

# Memo **Capilano U** all about

Date: May 20, 2008

To: Robert Campbell, Chair, Education Council  
Deans and Coordinators  
John Wilson, President, CCFA

From: Greg Lee

RE: Structure of Faculties as University

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As you are probably aware the formation of a Senate requires that the Board constitute educational administrative units or Faculties. These faculties form the fundamental unit for election to Senate and provide the overall educational leadership of the university. While Senate has the responsibility to set the policy under which the Faculty curriculum is determined and delivered, the programmatic content is fundamentally the responsibility of the Faculties.

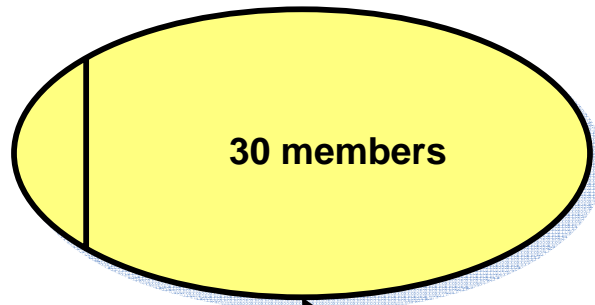
The formation of Faculties should not be taken as a mere administrative exercise. Both symbolically, and legislatively Faculties are more permanent entities that should not be changed, and indeed cannot be changed without significant debate and formal procedures. In that context, our rather less formal process of re-arranging programs and departments can no longer apply.

Hence, the proposal to create Faculties must be carefully considered. It is easier to get it right, or as right as we can, the first time. But time is of importance if we are to begin the transition to a University.

The attached first draft is an attempt to generate the necessary discussion. The organization proposed is not fundamentally different than the current structure. Comments and advice are sought by June 3, or in the case of Education Council after the June 3 meeting. A final proposal will be going out following the June 3 Board meeting, with responses by June 15. It is anticipated that a Board motion on June 24 will establish the Faculties and enable us to proceed to establish timelines for a fall Senate election.

I know the timelines are short. For that I apologize. It is however important that we proceed as quickly as possible.

- Chancellor
- President
- Academic VP
- Deans of Faculties
- Chief Librarian
- Registrar
- 2 members per faculty
- 4 students
- 1 alumnus
- 2 support staff
- 1 non voting Board member



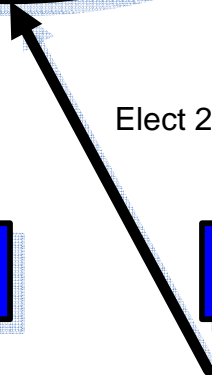
Elect 2 members each



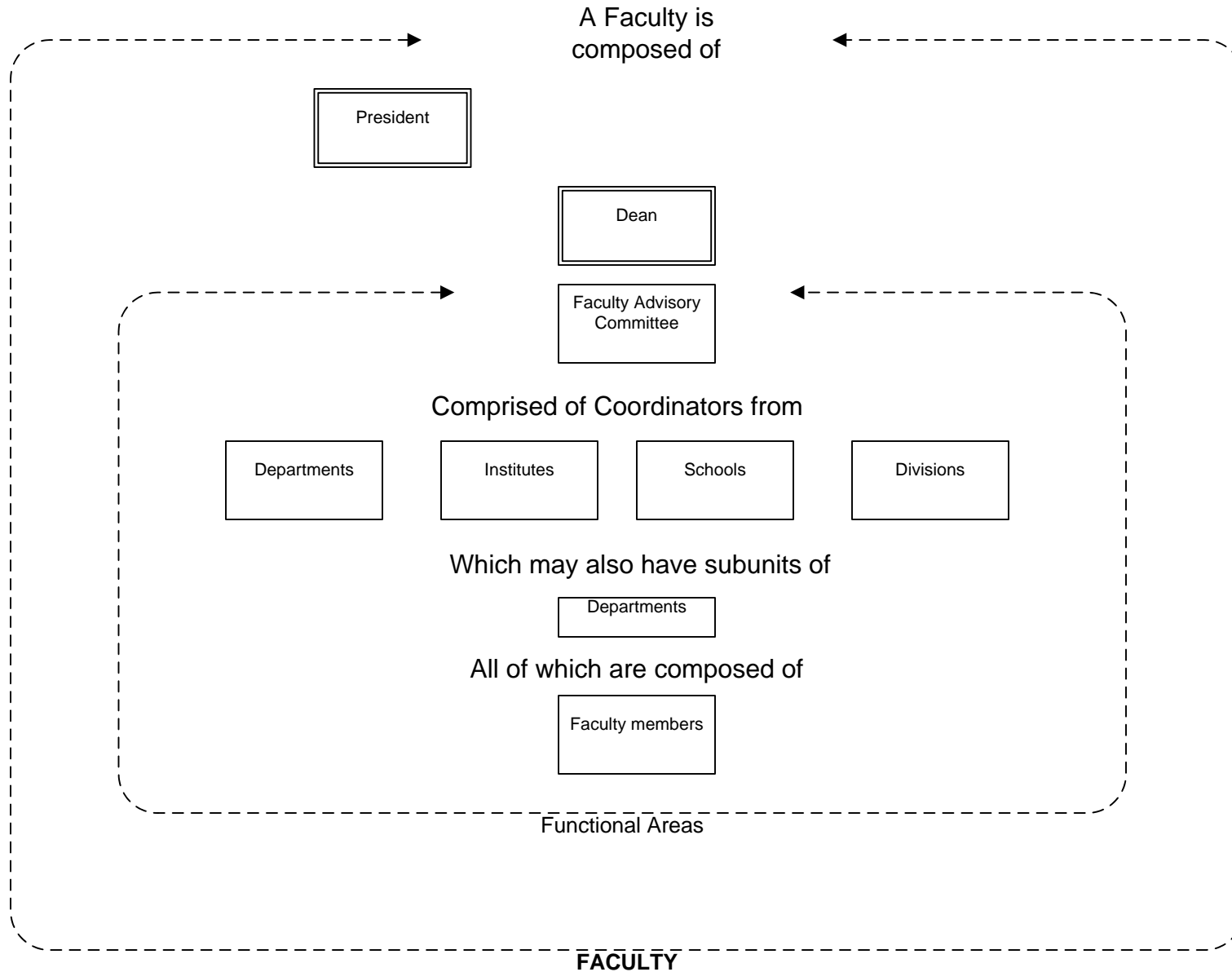
FACULTIES



FACULTIES



# Relationship of a Faculty to its Program areas



Dean Faculty of Business

School of Business

Public Administration

Department of Applied Business Technology

Paralegal Studies Institute

Communications

Dean Faculty of Fine & Applied Arts

School of Visual & Performing Arts

School of Motion Picture Arts

School of Media Arts

Dean Faculty of Health & Humans services

Human Services

Health Care

Music Therapy

VP Institutional Support and Dean of Faculty of Student Development

Developmental Studies

Student Services

Trades (Hort., Resid Build )

Dean Faculty of Arts & Science

Humanities

Social Sciences

Pure & Applied Sciences

Dean Faculty of Tourism & Recreation

Tourism & Outdoor Rec. Management