

NORTH SHORE REGIONAL COLLEGE COORDINATING COMMITTEE

MINUTES of a meeting of the North Shore
Regional College Coordinating Committee
held on Monday, November 14, 1966, at 12.15 p.m.
in the Devonshire Hotel, Vancouver.

PRESENT:	West Vancouver	-	Mr. H. Ferguson
	" "	-	Mr. W.J. Wallace
	Sechelt	-	Mr. P. Wilson
	Howe Sound	-	Mr. T.J. MacDonald
	" "	-	Mr. D.H. Campbell
	" "	-	Mr. F.D. Ross
	North Vancouver	-	Mr. C.P. Jones
	" "	-	Mr. L.D.G. Brooks

Dinner Meeting with the Academic Board

It was explained that following informal talks with Dean Chant and others regarding community colleges at the recent BCSTA convention, it was proposed to hold a dinner meeting with the Academic Board at the Carson Graham Secondary School. It was felt that Carson Graham, being a school specially designed to implement the new curriculum, would provide an effective background and lend emphasis to discussions on the need for a Regional College for the North Shore. Dean Chant would be available on Thursday, November 24th, and the school has been advised of that date.

Considerable discussion took place on the format of the evening's program, its purpose, and the guests to be invited. The following points were agreed upon:

1. Date and Time: Thursday, November 24th. Dinner at 7.00 p.m., preceded by a tour of the school at 6.00 p.m. (This timing should avoid the worst of the Lions Gate Bridge rush hour traffic.)
2. Tour: In order to keep the tour as brief and comprehensive as possible, Mr. Brooks and Mr. Inkster to work out a timetable. Statistics, i.e., number of students taking particular courses, should be given during the tour.
3. Program: Mr. Inkster, Carson Graham principal, to give a brief address illustrating the need for a regional college. It was agreed Mr. Inkster should speak for all the School Districts involved and statistics regarding students in non-academic streams could be made available to him for the whole area, if required.

It was suggested the dinner would give a good opportunity to highlight the urgency and difficulties regarding sites. Mr. Brooks was therefore asked to provide a map showing the sites suggested in the feasibility study and those suggested by the West and North Vancouver Planning Departments. A West Vancouver Trustee will make this presentation and Mr. Brooks was also requested to make an analysis of the present situation available for the speaker.

The remainder of the program is to be informal and to allow for discussion and exchange of ideas. One principal from each district

should be invited and the discussion period would allow them to re-emphasize Mr. Inkster's remarks. (It was also felt this could meet Dean Chant's expressed wish to learn the views of the "grass roots" on the Regional College.)

4. Guests: It was agreed five representatives (approximately) should be invited from each district. This should include, if possible, two Board members in addition to members of the Coordinating Committee, the principal most closely involved, and staff representatives. A representative from the Lillooet School District should also be invited, as it was explained that at the recent BCSTA Convention, Lillooet representatives had expressed an interest in the Regional College.
5. Publicity: After considerable discussion, it was agreed the press should not be invited, but a stenographer should take notes, or the proceedings could be tape-recorded.

MINUTES

The minutes of the September 21st meeting were approved.

The Committee discussed the request from the Academic Board that minutes should be made available to it. It was agreed to distribute to the Academic Board those portions of the minutes the Committee considered appropriate. Release of minutes would have to be approved at a meeting of the Committee. The Committee, therefore, will be reporting on its proceedings in three forms - regular minutes, progress reports, and edited and summarized minutes for the Academic Board.

Correspondence

Mr. Brooks reported that a letter had been received from the Hon. Ray Perrault acknowledging receipt of information on the college and stating that he would do all he could to further the cause.

Report by Mr. Wallace

Mr. Wallace reported informally upon a recent meeting with the Minister. He explained that the new arrangement between the Federal and Provincial Governments regarding grants for post-secondary education was currently being clarified. Ottawa has been defining post-secondary as post-Grade XIII, whereas in British Columbia it would be post-Grade XII.

Bank Account and Budgets

Mr. Brooks reported that the bank balance now stands at \$20,260, which represents accumulated contributions from the four Boards. Banking resolutions have now been prepared and will be signed by Mr. Jones and Mr. Brooks, the designated Signing Officers. Mr. Brooks said there are a number of small bills outstanding which could now be settled.

After a brief discussion it was agreed that the funds in the account should be invested in "100% safe investments".

It was also agreed that Mr. Brooks should write a memorandum regarding the 1967 budget projection.

It was agreed the North Vancouver School Board auditors, Griffiths and Griffiths, should audit the accounts of the Coordinating Committee.

College Standards

Advance copies of the B.C. College Standards have been received. Mr. Brooks agreed to have copies made for the Sechelt and Howe Sound Districts.

BCSTA Meeting on College Organization

Announcement was made of the above meeting to be held on Saturday, November 19th at the Ramada Inn. Four members of the committee indicated they would attend, and it was agreed attendance would be as a committee rather than as representatives of individual School Boards.

Conference on Planning School Buildings

The program for the above Conference to be held on December 8th, 1966, sponsored by the West Vancouver School District was circulated at the meeting. Mr. Wallace explained that the West Vancouver Trustees had met the speaker, Dr. James McConnell of the School Planning Laboratory, Stanford University, on a recent visit to Palo Alto. Mr. Wallace outlined the studies and projects undertaken by Dr. McConnell and his staff and suggested these could have implications for the North Shore. It was felt the Conference would be most interesting and rewarding. All members of the Coordinating Committee were invited to attend.

Mr. Brooks suggested that if a committee is set up at the BCSTA meeting on November 19th, the President should be invited to this Conference. This suggestion met with approval, as did the proposal that the North and West Vancouver Planners be invited, at least for the afternoon session.

Mileage and Travel Allowance

It was agreed the Committee would reimburse the Sechelt Board for the travel expenses incurred this year by its representatives attending Committee meetings. It was suggested that Sechelt should include a travel allowance in its projected budget for future years.

Next meeting

If necessary, a short Committee meeting could be held following the dinner meeting on November 24th.

The next meeting of the Committee was scheduled for December 12th, at 12.15 p.m., at the Devonshire Hotel.

Respectfully submitted

Lucia S. B. Brooks

Secretary,

North Shore Regional College
Coordinating Committee

CONFERENCE ON PLANNING SCHOOL BUILDINGS

Dr. James McConnell
Stanford University, Stanford, California

A G E N D A

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|---------------|---|-------------|---|
| 9:15 - 9:30 | - Opening Formalities
Introduction of Guests
Introduction of Guest Speaker | 1:30 - 2:30 | - Steps in the Planning of a Comprehensive Junior College embracing the Post-Secondary Population of four neighbouring school districts and incorporating the latest in innovation and design to meet the needs of a varied instructional programme |
| 9:30 - 10:00 | - The Role of the School Planning Laboratory with Special Reference to Field Service Activities which Could Be Made Available to School Districts in British Columbia | 2:30 - 3:00 | - Question Period on Above Topic |
| 10:00 - 10:15 | - Question Period on Above Topic | 3:00 - 3:15 | - Tea Break |
| 10:15 - 10:30 | - Coffee Break | 3:15 - 4:15 | - Special Problems and their Solutions in an Area Where Land Values are High and Large Tracts of Suitable Land for a College Site are Difficult to Obtain |
| 10:30 - 11:30 | - Steps in the Planning of a 1200-pupil Secondary School to meet the Requirements of a Changed and Changing Instructional Programme (Both Content-Academic-Technical-Vocational and Method-innovation and design to meet the needs of large and small group instruction, programmed learning, team teaching, Computers, Television, etc.) | 4:15 - 4:30 | - Question Period on Above Topic |
| 11:30 - 12:00 | - Question Period on Above Topic | | |
| 12:00 - 1:30 | - Lunch Period | | |

ADJOURNMENT

Tea and Coffee will be served during the Conference. Lunch will be a responsibility of those attending.

It is expected that there will be representation from:

Howe Sound School District
Sechelt School District

Vancouver School District
North Vancouver School District

Attendance at the Conference will be held to 30 participants

NORTH SHORE REGIONAL COLLEGE CO-ORDINATING COMMITTEE

Monday, November 14th, 1966, at 12.15 p.m.

Devonshire Hotel

AGENDA

1. Minutes of the meeting of September 21st.
2. Correspondence
3. Report by Committee Members
 - a) Mr. Wallace
 - b) Sites - West Vancouver
 - c) Inter-Board Agreement
 - d) Bank Account
 - e) College standards
4. BCSTA meeting on College Organization - Saturday, November 19th. *Agenda-*
5. Dinner at Carson Graham Secondary School for Academic Board - November 24th.
6. Conference on Planning School Buildings - West Vancouver, December 8th.
7. Mileage and travel allowances (request of Sechelt Board)
8. Other business