

CAPILANO COLLEGE STUDENT UNION

presents the

75/76 STUDENT HANDBOOK

facilities

Student Services

The Student Services Area is the nucleus of Student Activity. The services include lost and found, admissions, maintenance of school records, tests and papers, and room bookings.

COUNSELLING SERVICES

This is a very important part of the College. Services include placement, financial aid, extra curricular activities, learning assistance programs, guidance, and testing.

Student Info Centre

Elaine Laursen and Stewart Jones will provide info to students on a variety of topics: housing
job search
travel
and referral to other people.

Humanities Division A -130

The Humanities area contains offices for instructors of English Language, Philosophy, and Fine Arts.

This area is relaxing in a peaceful way. A wide variety of magazines are stacked on shelves for browsing, the big comfortable chairs and sofas sometimes turn thinking into sleeping. The walls provide gallery space for the resident artists and the prices of the exhibits are usually available upon request. There is a silent study room off the Humanities area which theoretically preserves silence.

Karen Kjargaard is the learning assistance person who will answer questions and give any assistance she is able to.

Natural Science Division A-119

The Natural Science area is for those Science students finding the library too distracting. It is smaller than the other two resource areas, but good use has been made of the space. Offices line the walls and amid the plants, aquariums and magazines there are tables and chairs for work. No smoking, Please.

Bookstore

The bookstore in the main building outside the cafetheatre and caters to all Capilano College students and the community. It carries most of the required text books and some of the recommended ones, besides school supplies and various assorted items.

Social Sciences Resource Island A -105

This area was designed by the faculty and staff of the social sciences for maximum comfort and pleasant surroundings. The faculty have retained one of three sunken pits for their own use, leaving all the rest of the area for students. The resource island has books and many of the required texts for the social sciences courses are brought to this area from the library.

There are two study rooms for typing, or for the use of audio-visual equipment and a carrel for video viewing.

Posters, notices, articles or jokes can be posted on the cork boards and a good variety of Social Sciences magazines are available for use in this area. It is a very relaxing place for anyone to visit or study in. Workshops, guest speakers, symposiums and films are examples of the lunch time activities in the area.

Social Science Faculty offices are located adjacent to the open area.

Margaret MacNeill or Dena Boonstra are there to help people with questions or to give assistance.

DAYCARE

Daycare

The Daycare centre provides care for 25 children from different backgrounds, aged 3, 4, and 5. It is open from 8:00 am to 6:00 pm for a full day program. The fees are based on family income as determined by the Provincial Government subsidy and can be discussed at the initial interview. For further information or an appointment call Mrs. Connie Ryder, 930-4115 or leave your name and telephone number at the switchboard. The priorities for acceptance are:

Single parents

Financial need

Other Special needs

Capilano College students do not have special priorities unless they fit into one of the three categories.

FIRST AID

First Aid

Cathy Zuest is the public health nurse who can be found in the white trailer by the Child Care Centre.

Business Offices 778 Premier St.

The Bursar, the Accounting Clerk and the Payroll Clerk work in these offices. They handle all college financial affairs and up until recently housed the print shop and College Council meetings. (Things are less crowded now.)

Purchasing, Printing and Stores 255 Harbour Ave.

The college's offset press is located in this building. All college printing is done there. The Purchasing Agent, Storing and Delivery personnel also use this office.

Media Production Centre
1328 Main St.

The Media Production Centre produces slides, photography and audio and video tapes for college use. A graphic artist does a majority of the graphic work for the college in the way of pamphlets and calendars. These very friendly people are willing to assist in any way possible with media productions you may be working on.

Workshop 1412 Crown St.

All of the college carpentry and related repair jobs are done at this workshop. They make cabinets and shelves, some benches, doors and repair college furniture.

library

Media Centre (Library)

All students, faculty, and staff with current I.D. cards, can borrow media material. College district residents, students of other B.C. community colleges and B.C.I.T. may take out free memberships and borrow materials not in immediate demand by Capilano College students.

FACILITIES include study carrels and tables for use close to the collection. Listening stations for the playing of records and cassettes are provided, as well as viewing stations for video tapes, slides, film strips, and film loops. Some machines for reading and printing microfilm and a coin-operated photo-copying machine at 5¢ per exposure.

library

MATERIALS AVAILABLE

The centres collection is made up of the following: a book collection of over 40,000 vol., a reference collection which includes bibliographies, indexes and catalogues of print and audio-visual materials. Current subscriptions to over 800 periodical and newspaper titles. Back issues of periodicals either bound or unbound or in microfilm or microfiche. Fine Art slide government publications are available for use. 16mm films, filmstrips, film loops and videotapes, college archives including a photography collection, a map collection including sheet, wall, and transparency maps are available too.

HOW TO FIND MATERIALS

All materials, with the exception of periodicals and newspapers, are listed alphabetically in the main catalogue under author, title, and subject. Periodicals and newspapers are listed alphabetically in the 'Capilano College Periodical Listing' where details of the dates of holding are given.

BORROWING POLICIES

Materials in general circulation may be borrowed for one week and renewed once if not required by another borrower. Renewals may be made by phone. Audio-cassettes and film strips and loops may be borrowed for two days and renewed once. All periodicals, except the current copy, may be borrowed for two days and renewed once. Reference books, current copies of periodicals, and microfilm may be used in the library only. Videotapes and 16mm films may be used in the Media Centre or set up in classrooms for class use.

reserve material

the loan period on any material which is in heavy use is changed to meet the demand. Such items are kept at the circulation desk for three hour loan or placed on the circulating shelves and marked for one or two day loan.

HOLDS

If a book or periodical is out on loan, a 'hold' may be placed for it at the circulation desk and you will be contacted when the item is available.

service provided

Capilano College Media Centre is made up of the main centre on Lynnmoor Campus where the major portion of the collection is held, and the Art Centre at Welch Street which houses some materials related to Art. At the Lynnmoor Centre, reference materials related to Art. At the Lynnmoor Centre, reference and information is provided for all users, and classes are given on request on library use and information retrieval.

The reference desk has information on an inter-library loan system operating with S.F.U. and U.B.C. The Media Centre provides 24 hour delivery service of materials and equipment to and from all college campuses. Anyone wishing to request the purchase of a specific book for the Media Centre can fill out the necessary form at the circulation desk.

HOURS

WHEN CLASSES ARE IN SESSION

Monday - Thursday
8:30 am - 10:00 pm

Friday
8:30 am - 5:00 pm
Saturday & Sunday
1:00 pm - 5:00 pm

BETWEEN TERMS

Monday - Friday
8:30 am - 4:30 pm

The Media Centre exists to serve you. We welcome comments, constructive criticism, and suggestions from our patrons regarding any aspect of our operations. A 'suggestion' box is provided in the Media Centre.

Head Librarian

Del Afflick is responsible for the operation of the Media Centre. Mainly involved in planning and administering as well as reference service.

Reference Librarians

Mrs. Sue Carter: Librarian
Mrs. Sue Carter: Librarian, Reference and Orientator

Ms. Pat Biggins: Librarian, Reference and Circulation

Ms. Caroline Price: Librarian, Reference, and Special Collections.

Any problems in finding info Any problems in finding info, one of the above will be on duty when the Media Centre opens.

student union

Capilano College has had a Student Union since its conception in 1968. It developed its own constitution, incorporated under the Societies Act of 1970.

The Student Union receives approximately \$50,000 a year in student activities fees. This money funds activities ranging from noon-hour events to rugby matches.

Elections, according to the Student society constitution, must be held in September.

Elections for the positions of Ombudsperson, 2 Careers Reps, and 2 Academic Reps are held Sept. 18. The other positions are elected in April.

The only qualification for election is that you have the time to question your educational system. Don't bitch, get involved.

Student Union

President

Responsible for the over-all administration of the union and its executive. The Buck stops here.

V.P. Internal

Assistant to president and responsible for student union affairs within the college.

V.P. External

Assistant to president and responsible for student union affairs outside the college such as NUS & BCSF, etc.

Treasurer

The treasurer reports to the council and handles all bookkeeping. Liason with clubs and the bookkeeper.

Ombudsperson

Is elected to investigate students' complaints.

Academic and Career Reps

Two academic and two career reps are elected to represent their sector of the college.

STUDENT LOUNGE PORTABLE N-A

Hired People of Student Union

Activities Director
Responsible for running union activities e.g. pubs, coffee houses, concerts, dances etc.

Bookkeeper
Keeps books for union executive.

Secretaries

Run Union office.

Student Info Centre

These people work in the Info Centre and help out with various problems people come across.

Clubs

A Student Union club is a means for a group of students to gain financial support for educational, recreational or cultural activities. Any kind of club is feasible. Student Union can give you more information.

ACTIVITIES

Activities in the college range from poetry readings, plays, noon hour concerts, etc. Anyone with new ideas for student activities should go and see the Student Union people.

PUB CLUB

The pub is open to any person in the college over 19 years of age. It is held in the Cafetheatre, Friday nights from four and has a variety of bands playing for listening or dancing. The pub is dependant upon students for organization and participation.

COFFEE HOUSE

This runs every Saturday and has a variety of musicians.

If you like folk or jazz music, keep an eye out for Coffee House advertising.

The National Union of Students

The NUS is a bilingually-run organization.

They are the national voice of Canadian Students, and are lobbying for better student aid and housing.

It is also conducting research into Women's issues such as Daycare, and other women's survival services which are or are not provided by the various campuses.

The B.C. Student Federation

This is a young organization, which is conducting research into, at this time, housing (and the lack of it), and student unemployment.

The organization will become vocal as the facts become compiled.

how to —

How to get financial aid:

A special booklet on this subject is available in the Student Services area, and the person to see about getting financial aid is Constance Gibbs. The booklet outlines the definitions, regulations and deadlines for restricted and general scholarships, bursaries, awards and loans.

The following is a brief description of the monies available to Capilano College students on a general level.

how to —

1. Capilano College Foundation Scholarships
2. Capilano College Foundation Bursaries
3. Province of British Columbia Bursaries
4. Vancouver Foundation Bursary
5. Canada Student Loans

1. Capilano College Foundation Scholarships
(a) Six \$100 scholarships for first year full-time students based on first term standing.

(b) Two \$200 scholarships for second year full-time students based on first year standing.

2. Capilano College Foundation Bursaries

Twelve \$50 bursaries and four \$50 emergency bursaries, available to first year full-time student, based on first term standing and financial need.

3. Province of British Columbia Bursaries

These are funds provided annually by the Government of British Columbia. A rather long list of qualifications and regulations are set down in the Financial Aid booklet.

4. Vancouver Foundation Bursary

The Foundation has funds available to students who present evidence of sound academic

achievement, well-defined educational objectives and financial need which cannot be satisfied through other sources. The deadline for applications can be found in the Financial Aid booklet. A personal interview with a representative of the Foundation is also required.

5. Canada Student Loans and Bursaries

Changes have been made in the Canada Student Loans for post-secondary students in British Columbia. While the amount of a loan will remain unchanged (maximum \$700 per single semester), the amount of non-repayable grant money will be increased from \$100 to \$200 per educational year. Many people do not realize that there are special criteria for married students, students living at home or a student who has had to face a personal or financial crisis. **ANY FULL-TIME STUDENT WHO NEEDS MONEY, CAN GET IT**

Financial Aid and Placement Officer.

Constance Gibbs, she is brand new to the college. She will be helping students find jobs, and will help you with financial aid. She will help you with Financial Aid.

**DIFFICULTIES IN
FINANCIAL AID?
VISIT THE
STUDENT UNION—
WE MAY BE
ABLE TO HELP.**

VISIT THE STUDENT UNION.

HOW TO

How to fill out a course change form to drop, add, audit or credit a course

1. Go to the receptionist in Student Services.
2. Ask her for a course change form.
3. Know the section and course numbers of the course you are dealing with.
4. Make sure that you don't create a course overload if adding a course or courses. If you do get a course overload you need special permission from an advisor.
5. A course change requires an Advisor's signature. After more than 5 days from the date classes commence, you must also get the instructor's signature.
6. Do not forget your own signature on the form.
7. Fill out the form accordingly - Print clearly and completely.
8. For those students dropping courses the refund deadlines are:

FALL

September 26/75 Last day to receive a refund of 80% tuition fees.

October 10/75 Last day to receive a refund of 50% tuition fees.

SPRING

January 30/76 Last day to receive a refund of 80% tuition fees.

February 13/76 Last day to receive a refund of 50% tuition fees.

SUMMER

May 19 Same as above -
May 26 Same as above.

How to obtain transcripts

There is a form in the Student Services area which must be filled out before a student can receive his/her official transcript. It will take 2-4 days to process and the finished copies cost 50¢ each. An official transcript is needed when a student transfers to another institution and is official only when it bears the college seal and has been laminated by Student Services.

How to obtain tests and/or papers

If any old papers or tests have not been picked up by a student, the instructor leaves them with Student Services, who file them away for safe keeping. Only the instructor can move. Only the instructor can remove these papers from the files and it is his/her prerogative to return them.

**PROBLEMS WITH
REGISTRATION?
LOOK FOR THE
COUNSELLING
AIDS.**

How to correct errors on a college transcript

In the event that there is an error on a college transcript, a student should take it to the records department in Student Services. Make sure the error is corrected before an official transcript is ordered.

How to communicate with a bulletin board

Communication can be difficult when there is no P.A. system, but people have been and can make do with the numerous bulletin boards in the main lobby, social sciences resource island or individual class rooms. Special cards and forms for each category are available in the Student Services area or students can make up their own if they so prefer.

Student Identification Cards

Student I.D. cards are issued every semester at registration and are needed to sign out material in the Media Centre. They are also used for admittance into dances or special functions held through the college.

TRANSPORTATION

TRANSPORTATION

A reliable bus service has been in operation to and from the college for close to a year now. The buses leave ten minutes before the hour and twenty minutes after the hour, and arrive at Phibbs exchange within five to ten minutes. Bus schedules and maps are available at the receptionist desk in the main lobby.

Hitch-hiking is not too difficult at the bus stop, especially if it is co-ordinated with the class dismissal times.

For people who have received this handbook before ever coming up to the college and don't know how to get here, remember that when on the highway, going either east or west, take the Lillooet road up to Purcell Way and turn right.

Audio/Visual Dept.

We are moving from the Media Centre to portable N.D. The NV department has a varied assortment of A/V hardware and software, available to all students, faculty and community members. It is very important to plan ahead due to the limited supply of hardware. Please come in and check us out. We are here to aid all individuals during their stay at Capilano College. See you in the fall.

you should know



Bob Bagshaw

Co-ordinator of Counselling. Bob's focus is on developmental counselling in interpersonal areas such as - decision making, relationship skills, desensitisation of exam skills, desensitisation of exam or performance fears, and academic growth. Participate in Human Sexuality and Existential Issues Group programs. Coaches the college Rugby team. Check with counselling receptionist to find Bob.

Marg Penn

Speciality is therapeutic counselling with individuals and groups. Have worked with some of the A.S.O.T. faculty and will involve myself with E.C.E. program. Participate in mature women's group and sexuality workshop as well as conducting two Transactional Analysis Groups.



Dave Jones

Therapeutic and vocational counselling. Handle all vocational interest, aptitude and personal ity testing. Also special entry and English proficiency, GED testing. Academic and Course counselling. Group counselling programs with G. Siegrist on Developing Personal Potential and Career Planning.



Elaine Laursen & Stewart Jones
Student Counselling Aides

Elaine and Stewart will be working as counselling aides for the 75/76 year. They will be available to help fellow students with any problems. If they can't help you they will know where you can get help. Both will be working in and co-ordinating the student information centre, which will be next to the Student Union office in the NA building. They will also be situated in an office in Student Services.

Greg Sharpe

ADMISSIONS ADVISOR- Greg's main focus of attention is upon the new student to the College who requires assistance with the Admission process and the selection of courses in order to attain academic goals. Greg also maintains College and other educational institutions in order to effectively plan transfer programs for our students.



Tom Kowall

Assist in focusing on learning situations : road blocks support relations from friends and family, motives, student-professor relations. Learning techniques for reading, time-organization and study-skills (eg. reading for a particular point). Check with Tom at the new Learning Assistance Centre (NF101) Tom will be offering mini courses in Learning and Study Skills, Reading Improvement, and strategies for taking Exams.

Assistant Registrar of Admissions.

Hersh Cramer can help you with admissions, transfer credits, also books, rooms and puts together the college calendar.

Cathy Zuest

Cathy is the new public health nurse from the North Shore health department. She will be here full time from 8:45 am - 4:30 pm She is located temporarily right now in the First Aid trailer near the Child Care centre, but will be moving to NF within the first few weeks of September. Problems she can help you with :

Health counselling
Liason with community agencies
First aid
Health education programs



Wendy Hurst

Wendy is in charge of the Women's Studies Program. She has set up a number of courses designed to meet some of the specific needs and interests of women in our community. Wendys aim is to provide information which women need to survive in our society on the one hand and to offer courses which lead towards richer and more fulfilled lives on the other.



Shirley Newcombe: Admissions Clerk. Shirley prepares applications for financial aid and processes new student files.



Doreen Cottrell: Records Clerk. Doreen maintains all student record information and class lists. She also prepares the official college transcripts and is responsible for the correction of any errors in transcripts.



Learning Assistant

Karen Kjargaard works in the Humanities area and besides doing time tabling, preparing the budget and looking after books in the Humanities, she helps students with problems. People who can't find instructors can get help through her. She also takes appointments.

Maintenance Men

Asher Darton and Dexter Morrison do anything that needs doing in the way of maintaining the College.

Building Supervisor

Ken Hughes is the building supervisor and he claims he does everything.



Sue Carter: Reference Librarian. Sue is a resource liaison between students and the library and finds that meeting and talking with students is the most satisfying part of her job. Sue won't just help, she will teach you library skills so you can help yourself.



Learning Assistant

Margaret MacNeill: acts as liaison between faculty and students in the Social Sciences area. She co-ordinates presentations for students, faculty and speakers, co-ordinates fieldtrips, and gives access to audio-visual aides, printouts, and book.

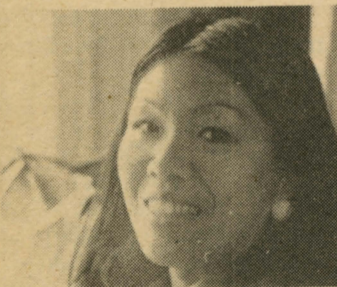
MAPS

Maps are available of the New Campus from Student Services.



Gary Siegrist

Vocational counselling. Career Choice and group counselling programs with Dave Jones on Developing Personal Potential and Career Planning. Academic and course counselling. Individual personal counselling in growth, development and awareness of potential.



Joanne Mah

Experienced in crisis, couples and individual counselling with special interest in mature women who plan on becoming students again. Offer group programs with Single Parents, and for Mature Women. Act as counsellor for the BTSD program.

DIFFICULTIES IN FINANCIAL AID? WE MAY BE ABLE TO HELP



Diane Scott

Diane is the receptionist who looks after all the counsellors. You will find her in the busy surroundings at the Main Lobby at the College. If you would like any information on courses, admissions, registration, testing or counselling - she will arrange an appointment for you



Assistant Registrar of Records

Dick Sinclair organizes registration, and is also in charge of government statistics and transcripts.

internal organization

COLLEGE COUNCIL

The council is composed of twelve voting members as follows- Two people from each of the three school districts making a total of six. Six political appointees by the Lieutenant-Governor. Their are also 9 non-voting members as follows:

- two students. These students are elected every September and serve on council giving the council views.
- two staff members
- two faculty
- the principal. He makes recommendations and is responsible for reporting the goings on of the college to the council.

- the Bursar. He makes up the agenda, makes financial reports, handles all official business and communicates to media in connection with the College Council business. These people get funds from the government for our Capital expenses such as extra buildings, new construction of facilities, purchasing of equipment, etc., and they approve our operation budget which includes what money each program gets for expenses, etc.

In short, these people control. As for the students, faculty and staff do not have voting power on council. They can only present their views. The Student Union is presently trying to get student voting privileges on council but a College Act must be put through the Legislature first.

INTERNAL ORGANIZATION

Principal

Peter Spratt is responsible for the total operation of the college and is overseer of three deans, the head librarian, the bursar, the director of planning, the director of publicity and the registrar. These people tell him what's going in the areas for which they are responsible. He also has a final say on everything within the college.

Dean of Career Programs

Harold Kirchner is Dean of the career students in Capilano College. He is responsible for organizing, developing and promoting the career programs, both technical and vocational. He is also responsible for designing the curriculum, co-ordination facilities equipment acquisition and faculty selection. He has the power to make decisions without consulting the principal, and is responsible only to the principal.

Dean of Student Services

Tim Hollick-Kenyon co-ordinates Student Services. He is presently on sabbatical leave.

Dean of Academic Programs

Dr. Doug Jardine deals with students under the University Transfer system. Anyone with special problems such as transfer ability, appeals, complaints or suggestions about the Academic portion of the college should see him.

Dean of Community Education

Dirk Smit is responsible for developing and administering community and adult education programs. Also he is a liaison between the College and the community.

Director of Physical Planning

Alan Smith's work is divided into two categories: the external planning of facilities and the internal physical planning.

External planning involves working with the architects, contractors and various levels of government pertaining to the planning and construction of all new college structures.

Bursar

Mr. Klaus Thiel is responsible to the principal for all the financial and business affairs which involves keeping track of all capital and operating funds and expenditures. He is also responsible for setting up pay rates and paying the non-teaching staff. He makes reports to the college council, and is their official secretary.

System Analyst /Registrar

David Allan

ATHELETICS

Athletics Director

Neil Chester encourages students to participate in recreational sports offered under the supervision of himself. Capilano College provides students with the opportunity to participate in a variety of sports at the intercollege level. As a member of Totem Conference, our college competes with other community colleges on a Provincial, Western Canadian, and in some sports, National Level. Those wishing to play on intercollege teams should note the following schedule:

FIRST SEMESTER

MEN'S RUGBY

First practise and try-outs:
Tues. Sept. 9th, 12:15 pm
Delbrook Park

WOMEN'S BASKETBALL

First practise and try-outs:
Thurs. Dec 4th, 7:30 pm
West Van High gym

MEN'S BASKETBALL

First practise and try-outs:
Thurs. Sept. 25th, 7:30 pm
West Van High gym

ATHELETICS

MEN'S HOCKEY

First practise and try-outs:
Tues. Sept 30th, 12:30 pm
West Van ice arena

MEN'S & WOMEN'S CURLING

Schedule T.B.A. Those interested in participating should fill out an application form and leave it at the south campus 'INFORMATION DESK'

SECOND SEMESTER

MEN'S & WOMEN'S VOLLEYBALL

Schedule T.B.A.

MEN'S & WOMEN'S BADMINTON

Schedule T.B.A.

Capilano College intermural & pick-up activities

Locations, dates and times for the following activities will be posted on the 'Activities Board' located in the South Lynnmour centre and in the field house:

- Pre-ski fitness
- Physical fitness club
- Badminton
- Karate
- Soccer
- Hockey
- Swimming
- Touch football
- 'Synergy'

FACILITIES CONT.

FOOD SERVICES

Coffee Shop

Alma's coffee shop for at least the first semester will be the only place students will be able to get food. It is located in the Cafetheatre and opens at 9:00 a.m. and closes at 7:00 p.m.

The Cafeteria

The Cafeteria will be situated in the North Campus. But, it won't be ready till the spring semester.

The Handbook

The Student Union hopes that this handbook will be of some use to you. Next year we are hoping to begin an ambitious plan of developing an anti-calendar. But to do this we need all the student help we can get. We need your help in gathering the information. When you get the questionnaire, please fill it out. We also need bodies to help work on it. If your interested, please contact Bill Bell.



College Committees and Student Frepresentation

Unfortunately, even though there is student representation on these committees, student participation is not high because many don't realize that they are free to offer their services.

Although serving on a committee may be an onerous task, this is where student representation is recognized at all levels of college activity.

If any student wishes to donate some time to the college, go to the Student Union Office. The experience one gains from these committees, in whatever form, is invaluable.

Appeals Committee

It is vitally important that students know about the committees set up to better serve their needs.

If any student feels that he/she has been unfairly graded by an instructor, the Appeals Committee is set up for them.

In the event that the student wishes to make a personal appearance before the committee, an automatic invitation is sent out of the instructor and vice versa if the instructor wishes to appear.

The deadlines for appeals are:

- Fall Term- January 17, 1976
- Spring Term- May 16, 1976
- Summer Term- July 18, 1976

The Appeals Committee is chaired by the Dean of Academic Instruction and a quorum consists of two students, two faculty members, the Dean of Student Services.

When the committee has come to final decision, both the student and instructor are informed by mail.

Only if the mark is changed will the \$5.00 be refunded.

If you feel that you have been shafted, do not hesitate to do something about it.

THE STUDENT UNION NEEDS HELP TO WORK EFFECTIVELY. IF YOU FEEL YOU COULD ASSIST COME UP TO THE OFFICE.



Alan Smith
Directory of Planning

Bill Bell

He is this year's student union president, and he is here to co-ordinate all Student Union Functions.

The new portables provide a wide range of student study areas and lounge areas.

Student Lounge is in Portable NA.



Lynn

front desk

Elections for the following positions will be held September 18:

- treasurer
- ombudsperson
- career reps (2)
- academic reps (2)

An honorarium of \$75 a month will be given to the person elected as Treasurer. S/he will also have his/her tuition fees paid for by the student union.

Nomination forms can be picked up at the student union office.

