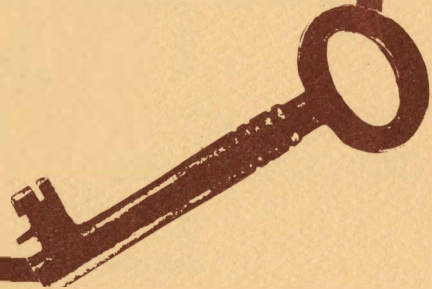
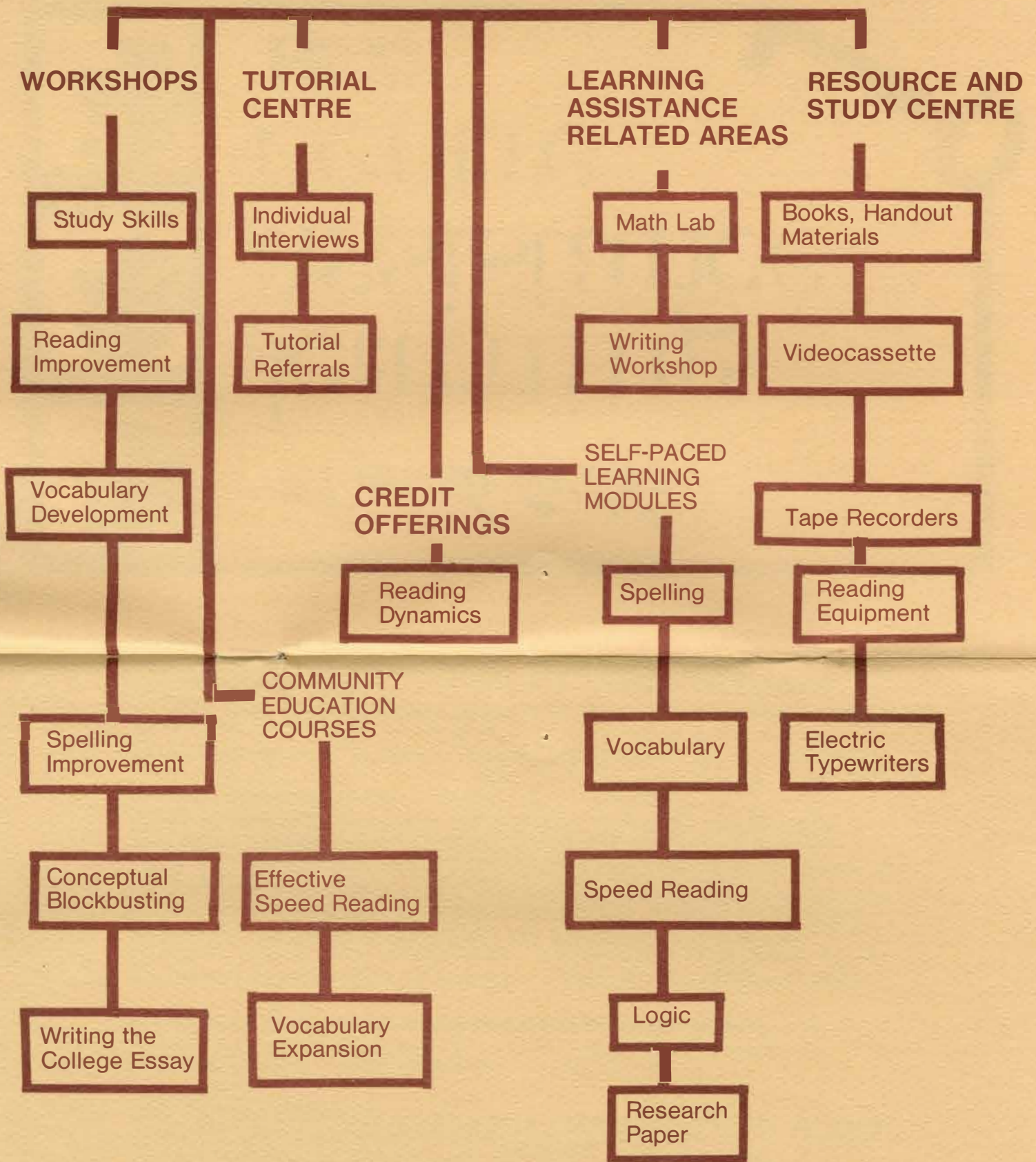


A guide to the
learning
assistance
centre

 capilano
college



LEARNING ASSISTANCE CENTRE



Coordinator: Donna Van Norman
Location: A-110, South Campus
Phone: 986-1911, Local 356

LEARNING ASSISTANCE-RELATED PROGRAMS

The Mathematics Lab:

Students experiencing difficulties with Mathematics should drop in to the Math Lab in the NF Building.

The Writing Workshop:

Students who have problems writing essays can sign up for individual help in the Humanities area, B Building.

LEARNING ASSISTANCE CENTRE WORKSHOPS

The Learning Assistance Centre offers a number of workshops in A-110 which are designed to facilitate learning. Students are requested to register in advance by picking up a registration form in the Centre.

Learning and Study Skills

Each workshop series consists of six hours of instruction and discussion. Learning and Study Skills workshop topics include time management, notetaking, discussion skills, concentration building, examination strategies, and essay writing.

Reading Improvement

Through a series of intensive reading workshops, students learn and practise essential reading techniques. These workshops are designed to increase reading speed and comprehension.

Vocabulary Development

In the Vocabulary Development workshops, students will acquire a methodology for systematically developing an effective vocabulary. As well, efforts will be made to provide students with some of the terminology appropriate to their field of study.

Spelling Improvement

The Spelling Improvement workshop series will assist students in analyzing the strengths and weaknesses of their spelling ability. There will be some discussion of common error patterns, mnemonic strategies and traditional spelling rules. Students will receive a high degree of individual attention and will have access to a taped spelling program.

Conceptual Blockbusting

In these workshops, students will practice the strategies of defining and solving problems. Participants will "blockbust" ideas and solve problems in groups to help define and clarify the thinking processes. Creative thinking will be encouraged.

Writing the College Essay

Through three two-hour meetings, students will receive a brief introduction to the approach format and method of the research paper. A library orientation, a note-taking method, and topic development will be discussed.

Special In-Class Workshops

At the request of faculty, Learning Assistance Workshops will be conducted during regular class hours.

CREDIT OFFERING

Learning Assistance Program 201—Reading Dynamics (F,S,S) (1.5,0,.5)

This course aims to improve reading speed and comprehension. The learning and practising of basic reading techniques assists students in becoming versatile, effective readers

A RESOURCE AND STUDY CENTRE

The Learning Assistance Centre provides a quiet study area where students can work on projects and essays. In addition, the Learning Assistance Centre acts as a resource area in housing the following materials:

—audio-visual equipment: students and faculty are welcome to use the videocassette player, tape recorder, Craig reader, reading accelerators, and electric typewriters.

—self-paced learning programs: on vocabulary development, speed reading, spelling improvement, research-paper writing, and logic.

—books and handout materials: on teaching, learning, reading, studying, exam strategies, essay writing, note-taking, typing, vocabulary building, and speed writing.

—motivational materials: on overcoming fear, developing concentration, and managing time.

A TUTORIAL CENTRE

Students experiencing learning difficulties are invited to talk to Learning Assistance Coordinator Donna Van Norman, A-113. Appointments can be made by calling 986-1911, local 353 or 356.

COMMUNITY EDUCATION COURSES

The Learning Assistance Centre offers some courses in conjunction with the Community Education Division. For more information about the courses or the registration procedure, contact the Community Education Division at 986-1911, local 321 or 325.

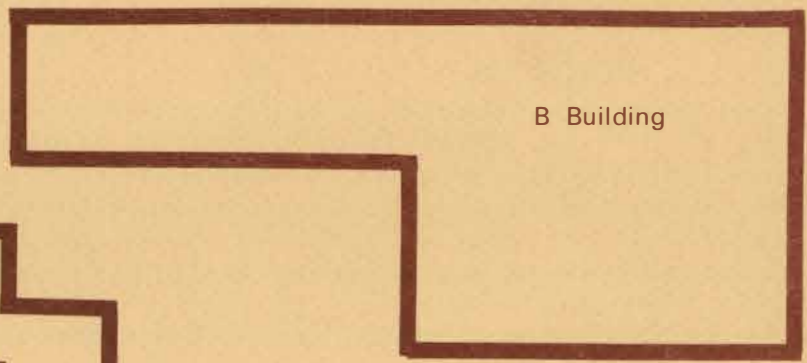
Effective Speed Reading for Business and Professional People

An 18-hour course offered throughout the year. The aim of this course is to develop reading skills which will be particularly useful to business and professional people. Reading cassettes, pacers, and accelerators are used to increase reading speed and comprehension. Materials used in the course generally reflect a business orientation.

Vocabulary Expansion

The aim of this course is to learn the techniques necessary for developing an efficient vocabulary. Vocabulary Expansion will be of benefit to those seeking higher college grades, better employment opportunities, greater reading satisfaction, or overall self-improvement.

★ LEARNING ASSISTANCE CENTRE



South Campus Parking

