca/mpt

FINANCIAL AID AND AWARDS

Investing in your post-secondary education is one of the most important decisions you can make. Financial Aid and Awards supports you in formulating a plan to finance your education, and can assist with scholarships, bursaries, awards, student loans and lines of credit, government financial assistance, and budgeting to meet your financial commitments.

Capilano University administers a wide range of scholarships, bursaries and awards for current and future students. Entrance awards for future students provide needs-based financial assistance, recognize excellence in scholastic and athletic achievement, and support demonstrated commitment to community involvement, leadership endeavours, and extracurricular activities. Visit: capilanou.ca/financial-aid

CAPILANO UNIVERSITY RESIDENCE

CapU's first student residence community

CapU now offers exclusive student housing just a short distance from campus. Residence holds approximately 250 students in a mix of furnished shared and single accommodations, includes three meals per day, and offers a vibrant and engaging student community. Learn more and apply: capilanou.ca/residence

OTHER HOUSING OPTIONS

The following options are provided by external service providers. Capilano University does not verify the information in these listings, nor are the properties subject to any form of university inspection.

Quality Homestay

Homestay options include full or partial board in private rooms, 2-3 meals a day, and laundry access. Quality Homestay inspects homes and matches students to host families. Contact: info@qualityhomestay.com

CSU Housing Registry

The Capilano Students' Union maintains a list of available rental housing in the Lower Mainland. See: csu.bc.ca/housing

Global Education City

GEC provides furnished residence options for students in the city. For availability information, contact: info@studenthotel.ca

U-PASS BC

Every student who takes at least one course at Capilano University's North Vancouver campus is eligible for the U-Pass BC program, which provides unlimited access to Bus, SeaBus and SkyTrain services in the Lower Mainland. For more information, visit: capilanou.ca/u-pass

MEDICAL INSURANCE

All students are required to have B.C. medical insurance.

New international students will automatically be registered in the mandatory temporary plan with Guard.me by the Centre for International Experience at a cost of \$180. During New International Student Orientation, students will apply for the B.C. Medical Services Plan (MSP).

HEALTH & DENTAL PLAN

Most full-time students (enrolled in 9 credits or more) attending Capilano U in the fall will be automatically enrolled in the Capilano Students' Union Health and Dental Plan. If you already have similar coverage, you can opt out of the plan during the fall term (deadlines apply). Part-time students and those starting at the university in the spring can self-enrol in the plan. See: csu.bc.ca/health

FEES

Capilano University offers education of the highest quality, yet our fees are lower than those of traditional research universities. Tuition fees are calculated at \$127.71 per credit hour (international tuition fees: \$572 per credit hour). Most courses are three credits; therefore the average tuition cost per three-credit course is \$383.13 (\$1,716 for international students).

The following is an example of tuition and other fees for a student enrolled in 15 credits in a term:

| | CANADIANS & PERMANENT RESIDENTS | INTERNATIONAL STUDENTS |
|---------------------------------------|---------------------------------|------------------------|
| Academic Fees: | | |
| Tuition & surcharges | \$ 1,915.65 | \$ 8,580.00 |
| Students' Union Charges | | |
| Students' Union Fees | \$ 143.32 | \$ 143.32 |
| Student Newspaper | \$ 17.33 | \$ 17.33 |
| Term enrolment | \$ 28.12 | \$ 28.12 |
| Student Services & Technology | \$ 98.84 | \$ 98.84 |
| Textbooks (approximate) | \$ 300.00 | \$ 300.00 |
| Total | \$ 2,503.26 | \$ 9,167.61 |
| Medical Fees: | | |
| CSU Health & Dental Plan | \$ 234.04/year | \$ 234.04/year |
| Guard.me Medical Coverage (Basic) | | \$ 180.00 |
| Medical Services Plan of B.C. (Basic) | | \$ 75.00/month |
| Transportation Fees: | | |
| U-Pass BC | \$ 164.00 | \$ 164.00 |
| CapU Residence Fees: | | |
| Shared Accommodation | \$ 2,200.00 | \$ 2,200.00 |
| Single Accommodation | \$ 2,900.00 | \$ 2,900.00 |
| Meal Plan (mandatory) | \$ 2,130.00 | \$ 2,130.00 |

Please note: All fees are quoted in Canadian dollars and are subject to change without notice. Some specialized programs and courses have exceptional fees in addition to the standard domestic tuition fee. For details, see the Domestic Tuition Fee Guide or visit: capilanou.ca/fees

International students can refer to the International Student Guide.

3 STEPS

TOWARDS BECOMING A STUDENT

Still have questions?

Ask one of our admission facilitators

Canadians & permanent residents:
capilano.ca/admissions

International students:
capilano.ca/international

Get help with education planning
capilano.ca/advising

Find out about fees
capilano.ca/fees

Learn about resources to fund your education
capilano.ca/financial-aid

Consider your housing options
capilano.ca/housing

Stay connected

Email

Check your Capilano U email regularly for official updates from Capilano University



@CapilanoU

STEP 1 Apply

1

Research the programs that interest you. Once you have made your decision, apply for the programs of your choice at: capilano.ca/apply

The application fee is \$50 for domestic students and \$135 for international students. Different programs have different application dates. The early application deadlines for Arts & Sciences and Business programs are March 31 (Fall), September 15 (Spring) and January 31 (Summer). For other programs, contact a program representative for deadlines. Apply early to avoid disappointment.

STEP 2 Submit supporting documentation for admission

2

To be admitted, you must meet the general admission requirements of the University as well as any requirements of the program to which you are applying. Be sure to review the admission requirements and submit the documents that demonstrate you have met these requirements. See: capilano.ca/calendar or capilano.ca/programs

If you are a current B.C. high school student you may self-report your grades between January 15 and March 31 for the fall semester.

International Students: Upon receiving a Letter of Offer, international students must pay a tuition deposit. As soon as the Centre for International Experience (CIE) receives this deposit, a Letter of Acceptance will be issued, which can be used to renew or apply for a study permit.

STEP 3 Register for classes and pay your tuition

3

You will receive information about registration through your Capilano U email account including the date and time that you can start registering—we call this your "Time Ticket." Register as soon as possible after that time for the best course selection. If you need help selecting courses, contact academic advising at 604.984.4900 or advising@capilano.ca

To confirm your registration, pay the balance of your tuition before the fee payment deadline. See: capilano.ca/fees. Some payments take time to process. Please make payments up to 10 days before the fee deadline to confirm your registration. Always quote your Capilano University student number with any payment.





NORTH VANCOUVER
 2055 Purcell Way
 North Vancouver, B.C.
 Canada V7J 3H5
 Tel: 604.986.1911

SUNSHINE COAST
 5627 Inlet Avenue
 Sechelt, B.C.
 Canada V0N 3A0
 Tel: 604.885.9310
 Toll-free from the
 Vancouver area:
 604.986.1911, ext. 5900

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Environmental Benefits Statement

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| ↓ trees fully grown | ♻️ water litres | ⚡ energy million BTU | ♻️ solid waste kilograms | 🏠 greenhouse gases kilograms |
|------------------------|--------------------|-------------------------|-----------------------------|------------------------------------|
| 132 | 234,053 | 59 | 1,881 | 5,182 |

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