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the Times

New college co-ordinator

Not only does the new co-ordinator of the Capilano College Women's Resource Centre in Squamish have experience with teaching and being involved in women's issues, but she knows what it's like to try and return to work after staying at home with a family.

Andrea Kiss has two children, who are now teenagers, and she returned to work after seven years as a full-time homemaker.

Andrea, who has taught the Career Alternatives course in

Squamish for the last two years, will be organizing courses for women in the community on request.

As coordinator she will also be providing career development services on an individual basis, referring women to other resources in the community and planning courses for the fall of 1982.

Andrea's major interest is career planning. While she is teaching others career, communications and assertiveness skills, she is not neglecting her

own career. As well as working for the college, she is enrolled part-time at UBC taking her master's degree in Counselling Psychology.

The Women's Resource Centre has several courses scheduled for the next few months which Andrea will be instructing.

How to Decide: Life and Career Planning for Women, which will be held Friday mornings starting March 12, is exactly what its title suggests. Instructors will be helping women to assess their present situation, identify their skills and develop short- and long-term goals.

The Job Search: Resume, Covering Letter, Interview, is a course of particular relevance in these times of high unemployment. The one-session workshop, held the morning of April 23, will give participants basic information on how to go about job hunting.

"It's not only what you say, it's how you say it," might be the motto of the **Communication Skills** course which will be starting the morning of April 30. The course will stress students' ability to express ideas clearly, in a manner that makes others interested and willing to listen — an ability that is an asset in all situations.

All of these workshops are free, but enrollment may be limited, so it is wise to enroll soon.

For more information on the courses or on any of the other services offered by the Women's Resource Centre, call Capilano College at 892-5322.

Andrea Kiss is also looking for input from women in the community about what courses they're interested in. She will be in Squamish on Thursdays and Fridays until the end of May and invites women to drop in to the centre for coffee Thursday mornings.



Andrea Kiss is the new co-ordinator of Capilano College's Women's Resource Centre in Squamish.